

1CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964 (Updated)

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CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964

1. Short title, commencement and application

(1) These rules may be called the Central Civil Services (Conduct) Rules, 1964.

(2) They shall come into force at once.

(3) Save as otherwise provided in these rules and subject to the provisions of the Indian Foreign Service (Conduct and Discipline) Rules, 1961, these rules shall apply to every person appointed to a civil service or post (including a civilian in Defence Service) in connection with the affairs of the Union:

Provided that nothing in these rules shall apply to any Government servant who is –

- (a) (i) a railway servant as defined in Section 3 of the Indian Railways Act, 1890 (9 of 1890);
- (ii) a person holding a post in the Railway Board and is subject to the Railway Services (Conduct) Rules;
- (iii) holding any post under the administrative control of the Railway Board or of the Financial Commissioner of Railways;
- (b) a member of an All India Service;
- (c) a holder of any post in respect of which the President has, by a general or special order, directed that these rules shall not apply:

Provided further that Rules 4,6,7,12,14, sub-rule (3) of Rule 15, Rule 16, sub-rules (1), (2) and (3) of Rule 18, Rules 19, 20 and 21 shall not apply to any Government servant who draws a pay which does not exceed Rs.500 per mensem and holds a non-gazetted post in any of the following establishments, owned or managed by the Government, namely:-

- (i) ports, docks, wharves or jetties;
- (ii) defence installations except training establishments;
- (iii) public works establishments, in so far as they relate to work-charged staff;
- (iv) irrigation and electric power establishments;
- (v) mines as defined in clause (j) of Section 2 of the Mines Act, 1952 (35 of 1952);
- (vi) factories as defined in clause (m) of Section 2 of the Factories Act, 1948 (63 of 1948); and
- (vii) field units of the Central Tractor Organisation employing workmen governed by labour laws:

Provided further that these rules shall apply to any person temporarily transferred to a service or post specified in clause (a) of the first proviso to whom but for such transfer these rules would have otherwise applied.

EXPLANATION- For the purposes of the second proviso, the expression 'establishment' shall not include any railway establishment or any office mainly concerned with administrative, managerial, supervisory, security or welfare functions.

2. Definitions

In these rules, unless the context otherwise requires,-

- (a) "The Government" means the Central Government;
- (b) "Government servant" means any person appointed by Government to any civil service or post in connection with the affairs of the Union and includes a civilian in a Defence Service;

EXPLANATION.-A Government servant whose services are placed at the disposal of a company, corporation, organisation or a local authority by the Government shall, for the purpose of these rules, be deemed to be a Government servant serving under the Government notwithstanding that his salary is drawn from sources other than the Consolidated Fund of India;

(c) "Members of family" in relation to a Government servant includes:-

- (i) the wife or husband as the case may be, of the Government servant, whether residing with the Government servant or not but does not include a wife or husband, as the case may be, separated from the Government servant by a decree or order of a competent Court;
- (ii) son or daughter or step-son or step-daughter of the Government servant and wholly dependent on him, but does not include a child or step-child who is no longer in any way dependent on the Government servant or of whose custody the Government servant has been deprived by or under any law;
- (iii) any other person related, whether by blood or marriage to the Government servant or to the Government servant's wife or husband, and wholly dependent on the Government servant.

3. General

(1) Every Government servant shall at all times--

- (i) maintain absolute integrity;
- (ii) maintain devotion to duty; and
- (iii) do nothing which is unbecoming of a Government servant.
- 44(IV) commit himself to and uphold the supremacy of the Constitution and democratic values;
- (v) defend and uphold the sovereignty and integrity of India, the security of the State, public order, decency and morality;
- (vi) maintain high ethical standards and honesty;
- (vii) maintain political neutrality;
- (viii) promote the principles of merit, fairness and impartiality in the discharge of duties;
- (ix) maintain accountability and transparency;
- (x) maintain responsiveness to the public, particularly to the weaker section;
- (xi) maintain courtesy and good behaviour with the public;
- (xii) take decisions solely in public interest and use or cause to use public resources efficiently, effectively and economically;

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- (xiii) declare any private interests relating to his public duties and take steps to resolve any conflicts in a way that protects the public interest;
- (xiv) not place himself under any financial or other obligations to any individual or organisation which may influence him in the performance of his official duties;
- (xv) not misuse his position as civil servant and not take decisions in order to derive financial or material benefits for himself, his family or his friends;
- (xvi) make choices, take decisions and make recommendations on merit alone;
- (xvii) act with fairness and impartiality and not discriminate against anyone, particularly the poor and the under-privileged sections of society;
- (xviii) refrain from doing anything which is or may be contrary to any law, rules, regulations and established practices;
- (xix) maintain discipline in the discharge of his duties and be liable to implement the lawful orders duly communicated to him;
- (xx) maintain confidentiality in the performance of his official duties as required by any laws for the time being in force, particularly with regard to information, disclosure of which may prejudicially affect the sovereignty and integrity of India, the security of the State, strategic, scientific or economic interests of the State, friendly relation with foreign countries or lead to incitement of an offence or illegal or unlawful gain to any person;
- (xxi) perform and discharge his duties with the highest degree of professionalism and dedication to the best of his abilities.

(2) (i) Every Government servant holding a supervisory post shall take all possible steps to ensure the integrity and devotion to duty of all Government servants for the time being under his control and authority;

²³(ii) No Government servant shall, in the performance of his official duties, or in the exercise of powers conferred on him, act otherwise than in his best judgement except when he is acting under the direction of his official superior;

(iii) The direction of the official superior shall ordinarily be in writing. Oral direction to subordinates shall be avoided, as far as possible. Where the issue of oral direction becomes unavoidable, the official superior shall confirm it in writing immediately thereafter;

(iv) A Government servant who has received oral direction from his official superior shall seek confirmation of the same in writing as early as possible, whereupon it shall be the duty of the official superior to confirm the direction in writing.

²⁶Explanation I.- A Government servant who habitually fails to perform the task assigned to him within the time set for the purpose and with the quality of performance expected to him shall be deemed to be lacking in devotion to duty within the meaning the cause (ii) of sub-rule (1).

Explanation II.- Nothing in clause (ii) of sub-rule (2) shall be construed as empowering a Government servant to evade his responsibilities by seeking instructions from, or approval of, a superior officer or authority when such instructions are not necessary under the scheme of distribution of powers and responsibilities.

343A. Promptness and Courtesy

No Government servant shall

- (a) in the performance of his official duties, act in a discourteous manner;
- (b) in his official dealings with the public or otherwise adopt dilatory tactics or wilfully cause delays in disposal of the work assigned to him.

343B. Observance of Government's policies

Every Government servant shall, at all times-

- (i) act in accordance with the Government's policies regarding age of marriage, preservation of environment, protection of wildlife and cultural heritage;
- (ii) observe the Government's policies regarding prevention of crime against women.

36/433C. Prohibition of sexual harassment of working women

- (1) No Government servant shall indulge in any act of sexual harassment of any woman at any work place.
- (2) Every Government servant who is incharge of a work place shall take appropriate steps to prevent sexual harassment to any woman at the work place.

Explanation. - (I) For the purpose of this rule, -

- (a) "sexual harassment" includes any one or more of the following acts or behaviour (whether directly or by implication) namely : -

- (i) physical contact and advances; or
- (ii) a demand or request for sexual favours; or
- (iii) making sexually coloured remarks; or
- (iv) showing pornography; or
- (i) any other unwelcome physical, verbal, non-verbal conduct of a sexual nature.

- (b) the following circumstances, among other circumstances, if it occurs or is present in relation to or connected with any act or behaviour of sexual harassment may amount to sexual harassment : -

- (i) implied or explicit promise of preferential treatment in employment; or
- (ii) implied or explicit threat of detrimental treatment in employment; or
- (iii) implied or explicit threat about her present or future employment status; or
- (iv) interference with her work or creating an intimidating or offensive or hostile work environment for her; or
- (v) humiliating treatment likely to affect her health or safety.

- (c) "workplace" includes,-

- (i) any department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the Central Government;
- (ii) hospitals or nursing homes;

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- (iii) any sports institute, stadium, sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereto;
- (iv) any place visited by the employee arising out of or during the course of employment including transportation provided by the employer for undertaking such journey;
- (v) a dwelling place or a house.’.

4. 17Employment of near relatives of Government servant in Companies or firms-

- (1) No Government servant shall use his position or influence directly or indirectly to secure employment for any member of his family in any ¹⁶company or firm;
- (2) (i) No Class I Officer shall, except with the previous sanction of the Government, permit his son, daughter or other dependant, to accept employment in any ¹⁶company or firm with which he has official dealings or in any other ¹⁶company or firm having official dealings with the Government:

Provided that where the acceptance of the employment cannot await prior permission of the Government or is otherwise considered urgent, the matter shall be reported to the Government; and the employment may be accepted provisionally subject to the permission of the Government.

- (ii) A Government servant shall, as soon as he becomes aware of the acceptance by a member of his family of an employment in any ¹⁶company or firm, intimate such acceptance to the prescribed authority and shall also intimate whether he has or has had any official dealings with that ¹⁶company or firm:

Provided that no such intimation shall be necessary in the case of a Class I officer if he has already obtained the sanction of, or sent a report to the Government under clause (i).

- (3) No Government servant shall in the discharge of his official duties deal with any matter or give or sanction any contract to any ¹⁶company or firm or any other person if any member of his family is employed in that ¹⁶company or firm or under that person or if he or any member of his family is interested in such matter or contract in any other manner and the Government servant shall refer every such matter or contract to his official superior and the matter or contract shall thereafter be disposed of according to the instructions of the authority to whom the reference is made.

5. Taking part in politics and elections

- (1) No Government servant shall be a member of, or be otherwise associated with, any political party or any organisation which takes part in politics nor shall he take part in, subscribe in aid of, or assist in any other manner, any political movement or activity.
- (2) It shall be the duty of every Government servant to endeavour to prevent any member of his family from taking part in, subscribing in aid of, or assisting in any other manner any movement or activity which is, or tends directly or indirectly to be, subversive of the Government as by law established and where a Government servant is unable to prevent a member of his family from taking part in, or subscribing in aid of, or assisting in any other

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manner, any such movement or activity, he shall make a report to that effect to the Government.

- (3) If any question arises whether a party is a political party or whether any organisation takes part in politics or whether any movement or activity falls within the scope of sub-rule (2), the decision of the Government thereon shall be final.
- (4) No Government servant shall canvass or otherwise interfere with, or use his influence in connection with or take part in an election to any legislature or local authority:

Provided that -

- (i) a Government servant qualified to vote at such election may exercise his right to vote, but where he does so, he shall give no indication of the manner in which he proposes to vote or has voted;
- (ii) a Government servant shall not be deemed to have contravened the provisions of this sub-rule by reason only that he assists in the conduct of an election in the due performance of a duty imposed on him by or under any law for the time being in force.

EXPLANATION.- The display by a Government servant on his person, vehicle or residence of any electoral symbol shall amount to using his influence in connection with an election within the meaning of this sub-rule.

6. Joining of associations by Government servants

No Government servant shall join or continue to be a member of, an association the objects or activities of which are prejudicial to the interests of the sovereignty and integrity of India, or public order or morality.

7. Demonstration and strikes

No Government servant shall -

- (i) engage himself or participate in any demonstration which is prejudicial to the interests of the sovereignty and integrity of India, the security of the state, friendly relations with foreign States, public order, decency or morality, or which involves contempt of court, defamation or incitement to an offence, or
- (ii) resort to or in any way abet any form of strike ¹⁰or coercion or physical duress in connection with any matter pertaining to his service or the service of any other Government servant.

³⁴8. Connection with press or other media

- (1) No Government servant shall, except with the previous sanction of the Government, own wholly or in part, or conduct or participate in the editing or management of, any newspaper or other periodical publication or electronic media.
- (2) Nothing in sub-rule (1) shall apply in case a Government servant in the bonafide discharge of his official duties publishes a book or participates in a public media.

- (3) A Government servant publishing a book or participating in a public media shall at all times make it clear that the views expressed by him are his own and not that of Government.

9. Criticism of Government

No Government servant shall, in ³⁴any radio broadcast, telecast through any electronic media or in any document published in his own name or anonymously, pseudonymously or in the name of any other person or in any communication to the press or in any public utterance, make any statement of fact or opinion -

- (i) which has the effect of an adverse criticism of any current or recent policy or action of the Central Government or a State Government:

³⁴Provided that in the case of any Government servant included in any category of Government servants specified in the second proviso to sub-rule (3) of rule 1, nothing contained in this clause shall apply to bonafide expression of views by him as an office-bearer of a trade union or association of Government servants for the purpose of safeguarding the conditions of service of such Government servants or for securing an improvement thereof; or

- (ii) which is capable of embarrassing the relations between the Central Government and the Government of any State; or
- (iii) which is capable of embarrassing the relations between the Central Government and the Government of any foreign State;

Provided that nothing in this rule shall apply to any statements made or views expressed by a Government servant in his official capacity or in the due performance of the duties assigned to him.

10. Evidence before Committee or any other authority

(1) Save as provided in sub-rule (3), no Government servant shall, except with the previous sanction of the Government, give evidence in connection with any enquiry conducted by any person, committee or authority.

(2) Where any sanction has been accorded under sub-rule (1), no Government servant giving such evidence shall criticise the policy or any action of the Central Government or of a State Government.

(3) Nothing in this rule shall apply to-

- (a) evidence given at an enquiry before an authority appointed by the Government, Parliament or a State Legislature; or
- (b) evidence given in any judicial enquiry; or
- (c) evidence given at any departmental enquiry ordered by authorities subordinate to the Government.

3911. Communication of Official Information.-

Every Government servant shall, in performance of his duties in good faith, communicate information to a person in accordance with the Right to Information Act, 2005 (22 of 2005) and the rules made thereunder :

Provided that no Government servant shall, except in accordance with any general or special order of the Government or in performance in good faith of the duties assigned to him, communicate, directly or indirectly, any official document or any part thereof or classified information to any Government servant or any other person to whom he is not authorized to communicate such document or classified information.

12. Subscriptions

No Government servant shall, except with the previous sanction of the Government or of the prescribed authority, ask for or accept contributions to, or otherwise associate himself with the raising of, any funds or other collections in cash or in kind in pursuance of any object whatsoever.

3213. Gifts

(1) Save as provided in these rules, no Government servant shall accept, or permit any member of his family or any other person acting on his behalf to accept, any gift.

EXPLANATION.- The expression "gift" shall include free transport, boarding, lodging or other service or any other pecuniary advantage when provided by any person other than a near relative or personal friend having no official dealings with the Government servant.

NOTE (1) - A casual meal, lift or other social hospitality shall not be deemed to be a gift -

NOTE (2) - A Government servant shall avoid accepting lavish hospitality or frequent hospitality from any individual, industrial or commercial firms, organisations, etc., having official dealings with him.

35[(2) On occasions such as weddings, anniversaries, funerals or religious functions, when the making of gift is in conformity with the prevailing religious and social practice, a Government servant may accept gifts from his near relatives or from his personal friends having no official dealings with him, but shall make a report to the Government, if the value of such gift exceeds;-

- (i) 42 rupees twenty five thousand in the case of a Government servant holding any Group 'A' post;
- (ii) rupees fifteen thousand in the case of a Government servant holding any Group 'B' post;
- (iii) rupees seven thousand five hundred in the case of a Government servant holding any Group 'C' post; and

(3) In any other case of a Government servant shall not accept any gift without sanction of the Government if the value thereof exceeds.

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- (i) rupees one thousand five hundred in the case of a Government servant holding any Group 'A' or Group 'B' post; and
 - (ii) rupees five hundred in the case of a Government servant holding any Group 'C' or Group 'D' post.
- (4) Notwithstanding anything contained in sub-rules (2), and (3) a Government servant, being a member of the Indian delegation or otherwise, may receive and retain gifts from foreign dignitaries if the market value of gifts received on one occasion does not exceed rupees one thousand. In all other cases, the acceptance and retention of such gifts shall be regulated by the instructions issued by the Government in this regard from time to time.
- (5) A Government servant shall not accept any gifts from any foreign firm which is either contracting with the Government of India or is one with which the Government servant had, has or is likely to have official dealings. Acceptance of gifts by a Government servant from any other firm shall be subject to the provisions of sub-rule (3).]

1613-A. Dowry

No Government servant shall-

- (i) give or take or abet the giving or taking of dowry; or
- (ii) demand directly or indirectly, from the parent or guardian of a bride or bridegroom, as the case may be, any dowry.

Explanation:- For the purposes of this rule, 'dowry' has the same meaning as in the Dowry Prohibition Act, 1961(28 of 1961).

14. Public demonstrations in honour of Government servants

No Government servant shall, except with the previous sanction of the Government, receive any complimentary or valedictory address or accept any testimonial or attend any meeting or entertainment held in his honour; or in the honour of any other Government servant:

Provided that nothing in this rule shall apply to-

- (i) a farewell entertainment of a substantially private and informal character held in honour of a Government servant or any other Government servant on the occasion of his retirement or transfer or any person who has recently quit the service of any Government; or
- (ii) the acceptance of simple and inexpensive entertainments arranged by public bodies or institutions.

NOTE :- Exercise of pressure or influence of any sort on any Government servant to induce him to subscribe towards any farewell entertainment if it is of a substantially private or informal character and the collection of subscriptions from Class III or Class IV employees under any circumstances for the entertainment of any Government servant not belonging to Class III or Class IV, is forbidden.

2915. Private trade or employment

(1) Subject to the provisions of sub-rule (2), no Government servant shall, except with the previous sanction of the Government-

- (a) engage directly or indirectly in any trade or business, or
- (b) negotiate for, or undertake, any other employment, or
- (c) hold an elective office, or canvass for a candidate or candidates for an elective office, in any body, whether incorporated or not, or
- (d) canvass in support of any business of insurance agency, commission agency, etc., owned or managed by any member of his family, or
- (e) take part except in the discharge of his official duties, in the registration, promotion or management of any bank or other company registered or required to be registered, under the Companies Act, 1956 (1 of 1956) or any other law for the time being in force, or of any co-operative society for commercial purposes.

35(f) participate in or associate himself in any manner in the making of-

- (i) a sponsored media (radio or television) programme; or
- (ii) a media programme commissioned by Government media but produced by a private agency; or
- (iii) a privately produced media programme including video magazine:

Provided that no previous permission shall be necessary in case where the Government servant participates in a programme produced or commissioned by Government media in his official capacity.

(2) A Government servant may, without the previous sanction of the Government,-

- (a) undertake honorary work of a social or charitable nature, or
- (b) undertake occasional work of a literary, artistic or scientific character, or
- (c) participate in sports activities as an amateur, or
- (d) take part in the registration, promotion or management (not involving the holding of an elective office) of a literary, scientific or charitable society or of a club or similar organisation, the aims or objects of which relate to promotion of sports, cultural or recreational activities, registered under the Societies Registration Act, 1860 (21 of 1860), or any other law for the time being in force, or
- (e) take part in the registration, promotion or management (not involving the holding of elective office) of a co-operative society substantially for the benefit of Government servants, registered under the Co-operative Societies Act, 1912 (2 of 1912), or any other law for the time being in force:

Provided that: -

- (i) he shall discontinue taking part in such activities, if so directed by the Government; and
- (ii) in a case falling under clause (d) or clause(e) of this sub-rule, his official duties shall not suffer thereby and he shall, within a period of one month of his taking part in such activity, report to the Government giving details of the nature of his participation.

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- (3) Every Government servant shall report to the Government if any member of his family is engaged in a trade or business or owns or manages an insurance agency or commission agency.
- (4) Unless otherwise provided by general or special orders of the Government, no Government servant may accept any fee for any work done by him for any private or public body or any private person without the sanction of the prescribed authority.

EXPLANATION- The term 'fee' used here shall have the meaning assigned to it in Fundamental Rule 9 (6-A).

3515 A. Sub-letting and vacation of Government accommodation.

- (1) Save as otherwise provided in any other law for the time being in force, no Government servant shall sub-let, lease or otherwise allow occupation by any other person of Government accommodation which has been allotted to him.
- (2) A Government servant shall, after the cancellation of his allotment of Government accommodation vacate the same within the time-limit prescribed by the allotting authority.

16. Investment, lending and borrowing

³⁵(1) No Government servant shall speculate in any stock, share or other investment:

Provided that nothing in this sub-rule shall apply to occasional investments made through stock brokers or other persons duly authorised and licensed or who have obtained a certificate of registration under the relevant law.

Explanation - Frequent purchase or sale or both, of shares, securities or other investments shall be deemed to be speculation within the meaning of this sub-rule.

⁴⁰(2) (i) No Government servant shall make, or permit any member of his family or any person acting on his behalf to make, any investment which is likely to embarrass or influence him in the discharge of his official duties. For this purpose, any purchase of shares out of the quotas reserved for Directors of Companies or their friends and associates shall be deemed to be an investment which is likely to embarrass the Government servant.

(ii) No Government servant who is involved in the decision making process of fixation of price of an Initial Public Offering or Follow-up Public Offering of shares of a Central Public Sector Enterprise shall apply, either himself or through any member of his family or through any other person acting on his behalf, for allotment of shares in the Initial Public Offerings or Follow-up Public Offerings of such Central Public Sector Enterprise.

(3) If any question arises whether any transaction is of the nature referred to in sub-rule (1) or sub-rule(2), the decision of the Government thereon shall be final.

⁹(4) (i) No Government servant shall, save in the ordinary course of business with a bank or a public limited company, either himself or through any member of his family or any other person acting on his behalf,-

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- (a) lend or borrow or deposit money, as a principal or an agent to, or from or with, any person or firm or private limited company within the local limits of his authority or with whom he is likely to have official dealings or otherwise place himself under any pecuniary obligation to such person or firm or private limited company; or
- (b) lend money to any person at interest or in a manner whereby return in money or in kind is charged or paid;

Provided that a Government servant may, give to, or accept from a relative or a personal friend, a purely temporary loan of a small amount free of interest, or operate a credit account with a bona fide tradesman or make an advance of pay to his private employee;

Provided further that nothing in this sub-rule shall apply in respect of any transaction entered into by a Government servant with the previous sanction of the Government.

- (ii) When a Government servant is appointed or transferred to a post of such nature as would involve him in the breach of any of the provisions of sub-rule (2) or sub-rule (4), he shall forthwith report the circumstances to the prescribed authority and shall thereafter act in accordance with such order as may be made by such authority.

17. Insolvency and habitual indebtedness

A Government servant shall so manage his private affairs as to avoid habitual indebtedness or insolvency. A Government servant against whom any legal proceeding is instituted for the recovery of any debt due from him or for adjudging him as an insolvent, shall forthwith report the full facts of the legal proceedings to the Government.

NOTE. - The burden of proving that the insolvency or indebtedness was the result of circumstances which, with the exercise of ordinary diligence, the Government servant could not have foreseen, or over which he had no control, and had not proceeded from extravagant or dissipated habits, shall be upon the Government servant.

18. Movable, immovable and valuable property

- (1) (i) Every Government servant shall on his first appointment to any service or post submit a return of his assets and liabilities, in such form as may be prescribed by the Government, giving the full particulars regarding -
 - (a) the immovable property inherited by him, or owned or acquired by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person;
 - (b) shares, debentures and cash including bank deposits inherited by him or similarly owned, acquired, or held by him;
 - (c) other movable property inherited by him or similarly owned, acquired or held by him; and
 - (d) debts and other liabilities incurred by him directly or indirectly.

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NOTE I.- Sub-rule (1) shall not ordinarily apply to Group 'D' servants but the Government may direct that it shall apply to any such Government servant or class of such Government servants.

NOTE II.- In all returns, the values of items of movable property worth less than Rs.3310,000/- may be added and shown as a lump sum. The value of articles of daily use such as clothes, utensils, crockery, books, etc. need not be included in such return.

NOTE III.- 20Where a Government servant already belonging to a service or holding a post in appointed to any other civil service or post, he shall not be required to submit a fresh return under this clause.

18(ii) Every Government servant belonging to any service or holding any post included in Group 'A' and Group 'B' shall submit an annual return in such form as may be prescribed by the Government in this regard giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage either in his own name or in the name of any member of his family or in the name of any other person.

(2) No Government servant shall, except with the previous knowledge of the prescribed authority, acquire or dispose of any immovable property by lease, mortgage, purchase, sale, gift or otherwise either in his own name or in the name of any member of his family:

27Provided that the previous sanction of the prescribed authority shall be obtained by the Government servant if any such transaction is with a person having official dealing with him.

41(3) Where a Government servant enters into a transaction in respect of movable property either in his own name or in the name of the member of his family, he shall, within one month from the date of such transaction, report the same to the prescribed authority, if the value of such property exceeds two months' basic pay of the Government servant:

Provided that the previous sanction of the prescribed authority shall be obtained by the Government servant if any such transaction is with a person having official dealings with him.

(4) The Government or the prescribed authority may, at any time, by general or special order, require a Government servant to furnish, within a period specified in the order, a full and complete statement of such movable or immovable property held or acquired by him or on his behalf or by any member of his family as may be specified in the order. Such statement shall, if so required by the Government or by the prescribed authority, include the details of the means by which, or the source from which, such property was acquired.

(5) The Government may exempt any category of Government servants belonging to Group 'C' or Group 'D' from any of the provisions of this rule except sub-rule (4). No such exemption shall, however, be made without the concurrence of the 11Cabinet Secretariat (Department of Personnel).

Explanation I. - For the purposes of this rule -

(1) the expression "movable property" includes-

CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964

- (a) jewellery, insurance policies, the annual premia of which exceeds Rs. 42'two months' basic pay of the Government servant , shares, securities and debentures;
- 30(b) all loans, whether secured or not, advanced or taken by the Government servant;
- (c) motor cars, motor cycles, horses or any other means of conveyance; and
- (d) refrigerators, radios radiograms and television sets.

2. "Prescribed authority" means-

- (a) (i) the Government, in the case of a Government servant holding any Group 'A' post, except where any lower authority is specifically specified by the Government for any purpose;
 - (ii) Head of Department, in the case of a Government servant holding any Group 'B' post;
 - (iii) Head of Office, in the case of a Government servant holding any Group 'C' or Group 'D' post;
- (b) in respect of a Government servant on foreign service or on deputation to any other Ministry or any other Government, the parent department on the cadre of which such Government servant is borne or the Ministry to which he is administratively subordinate as member of that cadre.

14Explanation II.- For the purpose of this rule '*lease*' means, except where it is obtained from, or granted to, a person having official dealings with the Government servant, a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent.

1418-A. Restrictions in relation to acquisition and disposal of immovable property outside India and transactions with foreigners, etc.-

Notwithstanding anything contained in sub-rule (2) of Rule 18, no Government servant shall, except with the previous sanction of the prescribed authority, -

- (a) acquire, by purchase, mortgage, lease, gift or otherwise, either in his own name or in the name of any member of his family, any immovable property situated outside India;
- (b) dispose of, by sale, mortgage, gift or otherwise or grant any lease in respect of any immovable property situated outside India which was acquired or is held by him either in his own name or in the name of any member of his family;
- (c) enter into any transaction with any foreigner, foreign Government , foreign organisation or concern,-
 - (i) for the acquisition, by purchase, mortgage, lease, gift or otherwise, either in his own name or in the name of any member of his family, any immovable property;
 - (ii) for the disposal of, by sale, mortgage, gift or otherwise, or the grant of any lease in respect of any immovable property which was acquired or is held by him either in his own name or in the name of any member of his family.

Explanation.- In this rule "prescribed authority" has the same meaning as in Rule 18.

19. Vindication of acts and character of Government servant

(1) No Government servant shall, except with the previous sanction of the Government, have recourse to any Court or to the Press for the vindication of any official act which has been the subject-matter of adverse criticism or an attack of a defamatory character.

³⁴Provided that if no such sanction is received by the Government servant within a period of three months from the date of receipt of his request by the Government, he shall be free to assume that the permission as sought for has been granted to him.

(2) Nothing in this rule shall be deemed to prohibit a Government servant from vindicating his private character or any act done by him in his private capacity and where any action for vindicating his private character or any act done by him in private capacity is taken, the Government servant shall submit a report to the prescribed authority regarding such action.

20. Canvassing of non-official or other outside influence

No Government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government.

521. 12 Restriction regarding marriage-

(1) No Government servant shall enter into, or contract, a marriage with a person having a spouse living; and

(2) No Government servant, having a spouse living, shall enter into, or contract, a marriage with any person:

Provided that the Central Government may permit a Government servant to enter into, or contract, any such marriage as is referred to in clause (1) or clause(2), if it is satisfied that-

- (a) such marriage is permissible under the personal law applicable to such Government servant and the other party to the marriage; and
- (b) there are other grounds for so doing.

¹²(3) A Government servant who has married or marries a person other than of India Nationality shall forthwith intimate the fact to the Government.

22. Consumption of intoxicating drinks and drugs

A Government servant shall -

- (a) strictly abide by any law relating to intoxicating drinks or drugs in force in any area in which he may happen to be for the time being;
- (b) not be under influence of any intoxicating drink or drug during the course of his duty and shall also take due care that the performance of his duties at any time is not affected in any way by the influence of such drink or drug;

CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964

¹³(bb) refrain from consuming any intoxicating drink or drug in a public place;

(c) not appear in a public place in a state of intoxication;

(d) not use any intoxicating drink or drug to excess.

¹³Explanation: For the purposes of this rule, 'public place' means any place or premises (including a conveyance) to which the public have, or are permitted to have, access, whether on payment or otherwise.

3722-A. Prohibition regarding employment of children below 14 years of age.

No Government servant shall employ to work any child below the age of 14 years.

23. Interpretation

If any question arises relating to the interpretation of these rules, it shall be referred to the Government whose decision thereon shall be final.

24. Delegation of Powers

The Government may, by general or special order, direct that any power exercisable by it or any Head of Department under these rules (except the powers under Rule 23 and this rule) shall, subject to such conditions, if any, as may be specified in the order, be exercisable also by such officer or authority as may be specified in the order.

25. Repeal and Saving

Any rules corresponding to these rules in force immediately before the commencement of these rules and applicable to the Government servants to whom these rules apply are hereby repealed:

Provided that any order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

⁶Provided further that such repeal shall not affect the previous operation of the rules so repealed and a contravention of any of the said rules shall be punishable as if it were a contravention of these rules.

Hyperlinks for all the Amendments

1. [S.O. No. 4177 dated the 12th December, 1964](#)
2. [Notification No. 25/46/64-Ests\(A\) dated 22nd June, 1965](#)
3. [Notification No. 25/3/66-Ests \(A\) dated 3rd March, 1966](#)
4. [Notification No. 25/10/67-Ests\(A\) dated 23rd November, 1967](#)
5. [S.O. No. 3424 dated 28th September, 1968](#)
6. [S.O. No. 951 dated 15th March, 1969](#)
7. [S.O. No. 1511 dated 24th April, 1969](#)
8. [S.O. 482, dated the 14th February, 1970](#)
9. [S.O. 1207, dated the 4th April, 1970](#)
10. [S.O. 2683, dated the 15th August, 1970](#)
11. [S.O. 3129, dated the 26th September, 1970](#)
12. [S.O. 3943, dated the 19th December, 1970](#)
13. [S.O. 3643, dated the 4th November, 1972;](#)
14. [S.O. 83, dated the 13th January, 1973](#)
15. [S.O. 2099, dated the 4th August, 1973](#)
16. [S.O. 846, dated the 28th February, 1976;](#)
17. [S.O. 2563, dated the 17th July, 1976;](#)
18. [S.O. 2691, dated the 24th July, 1976](#)
19. [S.O. 3385, dated the 25th September, 1976](#)
20. [S.O. 4663, dated the 11th December, 1976](#)
21. [S.O. 2859, dated the 17th September, 1977](#)
22. [S.O. 2859, dated the 30th September, 1978](#)
23. [S.O. 3, dated the 6th January, 1979](#)
24. [S.O. 1270, dated the 10th May, 1980](#)
25. [S.O. 4812, dated the 19th October, 1985;](#)
26. [S.O. 935, dated the 8th March, 1986;](#)
27. [S.O. 1124, dated the 22nd March, 1986;](#)
28. [S.O. 3159, dated the 20th September, 1986;](#)
29. [S.O. 3280, dated the 27th September, 1986;](#)
30. [S.O. 1965, dated the 8th August, 1987;](#)
31. [S.O. 1454, dated the 14th May, 1988;](#)
32. [S.O. 2582, dated the 6th October, 1990;](#)
33. [S.O. 3132, dated the 26th December, 1992;](#)
34. [GSR 355, dated the 29th July, 1995;](#)
35. [GSR 367, dated the 31st August, 1996;](#)
36. [GSR 49, dated the 7th March, 1998;](#)
37. [GSR 342, dated the 23rd October, 1999;](#)
38. [GSR 458, dated the 27th December, 2003;](#)
39. [GSR 376, dated the 22nd October, 2005;](#)
40. [GSR 8, dated the 31st January, 2009;](#)
41. [GSR 370\(E\), dated the 9th May, 2011;](#)
42. [GSR 149\(E\), dated the 4th March, 2014 and](#)
43. [GSR 823\(E\), dated the 19th November, 2014](#)
44. [GSR 845\(E\), dated the 27th November, 2014](#)

CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964

RULES IN THE CCS (CONDUCT) RULES, 1964 AND THEIR RESPECTIVE AMENDMENTS

S.No.	Rule No.	Amendments
1.	1	Nil
2.	2	Nil
3.	3	1. S.O. No. 3 dated 6 th January, 1979 2. S.O. No. 935 dated 8 th March, 1986 3. G.S.R No845(E)dated 27 th November, 2014
4.	3-A	G.S.R. No. 355 dated 29 th July, 1995
5.	3-B	G.S.R. No. 355 dated 29 th July, 1995
6.	3-C	1. G.S.R. No.49 dated 7 th March, 1998 2. G.S.R. 823(E) dated 19 th November, 2014
7	4	1. S.O. No. 846 dated 28 th February, 1976 2. S.O. No. 2563 dated 17 th July, 1976
8	5	Nil
9.	6	Nil
10.	7	S.O. No. 2683 dated 15 th August, 1970
11.	8	1. Notification No. 25/10/67-Ests(A) dated 23.11.1967 2. G.S.R. No. 355 dated 29 th July, 1995
12.	9	G.S.R. No. 355 dated 29 th July, 1995
13.	10	Nil
14.	11	1. Notification No. 25/3/66-Ests(A) dated 3.03.1966 2. G.S.R. 376 dated 22 nd October, 2005
15.	12	Nil
16.	13	1. S.O. No. 846 dated 28 th February, 1976 2. S.O. No. 4812 dated 19 th October, 1985 3. S.O. No. 2582 dated 6 th October, 1990 4. G.S.R. 367 dated 31 st August, 1996 5. G.S.R. 458 dated 27 th December, 2003 6. G.S.R. 149(E) dated 4 th March, 2014
17.	13-A	S.O. No. 846 dated 28 th February, 1976
18.	14	Nil
19.	15	1. S.O. No. 2099, dated 4 th August, 1973 2. S.O. No. 2859 dated 30 th September, 1978 3. S.O. No. 1270 dated 10 th May, 1980 4. S.O. No. 3280 dated 27 th September, 1986 5. G.S.R. 367 dated 31 st August, 1996
20.	15-A	G.S.R. 367 dated 31 st August, 1996
21	16	1. Notification No.25/46/64-Ests(A) dated 22.06.1965 2. S.O. 1207 dated 4 th April, 1970 3. G.S.R. 367 dated 31 st August, 1996

CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964

4. G.S.R. 8 dated 31 st January 2009		
22	17	Nil
23.	18	<ol style="list-style-type: none"> 1. Notification No.25/46/64-Ests(A) dated 22.06.1965 2. S.O. No. 3129 dated 26th September, 1970 3. S.O. No. 83 dated 13th January, 1973 4. S.O. No. 2099 dated 4th August, 1973 5. S.O. No. 2691 dated 24th July, 1976 6. S.O. No. 4663 dated 11th December, 1976 7. S.O. No. 1124 dated 22nd March, 1986 8. S.O. 3159 dated 20th September, 1986 9. S.O. No. 1965 dated 8th August, 1987 10. S.O. 1454 dated 14th May, 1988 11. S.O. 3132 dated 26th December, 1992 12. G.S.R. 367 dated 31st August, 1996 13. G.S.R. 458 dated 27th December, 2003 14. G.S.R. No. 370(E) dated 9th May, 2011
24.	18-A	S.O. No. 83 dated 13 th January, 1973
25.	19	G.S.R. No. 355 dated 29 th July, 1995
26.	20	Nil
27.	21	<ol style="list-style-type: none"> 1. S.O. No. 3424 dated 28th September, 1968 2. S.O. No. 3943, dated 19th November, 1970
28.	21-A (deleted)	<ol style="list-style-type: none"> 1. S.O. 3385, dated the 25th September, 1976 2. S.O. No. 2859 dated 17th September, 1977
29.	22	<ol style="list-style-type: none"> 1. S.O. No. 482 dated 14th February, 1970 2. S.O. No. 3643 dated 4th November, 1972
30.	22-A	G.S.R. 342 dated 23 rd October, 1999
31.	23	Nil
32.	24	Nil
33	25	<ol style="list-style-type: none"> 1. S.O. No. 951 dated 15th March, 1969 2. S.O. No. 1511 dated 24th April, 1969

CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964

AMENDMENTS AND THEIR RESPECTIVE RULES

S.No.	Amendment	Rules
1.	S.O. No. 4177 dated 12 th December, 1964 (Principal Rules)	1 to 25
2.	Notification No. 25/46/64-Ests(A) dated 22 nd June, 1965	16, 18
3.	Notification No. 25/3/66-Ests (A) dated 3 rd March, 1966	11
4.	Notification No. 25/10/67-Ests(A) dated 23 rd November, 1967	8
5.	S.O. No. 3424 dated 28 th September, 1968	21
6.	S.O. No. 951 dated 15 th March, 1969	25
7.	S.O. No. 1511 dated 24 th April, 1969	25
8.	S.O. 482 dated 14 th February, 1970	22
9.	S.O. 1207, dated 4 th April, 1970	16
10.	S.O. 2683, dated 15 th August, 1970	7
11.	S.O. 3129, dated 26 th September, 1970	18
12.	S.O. 3943, dated 19 th November, 1970	21
13.	S.O. 3643, dated the 4 th November, 1972	22
14.	S.O. 83, dated the 13 th January, 1973	18, 18-A
15.	S.O. 2099, dated 4 th August, 1973	15, 18
16.	S.O. 846, dated the 28 th February, 1976	4, 13, 13-A
17.	S.O. 2563, dated the 17 th July, 1976	4
18.	S.O. 2691, dated the 24 th July, 1976	18
19.	S.O. 3385, dated the 25 th September, 1976	21-A
20.	S.O. 4663, dated the 11 th December, 1976	18
21.	S.O. 2859, dated the 17 th September, 1977	21-A(deleted)
22.	S.O. 2859, dated the 30 th September, 1978	15
23.	S.O. 3, dated the 6 th January, 1979	3
24.	S.O. 1270, dated the 10 th May, 1980	15
25.	S.O. 4812, dated the 19 th October, 1985	13
26.	S.O. 935, dated the 8 th March, 1986	3
27.	S.O. 1124, dated the 22 nd March, 1986	18
28.	S.O. 3159, dated the 20 th September, 1986	18
29.	S.O. 3280, dated the 27 th September, 1986	15
30.	S.O. 1965, dated the 8 th August, 1987	18
31.	S.O. 1454, dated the 14 th May, 1988	18
32.	S.O. 2582, dated the 6 th October, 1990	13
33.	S.O. 3132, dated the 26 th December, 1992	18
34.	GSR 355, dated the 29 th July, 1995	3-A, 3-B, 8, 9, 19
35.	GSR 367, dated the 31 st August, 1996	13, 15, 15-A, 16, 18
36.	GSR 49, dated the 7 th March, 1998	3-C
37.	GSR 342, dated the 23 rd October, 1999	22-A
38.	GSR 458, dated the 27 th December, 2003	13, 18
39.	GSR 376, dated the 22 nd October, 2005	11
40.	GSR 8, dated the 31 st January, 2009	16
41.	GSR 370(E), dated the 9 th May, 2011	18
42.	GSR 149(E), dated the 4 th March, 2014	13
43.	GSR 823(E), dated the 19 th November, 2014	3-C
44.	GSR 845(E), dated the 27 th November, 2014	3

Delhi Technological University

STUDENT CODE OF CONDUCT

Delhi Technological University aims to provide an environment which fosters academic and personal growth. The purpose of this Student Code of Conduct is to convey the standards of behavior for students and student organizations at the University. The code applies to all students enrolled in any Programme of the University.

Prohibited General Conduct

The examples of prescribed conduct set forth in this code of conduct are illustrative and should not be considered as a comprehensive list. Nor, however, should this code be interpreted to cover any general category of behavior not mentioned herein unless that conduct is otherwise prohibited by law.

All students are expected to abide by the following rules and regulations while on or off campus:

1. Fire safety:

- a) Unauthorized setting of fire in the campus or it's property.
- b) Possession and/or use of candles, incense, incense burners, oil burners, oil lamps, or any similar items.
- c) Tampering with any fire safety equipment, including but not limited to fire extinguishers, heat and smoke detectors, pull stations, pre-alarm covers, electrical conduit and wiring.
- d) Activation of an alarm as a result of use of an unapproved appliance or inappropriate behavior.
- e) The failure to leave the building in a timely fashion as a result of a fire alarm.
- f) Students who are found to have falsely activated a fire alarm (including a local alarm station) can expect serious disciplinary action, including suspension or expulsion from the institution.

2. Drugs :

- a) The possession, use and/or sale or transfer of illegal drugs or controlled substances is prohibited on or off university property. This prohibition applies to the misuse, distribution, sale or transfer of legally obtained prescription drugs. The University will uphold laws currently in effect in Delhi.
- b) Students found to be engaged in the sale of drugs or in possession of misdemeanor or felony amounts of drugs (including marijuana) will face severe disciplinary sanctions, which would likely include suspension or expulsion from the institution.
- c) Students should be aware that their presence in an area where this drug policy is in violation will result in disciplinary action, regardless of their actual involvement in the use of drugs.
- d) Drug paraphernalia is not permitted on campus.

3. Alcoholic Beverages

- a) The possession, consumption, sale or transfer of alcoholic beverages by all students (regardless of age) or visitors on campus is not permitted. Exceptions to this policy apply only to academic programs and functions sanctioned by the University authority.
- b) The University authority also holds students accountable for violations of law related to alcoholic beverages on or off campus.
- c) Students and/or visitors should be aware that their presence in an area where this alcohol policy is in violation will result in disciplinary action, regardless of their actual involvement in the consumption of alcohol.
- d) Possession of or the display of empty or refilled alcohol containers, and the display of alcohol posters, signs or advertising outside doors and windows is not permitted.
- e) Alcohol paraphernalia is not permitted on campus.

4. Smoking

Smoking is prohibited in campus and within 15 feet of campus building.

5. Prohibited Items :

When in campus, individuals are not permitted to use nor have in their possession the following items:

- a) Any weapon, including but not limited to, spring-fired, gas-fired, electrically-fired or explosively-fired devices or fire arms, which includes rifles, pistols, BB or Pellet guns, bows, slingshots, "stun-guns", blow guns and/or darts, any ammunition associated with these devices (ie. paintballs, BB's, blow darts, etc.) or use of any object with intent to harm or intimidate another individual including knives and/or any similar devices.
- b) Firecrackers, explosives, explosive ammunition, or dangerous chemicals.
- c) Knives of any sort (including "box cutters") with the exception of approved knives or tools used for academic purposes. Any tools or knives approved for academic purposes that are stored in residence hall rooms or carried on campus must be kept secure in locked tool boxes, trunks or appropriate storage units.
- d) Toy guns, water guns, cap guns or any type of imitation pistol or rifle.

6. Dishonesty: Acts of dishonesty, including but not limited to the following:

- a) Cheating, plagiarism, or other forms of academic dishonesty.
- b) Furnishing false information to any university official or employee.
- c) Forgery, alteration or misuse of any university document, record or instrument of identification.
- d) Tampering with the documents related to election of any university recognized student organization.

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7. Harassment

No student shall threaten assault, haze or otherwise physically, verbally, or psychologically abuse any other person. This includes, but is not limited to, incidents of bias, acts of assault or abuse, or incidents of verbal, physical, or psychological harassment or abuse. It is a violation of university regulations to engage in harassment, or to retaliate against anyone bringing forth an honestly perceived complaint of harassment. It is also a violation of university policy to engage in a course of conduct or by repeatedly committing acts, which places a person in reasonable fear of physical injury, such as stalking or unwanted following.

The act of retaliation and/or assisted retaliation against any individual including but not limited to students, university officials, faculty and staff is strictly prohibited.

8. Bias-Related Harassment

The University does not tolerate harassment based on an individual's race, religion, ethnic origin, gender, sexual orientation or physical condition. The University treats bias related incidents very seriously and any student found responsible for a bias related incident can expect severe disciplinary action. Moreover, the University will use its influence to encourage the entire community to treat its students, faculty, staff and visitors in a manner consistent with the principles of this policy. Any bias actions, verbal or physical, that interfere with an individual's personal liberty or that may lead to injury, emotional distress, humiliation or discomfort are prohibited.

9. Sexual Harassment

Sexual harassment is defined as unwelcome verbal or physical sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when, (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic standing; (2) submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting the individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work or academic performance, or creating an intimidating, hostile, or offensive environment. Sexual harassment includes unsolicited and unwelcome contact of a sexual nature. This includes:

- a) Written contact, such as suggestive or obscene letters, notes, invitations, or electronic communication;
- b) Verbal contact, such as sexually suggestive or obscene comments, threats, slurs, epithets, jokes about gender-specific traits, sexual propositions;
- c) Physical contact, such as intentional touching, pinching, brushing against another's body, impeding or blocking movement; and
- d) Gestures or public display of suggestive objects or pictures, cartoons, posters or magazines.

10. **Vandalism**, which includes any of the following:
- a) Attempted or actual damage to property of the University, or property of a member of the university community, or other personal or public property.
 - b) Tampering with doors such as disabling a locking mechanism, electronic card system or entrance-phone system or propping open a door intended to be closed or locked.
 - c) Tampering with or modifying any campus electrical, telephone or cable system or vending machine or game.
 - d) Failure to use proper trash and/or recycling containers or the dumping of trash in inappropriate locations.
11. **Disrespect** for, or the failure to comply with the directives of a university official, faculty or staff member, or law enforcement officer acting in the performance of their duties and/or the failure to produce identification to these persons when requested to do so.
12. **Theft**, attempted or actual of property belonging to the University, or property of a member of the University community, or other personal or public property. Persons who possess property other than his/her own without the consent of the owner or who intentionally impede recovery by the owner, or University officials acting on behalf of the owner, will be considered as knowingly participating in the use of stolen property.
13. **Computer Usage**: It is a violation of University policy to engage in any of the following activities:
- a) The use of Campus Technology Resources to publicly display or promote obscene messages, images and/or sounds, or to send threatening, obscene or harassing messages, images and/or sounds to any individual, regardless of whether he/she is a student is prohibited. This includes not just e-mail and the Internet, but the use of any university computer facility, personal computer, or off-campus computer system. Students should be aware that the University's policies on harassment apply equally to electronic communications as well as the more traditional means of display and communication.
 - b) Users should be aware that Indian Law specifies penalties for harassment, the transmission of indecent material to all people, and the transmission and availability of indecent materials to persons under the age of 18 even at their request. Inappropriate display of offensive material may be considered harassment.
 - c) The University policy forbids the use of any computer to obtain access to the following: confidential information, grades, pin numbers, personal computers, or any computer system on or off campus to which students do not have access. It also forbids viewing or using another person's username, password, computer programs, files or data without authorized permission, and/or changing another person's password.
 - d) Setting up or attempting to set up an unauthorized server, modifying any computer system or software, or engaging in any activity that would interfere with normal

computing operations or networking in any unauthorized manner is prohibited. This would include any use of invasive or malicious software such as: “worms”, “viruses”, “spyware” and/or “SPAM”.

- e) The use of Campus Technology Resources and/or facilities for private monetary gain is prohibited.

The Campus Technology Resources and facilities are for the exclusive use of students, faculty and staff belonging to Delhi Technological University.

14. Other Prohibited activities:

- a) The operation of any business/protest/activity in any room or campus without the authorization of the Dean/Competent Authority.
- b) Hanging unapproved banners, flags or displays from windows or doors of campus rooms/offices.
- c) Conduct not mentioned above, which threatens or endangers the health or safety of any person, including but not limited to students, university officials, faculty, including, but are not limited to: 1. Assault, 2. Physical abuse, 3. Verbal abuse, 4. Threats, 5. Intimidation, 6. Harassment, 7. Coercion, 8. Sexual Violence 9. Domestic Violence
- d) Occupying rooftops, open window sills or building ledges, or suspending antenna or other items from building.
- e) Unauthorized possession, duplication or the use of keys to any university premises or unauthorized entry to or use of university premises, including but not limited to, unauthorized entry to student rooms or unauthorized sharing of any University key or Identification Card by students or their guests that compromises the security of personal or University property. All students found in possession of such items who intentionally impede recovery of same by the owner or University officials will be considered knowingly participating in the use of these unauthorized items.
- e) The turning in or activation of a false fire alarm or bomb threat.
- f) The opening of window security screens and/or the use of open windows for any reason other than as an emergency exit.
- g) Violation of Indian law or university regulations, on- or off-campus, including university sponsored or supervised activities and trips. A finding of a violation under this rule does not require proof of a conviction in any non-campus legal proceeding.

Procedures for Resolving General Conduct

Participation in any of the activities mentioned above, or otherwise prohibited by law may result in suspension of student, University disciplinary action, and criminal or civil prosecution.



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009
(FORMERLY DELHI COLLEGE OF ENGINEERING)
BAWANA ROAD, DELHI-110042
(Vigilance section) cvo@dtu.ac.in



F. No. DTU/VIG./16/VAW/2023/308

Dated: 09/11/2023

To,

The Dy. Director (Vig.),
Directorate of Training and Technical Education,
Muni Maya Ram Marg,
Pitam Pura, Delhi-110088
(Vigilance Branch)

Sub: Observance of Vigilance Awareness Week 2023.

Sir,

This is in reference to DTTE letter No.F.1(474)/SB/DTTE/Misc. Matters/2023/2378-2382 dated 06.11.2023 regarding subject cited above.

In this regard, it is hereby informed you that Delhi Technological University celebrated Vigilance Awareness Week-2023 from 30.10.2023 to 05.11.2023. The details of Programme/Events/Activities conducted during this week are as under: -


1. The Banners displaying the theme of Vigilance Awareness Week 2023 are prepared and placed in prominent placed of DTU.
2. Integrity Pledge Ceremony was organized on 30.10.2023 at 11: A.M. in Dr. B.R. Ambedkar Auditorium, DTU (Photographs attached), for Dean, HoDs, Officers and Officials of DTU.
3. The faculty members and students have taken the pledge in their respective classes at 11.00 A.M. on 30.10.2023.
4. Two-days workshop on the following topics were organized on 01.11.2023 & 02.11.2023 in Pragyan Hall, Admin. Block, DTU (Photographs/Clips attached).

Date	Topics
01.11.2023	Ethics and Preventive Vigilance
	How to perform duty in a fair and transparent manner.
02.11.2023	Conduct of Disciplinary Enquiries
	Prevention of Sexual Harassment of Women at Work Place.

The soft copy of the report alongwith photographs are sent on avoigdtte@gmail.com

Yours faithfully,

Encl: As above.


(Prof. T. Vijaya Kumar)
Chief Vigilance Officer

Copy to :

1. Dy. Director, DTTE, GNCTD for information.





















सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-110023

सं./No. 023/VGL/035

दिनांक / Dated 11.09.2023

Circular No. 08/09/23

Sub: Observance of Vigilance Awareness week 2023.

Theme: "भ्रष्टाचार का विरोध करें; राष्ट्र के प्रति समर्पित रहें"

"Say no to corruption; commit to the Nation"

Bringing transparency and accountability in governance remains one of the primary means to achieve all round development of the country. The Central Vigilance Commission, as the apex integrity organization of India, adopts different initiatives to strive towards ensuring integrity in public administration. Vigilance Awareness Week is one of the tools of the Commission in increasing public awareness about the perils of corruption. Vigilance Awareness Week is observed every year during the week in which the birthday of Sardar Vallabhbhai Patel (31st October) falls in. The Commission has decided that this year Vigilance Awareness Week would be observed from 30th October to 5th November, 2023 with the following theme:

"भ्रष्टाचार का विरोध करें; राष्ट्र के प्रति समर्पित रहें"

"Say no to corruption; commit to the Nation"

2. The observance of Vigilance Awareness Week, 2023 would commence with the taking of the integrity pledge (copy enclosed at the Annexure A) by public servants in the Ministries / Departments / Central Public Sector Enterprises (CPSEs) / Public Sector Banks (PSBs) and all other organizations on 30th October, 2023 at 1100 hrs.

3. In a move towards inculcating the true spirit of participative vigilance, the Commission had earlier issued instructions detailing a three-month campaign period (16th August, 2023 till 15th November, 2023) in which following preventive vigilance measures were to be taken up as focus areas by all the Ministries / Departments and Organizations:

- Awareness building about Public Interest Disclosure and Protection of Informers (PIDPI) Resolution,
- Capacity Building programs,

Stanley

- c. Identification and implementation of Systemic Improvement measures,
- d. Leveraging of IT for complaint disposal,
- e. Updation of Circulars / Guidelines / Manuals,
- f. Disposal of complaints received before 30.06.23.

4. All organizations are advised to conduct activities relevant to the theme that strives to bring about maximum public participation. It is imperative that all organizations should conduct different outreach programs that aim to sensitize the public about the need for transparency and integrity in public governance. A poster on PIDPI has been prepared and is available at **Annexure C**. The poster may be widely circulated and translated to regional languages, wherever feasible. You may prepare your own posters too.

5. Action taken report regarding the six Preventive Vigilance measures that are to be taken up as focus areas during this three-month campaign period should be sent by all to the Central Vigilance Commission as per the format enclosed at **Annexures D (i) to D(vi)** by **8th December 2023 (Friday)**.

6. During Vigilance Awareness Week 2023, special emphasis may be given to engage the youth in various activities emphasizing the importance of integrity and ethics. Organizations should promote activities that involve the youth and foster an environment that re-affirms the importance of their involvement in the fight against corruption.

7. Activities to be conducted within the organizations may include the following:
- a. Employees may be encouraged to take e-pledge by visiting the website. Online "Integrity Pledge" is available at CVC's website (www.cvc.gov.in) and can be accessed by all.
 - b. Conduct workshops/sensitization programs for employees and other stake holders on policies/procedures of the organization and on Preventive Vigilance measures.
 - c. Vigilance Study Circles may conduct different outreach and awareness programs.
 - d. Conduct various competitions such as debates, quiz etc. for the employees and their families on issues relating to anti-corruption.
 - e. Promote the concept of e-Integrity Pledge by persons with whom the organization deals with.



8. Outreach activities for public / citizens may include the following:

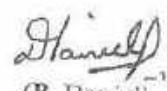
- a. All Ministries / Departments / Organizations shall publicize integrity Pledge amongst all employees, their families, vendors / suppliers / contractors / stake holders, students etc. to elicit wider participation. Integrity pledge for citizens and organizations enclosed at Annexure A and B.
- b. Organizations may undertake activities such as walkathons, marathons, street plays etc. which have visibility and mass appeal across all strata of society.
- c. Extensive use of social media platforms, bulk SMS / e-mails, WhatsApp etc. for spreading awareness. For different social media related initiatives, the social media handles of the Central Vigilance Commission may be tagged. (Twitter: @CVCIndia, Facebook: CVCofIndia)
- d. Organize grievance redressal camps for citizens / customers by organizations having customer-oriented activities. Similarly, vendor meets may be organized wherever necessary, through online mode or otherwise, whichever is more feasible.
- e. Organize "Awareness Gram Sabhas" for dissemination of information regarding the menace of corruption and the different measures that the public can undertake to redress it, such as complaint portals, etc. As per past practice, Public Sector Banks need to conduct "Awareness Gram Sabhas" at the Branch level in at least two Gram Panchayats. Other organizations may also organize wherever possible. Indicative list of activities which can be conducted as part of "Awareness Gram Sabhas" is at Annexure E.

9. Selected Photographs / Media clips may be sent to the Commission by email at the address coord1-cvc@nic.in. Photographs and Media clips may be uploaded on departmental / organizational websites.

Handwritten signature

10. A report on the observance of Vigilance Awareness Week may be sent by all Ministries / Departments / Organizations to Central Vigilance Commission as per format attached by 8th December, 2023.

11. This notification is also available on the Commission's website at www.cvc.gov.in.


(P. Daniel)
Secretary

Encl: As stated.

To

- i. The Cabinet Secretary of India
- ii. The Secretaries of all Ministries / Departments of Government of India
- iii. The Chief Secretaries of all Union Territories
- iv. Director, CBI.
- v. Director of Enforcement
- vi. Chief Executives of all CPSEs / Public Sector Banks/ Public Sector Insurance Companies / Financial Institutions / Autonomous Organizations / Societies.
- vii. All Chief Vigilance officers in Ministries / Departments / CPSEs / Public Sector Banks / Public Sector Insurance Companies / Financial Institutions / Autonomous Organizations / Societies.

Annexure A

Integrity Pledge for Citizens

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realize that every citizen should be vigilant and commit to highest standards of honesty and integrity at all times and support the fight against corruption.

I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead by example exhibiting integrity in personal behavior;
- To report any incident of corruption to the appropriate agency.

Annexure- BIntegrity Pledge for Organizations

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organization, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitize our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.

PUBLIC INTEREST DISCLOSURE & PROTECTION OF INFORMER RESOLUTION, 2004 (PIDPI)



WHAT IS PIDPI?

- PIDPI is a resolution of Government of India
- Identity of the complainant is kept confidential for all complaints lodged under it

HOW IS PIDPI COMPLAINT FILED?

- The Complaint should be addressed to Secretary, CVC and the envelope should be superscribed as 'PIDPI'
- Name and Address of the complainant should **NOT** be mentioned on the envelope but in the letter inside in a closed cover

GUIDELINES TO ENSURE IDENTITY OF COMPLAINANT REMAINS CONFIDENTIAL

- Complaints that are personally related to the complainant or addressed to other authorities may lead to disclosure of identity
- Complaints should not be sent in open condition or on public portal
- Documents that reveal identity should not be enclosed or mentioned in the complaint. Eg: documents received under RTI
- Name and Address should be mentioned on the letter inside the envelope for confirmation purposes
- Complaints where confirmation is not received are closed
- Anonymous / pseudonymous letters are not entertained

VIGILANCE AWARENESS WEEK 2023

For more details visit
<https://www.cvc.gov.in>

Annexure – D(i)

PIDPI AWARENESS

Name of the Organization:

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. What campaigns have been undertaken to spread awareness of PIDPI?
2. Display of PIDPI poster
 - a. Total number of regional offices of the organization?
 - b. How many such offices the poster was displayed in?
 - c. Number of languages the poster was translated into. Brief details.
 - d. Further remarks, if any.
3. Jingles / video / other media
 - a. Details of jingles / videos, etc used for dissemination of PIDPI provisions
 - b. Further remarks, if any.
4. Talks / seminars / public interactions / gram sabhas
 - a. Number of talks / seminars / public interactions / gram sabhas conducted explaining the provisions of PIDPI resolution, the correct procedure of filing a PIDPI complaint and common pitfalls/ mistakes made while filing PIDPI complaints.
 - b. Further remarks, if any.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

Annexure – D(ii)**CAPACITY BUILDING**

Name of the Organization: _____

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. Number of officials trained in ToT (Training of Trainers) capsule during the campaign period :-

- a. Procurement.
- b. Ethics and governance.
- c. Systems and Procedures of the organization.
- d. Cyber hygiene and security and
- e. IO/PO training.

2. No. of other officials trained during the campaign period :

- a. Procurement.
- b. Ethics and governance.
- c. Systems and Procedures of the organization.
- d. Cyber hygiene and security and
- e. IO/PO training.

3. Brief details of training conducted during the campaign period :-

NAME OF THE CVO _____

SIGNATURE & SEAL OF CVO _____

Annexure – D(iii)**IDENTIFICATION AND IMPLEMENTATION OF SYSTEMIC IMPROVEMENTS**

Name of the Organization:

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

- A. i) Number of vigilance cases of the past 05 years taken up for analysis
ii) Number of areas vulnerable to corruption detected on the basis of analysis. Brief details may be given.
iii) Systemic improvements implemented to streamline vulnerable areas prone to corruption.
- B. i) Brief details of Systemic Improvements suggested by Commission pending on 15th August 2023.
ii) Brief details of Systemic Improvements implemented during the campaign period.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

Annexure – D (iv)**LEVERAGING OF IT FOR COMPLAINT DISPOSAL**

Name of the Organization:

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. Whether online portals for receipt and tracking of complaints existed in the organization as on 31/7/23. If yes, brief details may be given.
2. Where no such portal is in existence, whether decision to create such a portal has been taken.

If yes,

- a. Details of such portal developed.
- b. If the portal is not yet operational, timeline by when the portal will be operational be given.
3. Brief details of any other initiatives

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

Annexure – D (v)

UPDATION OF CIRCULARS / GUIDELINES / MANUALS

Name of the Organization:

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. Whether guidelines / circulars and manual were updated during the campaign period?
2. Brief details may be given.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

Annexure – D (vi)

DISPOSAL OF COMPLAINTS

SL. No.	Particulars	Number	Remarks, if any
1.	Complaints received on or before 30.06.23 pending as on 15 th August, 2023		
2.	Complaints received on or before 30.06.23 disposed of during campaign period		
3.	Complaints received on or before 30.06.23 pending as on 15 th November, 2023		

Annexure EList of Activities for conducting "Awareness Gram Sabhas" in rural and semi-urban areas

The following is a list of indicative activities for conducting "Awareness Gram Sabhas".

1. Organize meetings in Gram Panchayats inviting all stake holders like the Sarpanch, members of Gram Panchayat, Self-Help Groups (SHGs), workers of MGNREGA, farmers, students, and citizens. Head of Gram Sabha / Sarpanch or any dignitary could be requested to deliver lecture on awareness against corruption followed by discussion. Anti-Corruption messages in vernacular languages can also be displayed at the meeting.
2. Organize competitions like quiz, cartoon, slogans, painting, rangoli, posters and walkathon / marathon / cyclathon etc.
3. Organize Melas to give wide publicity to the produce / products of the SHGs as motivational tools for integrating them with awareness creation effort.
4. Organize evening Choupals / meetings in villages / panchayats during which short plays, nautankies, kahajathas / folk songs / puppet shows, etc., can be organized focusing on the theme of Anti-Corruption.



DELHI TECHNOLOGICAL UNIVERSITY

(FORMERLY DELHI COLLEGE OF ENGINEERING)
Shahbad Daulatpur, Bawana Road, Delhi - 110042
(Vigilance Branch)

I.D. Note

Sub: Vigilance Awareness Week- 2023 to be organized from 30th October to 5th November, 2023

With reference to this office Circular of even No.265 dated 13.10.2023, intimated that Vigilance Awareness Week will be observed from 30th October to 5th November, 2023.

Enclosed please find herewith a copy of Circular No.08/09/23 issued by Central Vigilance Commission on 11.09.2023 (copy attached) for conducting various activities during the Vigilance Awareness Week. The photographs of the activities may be send to Vigilance Branch through email at vigilance@dtu.ac.in

Encl. As above.


(Prof. T. Vijaya Kumar)
Chief Vigilance Officer

1. Dean, Student Welfare, DTU *23/10/23*
2. In-charge, NSS *23/10/23*

File. No. F.DTU/Vig/16/VAW/2023/ *282-283*

Dated: *23.10.2023*

o/c



DELHI TECHNOLOGICAL UNIVERSITY

(FORMERLY DELHI COLLEGE OF ENGINEERING)
Shahbad Daulatpur, Bawana Road, Delhi - 110042
(Vigilance Branch)

File. No. F.DTU/Vig/16/VAW/2023/ 265

Dated: 13.10.2023

CIRCULAR

Sub: Observance of Vigilance Awareness Week 2023

With reference to the UGC letter dated 20.09.2023 and Central Vigilance Commission Circular No.08/09/23 dated 11.09.2023, the Vigilance Awareness Week will be observed from 30th October to 5th November, 2023. The theme of observing Vigilance Awareness Week is as under-

“भ्रष्टाचार का विरोध करें; राष्ट्र के प्रति समर्पित रहें”
“Say no to corruption; commit to the Nation”

In this regard, following programmes will be organized at DTU:-


1. Integrity pledge ceremony (for all employees of DTU)
Venue : Dr. B.R. Ambedkar Auditorium
Time : 11.00 A.M.
Date : 30.10.2023 (Monday)

The pledge will be administered by the Registrar/Chief Vigilance Officer

2. All faculty members may administer the pledge (Copy enclosed) for students in their respective classes at 11.00 A.M. on 30.10.2023.
3. Director of East Delhi Campus, DTU may organize similar pledge ceremony as per above schedule.

All are requested to send photographs to Vigilance Branch mail ID vigilance@dtu.ac.in through respective HoD by 10.11.2023.

Encl. As above.


(Prof. T. Vijaya Kumar)
Chief Vigilance Officer

Copy to:

1. PA to VC- for information of Hon'ble Vice Chancellor.
2. PA to Registrar- for information.
3. Chief Vigilance Officer
4. All HoDs/Dean/Estate Officer/Branch in-charges/Chief Hostel Warden/ Librarian:
A copy of CVC circular dated 11.09.2023 may be referred for taking necessary action and send the requisite report alongwith photographs of activities conducted during vigilance awareness week- 2023 at vigilance@dtu.ac.in by 10.11.2023 for onward submission to UGC and CVC.
5. DR (GA) for preparation of three banners as per format and inform AR (Vigilance).
6. Chief Project Officer to allocate Auditorium on the schedule date and time.
7. Head Computer Centre: Request to upload photographs and banner on DTU website.



(Dr. Lokesh Garg)
Assistant Registrar (Vig.)

संगठनों के लिए सत्यनिष्ठा प्रतिज्ञा

हमारा विश्वास है कि हमारे देश की आर्थिक, राजनीतिक तथा सामाजिक प्रगति में भ्रष्टाचार एक बड़ी बाधा है।

हमारा विश्वास है कि भ्रष्टाचार का उन्मूलन करने के लिए सभी संबंधित पक्षों जैसे सरकार, नागरिकों तथा निजी क्षेत्र को एक साथ मिल कर कार्य करने की आवश्यकता है।

इस दिशा में स्वयं को एक उदाहरण के रूप में प्रस्तुत करने तथा रक्षोपाय, सत्यनिष्ठा ढांचा तथा नीति-संहिता स्थापित करने के अपने उत्तरदायित्व को हम स्वीकार करते हैं ताकि यह सुनिश्चित हो सके कि हम किसी भी भ्रष्ट आचरण का हिस्सा नहीं हैं तथा भ्रष्टाचार के दृष्टांतों पर हम अत्यधिक सख्ती से कार्रवाई करते हैं।

हम मानते हैं कि भ्रष्टाचार उन्मूलन करने में तथा अपने कार्यों के सभी पहलुओं में सत्यनिष्ठा, पारदर्शिता तथा सुशासन के उच्चतम मानक बनाए रखने के लिए, एक संगठन होने के नाते हमें सामने से नेतृत्व करना होगा।

अतः हम प्रतिज्ञा करते हैं कि :

- हम नीतिपरक कार्य पद्धतियों को बढ़ावा देंगे तथा ईमानदारी और सत्यनिष्ठा की संस्कृति को प्रोत्साहन देंगे;
- हम ना तो रिश्तत देंगे और ना ही रिश्तत लेंगे;
- हम पारदर्शिता, जिम्मेवारी तथा निष्पक्षता पर आधारित निगमित सुशासन की प्रतिज्ञा करते हैं;
- हम कार्यों के संचालन में संबद्ध कानूनों, नियमावलियों तथा अनुपालन प्रक्रियाओं का पालन करेंगे;
- हम अपने सभी कर्मचारियों के लिए एक नीति-संहिता अपनाएंगे;
- हम अपने कर्मचारियों को उनके कर्तव्यों के ईमानदार निष्पादन के लिए, उनके कार्य से संबद्ध नियमों, विनियमों आदि के बारे में सुग्राही बनाएंगे;
- हम समस्याओं तथा कपटपूर्ण कार्यकलापों की सूचना देने के लिए समस्या समाधान तथा सूचना प्रदाता तंत्र उपलब्ध कराएंगे;
- हम संबंधित पक्षों तथा समाज के अधिकारों एवं हितों का समग्र रूप से संरक्षण करेंगे।

Integrity Pledge for Organizations

Annexure- B

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organization, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitize our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.



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Shahbad Daultpur, Bawana Road, Delhi - 110042
(Vigilance Branch)

File. No. F.DTU/Vig/16/VAW/2023/ 291

Date: 27.10.2023

CIRCULAR

Sub: Integrity Pledge Ceremony on 30.10.2023 at 11:00 AM

In continuation of this office circular of even number 265 dated 13.10.2023 regarding observance of Vigilance Awareness Week, 2023 (30.10.2023 to 05.11.2023) and bringing transparency and accountability in public administration the Vigilance Branch of this University is organizing 'Pledge Ceremony'. All Deans, HoDs, Branch in-charge, Officers/officials are requested to ensure their presence and also instruct their staff to attend the function mandatorily in B. R. Ambedkar Auditorium as per following schedule:

Integrity pledge ceremony (for all employees of DTU)

Venue : Dr. B.R. Ambedkar Auditorium

Time : 11.00 A.M.

Date : 30.10.2023 (Monday)

The pledge will be administered by the Registrar/Chief Vigilance Officer.

All faculty members may administer the pledge (Copy enclosed) for students in their respective classes at 11.00 A.M. on 30.10.2023.

Director of East Delhi Campus, DTU may organize similar pledge ceremony as per above schedule.

All are requested to send photographs to Vigilance Branch mail ID vigilance@dtu.ac.in through respective HoD by 10.11.2023.


(Prof. Madhusudan Singh)
Registrar

Encl. Copy of pledge

File. No. F.DTU/Vig/16/VAW/2023/ 291

Date: 27.10.2023

Copy to:

1. PA to VC- for information of Hon'ble Vice Chancellor.
2. PA to Registrar- for information.

3. Controller of Finance/ Controller of Examinations
4. All Dean/HODs/Estate Officer/Branch in-charges/Chief Hostel Warden/ Librarian
5. All Dy. Registrars/ Assistant Registrars/CVO
6. Chief Project Officer to allocate Auditorium on the scheduled date and time and make arrangement for audio-video equipment.
7. Director, USME, East Delhi Campus, DTU
8. Head Computer Centre.



(Dr. Lokesh Garg)
Assistant Registrar (Vig.)

संगठनों के लिए सत्यनिष्ठा प्रतिज्ञा

हमारा विश्वास है कि हमारे देश की आर्थिक, राजनीतिक तथा सामाजिक प्रगति में भ्रष्टाचार एक बड़ी बाधा है।

हमारा विश्वास है कि भ्रष्टाचार का उन्मूलन करने के लिए सभी संबंधित पक्षों जैसे सरकार, नागरिकों तथा निजी क्षेत्र को एक साथ मिल कर कार्य करने की आवश्यकता है।

इस दिशा में स्वयं को एक उदाहरण के रूप में प्रस्तुत करने तथा रक्षोपाय, सत्यनिष्ठा ढांचा तथा नीति-संहिता स्थापित करने के अपने उत्तरदायित्व को हम स्वीकार करते हैं ताकि यह सुनिश्चित हो सके कि हम किसी भी भ्रष्ट आचरण का हिस्सा नहीं हैं तथा भ्रष्टाचार के दृष्टांतों पर हम अत्यधिक सख्ती से कार्रवाई करते हैं।

हम मानते हैं कि भ्रष्टाचार उन्मूलन करने में तथा अपने कार्यों के सभी पहलुओं में सत्यनिष्ठा, पारदर्शिता तथा सुशासन के उच्चतम मानक बनाए रखने के लिए, एक संगठन होने के नाते हमें सामने से नैतृत्व करना होगा।

अतः हम प्रतिज्ञा करते हैं कि :

- हम नीतिपरक कार्य पद्धतियों को बढ़ावा देंगे तथा ईमानदारी और सत्यनिष्ठा की संस्कृति को प्रोत्साहन देंगे;
- हम ना तो रिश्तत देंगे और ना ही रिश्तत लेंगे;
- हम पारदर्शिता, जिम्मेवारी तथा निष्पक्षता पर आधारित निगमित सुशासन की प्रतिज्ञा करते हैं;
- हम कार्यों के संचालन में संबद्ध कानूनों, नियमावलियों तथा अनुपालन प्रक्रियाओं का पालन करेंगे;
- हम अपने सभी कर्मचारियों के लिए एक नीति-संहिता अपनाएंगे;
- हम अपने कर्मचारियों को उनके कर्तव्यों के ईमानदार निष्पादन के लिए, उनके कार्य से संबद्ध नियमों, विनियमों आदि के बारे में सुग्राही बनाएंगे;
- हम समस्याओं तथा कष्टपूर्ण कार्यकलापों की सूचना देने के लिए समस्या समाधान तथा सूचना प्रदाता तंत्र उपलब्ध कराएंगे;
- हम संबंधित पक्षों तथा समाज के अधिकारों एवं हितों का समग्र रूप से संरक्षण करेंगे।

Integrity Pledge for Organizations

Annexure- B

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organization, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitize our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.



DELHI TECHNOLOGICAL UNIVERSITY

(FORMERLY DELHI COLLEGE OF ENGINEERING)
Shahbad Daulatpur, Bawana Road, Delhi - 110042
(Vigilance Branch)

File. No. F.DTU/Vig/16/VAW/2023/292-

Dated: 27/10/2023

NOTICE

Delhi Technological University is celebrating Vigilance Awareness Week- 2023 from 30th October to 5th November, 2023. The Vigilance Section is organizing a workshop on this occasion on 1st and 2nd November 2023 at Pragyan Hall, DTU as per the schedule attached as **Annexure-1**.

All the HoDs, Deans, Section In-charge, Officers, Staff and Students are requested to attend the lecture and make it convenient to occupy the seats latest by 09.45 AM on both days.


(Prof. Madhusudan Singh)
Registrar

Encl. As above

File. No. F.DTU/Vig/16/VAW/2023/292

Dated: 27/10/2023

Copy to:-

1. PA to VC for kind information to Hon'ble VC, DTU
2. PA to Registrar for kind information to the Registrar, DTU
3. Chief Vigilance Officer, DTU
4. All Deans/ HoDs, Librarian, CPO, Hostel Warden, All Branch/Section in-charge DTU: with the request to encourage staff to attend the function.
5. CPO/Estate Officer, DTU: with the request for allocating the said venue and make arrangements for audio-video equipment. *and arrange 10 potted plants*
6. Dy. Registrar (GA): with the request to make arrangements for 10 bouquets, back-drops, High Tea (Appx. 60 persons)
7. PRO: with the request to arrange for a photographer to cover the event, *and showal and*
8. Transport Officer: with the request to arrange vehicle as per requisition attached. *books.*
9. Head (CC): with the request to upload this notice, photographs of the event on the university website and CVC website.
10. *Chairman, ICC*


(Dr. Lokesh Garg)
Assistant Registrar (Vig.)

Vigilance Awareness Week- 2023

(Event Schedule)

Venue: Pragyan Hall, 2nd floor, Admin Block, Delhi Technological University

Day 1: 1 st November, 2023		
Time	Speaker	Topic
10:00 AM	Prof. Madhusudan Singh, Registrar, DTU	Welcome address
10:05 AM	Prof. S. Indu, Hon'ble Vice Chancellor, DTU	Opening remarks
10:15 AM	Sh. Rajeev Verma, Director, Central Vigilance Commission, New Delhi	Ethics and Preventive Vigilance
11:00 AM	Sh. Harshvardhan, IPS, DCP, Dwarka, North Delhi	Cyber Crime
11:45 AM	Dr. D.N. Singh, IFS (Retd.)	How to perform duty in a fair and transparent manner?
Followed by High Tea		

Day 2: 2 nd November, 2023		
Time	Speaker	Topic
10:00 AM	Chief Vigilance Officer	Welcome address
10:05 AM	Prof. Madhusudan Singh, Registrar, DTU	Opening remarks
10:15 AM	Sh. D.P. Dwivedi, IAS (Retd.)	Conduct of Disciplinary Enquiries
11:15 AM	Sh. V.P. Rao, IAS (Retd.)	Prevention of Sexual Harassment of women at Workplace
Followed by High Tea		



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Shahbad Daulatpur, Bawana Road, Delhi - 110042
(Vigilance Branch)

File No. F.DTU/Vig/16/VAW/2023/ 294

Dated:01.11.2023

NOTICE

In supersession to this office notice of even No.292 dated 27.10.2023, regarding celebrating **Vigilance Awareness Week- 2023**, following is the **revised** schedule for the 2nd day of the Workshop:

Day 2: 2 nd November, 2023		
Time	Speaker	Topic
10:15 AM	Prof. T. Vijaya Kumar, Chief Vigilance Officer, DTU	Welcome address
10:20 AM	Prof. Madhusudan Singh, Registrar, DTU	Opening remarks
10:30 AM	Sh. D.P. Dwivedi, IAS (Retd.)	Conduct of Disciplinary Enquiries
Tea		
11:40 AM	Sh. V.P. Rao, IAS (Retd.)	Prevention of Sexual Harassment of women at Workplace
Lunch		

All the HoDs, Deans, Section In-charge, Officers, Staff and Students are requested to attend the lecture and make it convenient to be seated by 10.00 AM on 2nd November, 2023. All staff are required to mark the attendance in the Hall. Participation certificate will be issued to all those who attend the Workshop.



(Prof. Madhusudan)
Registrar

File No. F.DTU/Vig/16/VAW/2023/ 294

Dated: 01. 11. 2023

Copy to:-

1. PA to VC for kind information to Hon'ble VC, DTU
2. PA to Registrar for kind information to the Registrar, DTU
3. Chief Vigilance Officer, DTU
4. All Deans/ HoDs, Librarian, CPO, Hostel Warden, All Branch/Section in-charge DTU: with the request to encourage staff to attend the function.
5. Dy. Registrar (GA): with the request to arrange hospitality as per indent attached.
6. Chairperson, ICC


(Dr. Lokesh Garg)
Assistant Registrar (Vig.)



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009
(FORMERLY DELHI COLLEGE OF ENGINEERING)
BAWANA ROAD, DELHI-110042
(Vigilance section) cvo@dtu.ac.in



F. No. DTU/VIG./16/VAW/2023/308/2373-74

Dated: 09/11/2023
10.11.2023

To,

The Dy. Director (Vig.),
Directorate of Training and Technical Education,
Muni Maya Ram Marg,
Pitam Pura, Delhi-110088
(Vigilance Branch)

Sub: Observance of Vigilance Awareness Week 2023.

Sir,

This is in reference to DTTE letter No.F.1(474)/SB/DTTE/Misc. Matters/2023/2378-2382 dated 06.11.2023 regarding subject cited above.

In this regard, it is hereby informed you that Delhi Technological University celebrated Vigilance Awareness Week-2023 from 30.10.2023 to 05.11.2023. The details of Programme/Events/Activities conducted during this week are as under:-

1. The Banners displaying the theme of Vigilance Awareness Week 2023 are prepared and placed in prominent placed of DTU.
2. Integrity Pledge Ceremony was organized on 30.10.2023 at 11: A.M. in Dr. B.R. Ambedkar Auditorium, DTU (Photographs attached), for Dean, HoDs, Officers and Officials of DTU.
3. The faculty members and students have taken the pledge in their respective classes at 11.00 A.M. on 30.10.2023.
4. Two-days workshop on the following topics were organized on 01.11.2023 & 02.11.2023 in Pragyan Hall, Admin. Block, DTU (Photographs/Clips attached).

Date	Topics
01.11.2023	Ethics and Preventive Vigilance
	How to perform duty in a fair and transparent manner.
02.11.2023	Conduct of Disciplinary Enquiries
	Prevention of Sexual Harassment of Women at Work Place.

The soft copy of the report alongwith photographs are sent on avoigdtte@gmail.com

Yours faithfully,

Encl: As above.

o/c

(Prof. T. Vijaya Kumar)
Chief Vigilance Officer

Copy to :

1. Dy. Director, DTTE, GNCTD for information.

1st November 2023

111/c


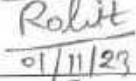

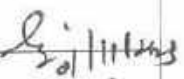
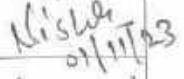
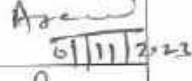
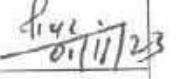


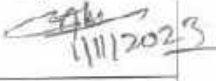





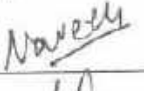

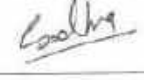
Attendance for attending a lecture on 'Ethics and Preventive Vigilance' on 1st November, 2023 during Vigilance Awareness Week-2023 (30th October to 5th November, 2023) at 10:15 AM onwards in Pragyan Hall, 2nd Floor, Administrative Building, Delhi Technological University.

S.No.	Name	Designation	Department	Signature
1.	Diya Narayan	COO & Head (cc)	Computer Centre	Diya
2.	Rajeshwari Pandey	Prof. & Dean (US)	ECE	R Pandey 11/11/23
3.	R.K. Yadav	HOD	CSE	R Yadav 11/11/2023
4.	Jitendra Singh	Sp. Mechanic	BT	J Singh 11/11/23
5.	Dharamvir Singh	JOA	PRO	D Singh
6.	Ravindra P. Verma	JOA	DSW	R Verma
7.	Vinod Saini	Networks Administrator	Computer Center	Vinod Saini
8.	SANJAY KUMAR SINGH	JOA	Acad-US	S Singh 11/11/23
9.	Meena Parashar	SOA	Recruitment	M Parashar 11/11/2023
10.	Rakshita	JOA	Acad Acad (UG)	Rakshita 11/11/23
11.	Sumeta	JOA	Registrar office	Sumeta
12.	Anuj Kumar	STENO	VC office	Anuj
13.	Ransit Kr. Ojha	JOA	Registrar office	Ransit
14.	Anita	JOA	DTU-HF	Anita
15.	Syeda Najmin Hussain	STA	Record Room	Syeda
16.	Indrajeet Bhardwaj	JOA	G.A. Branch	I Bhardwaj
17.	MONIST	Student	Env.	Monist
18.	Keidika Verma	Student	Env.	Keidika

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S.No.	Name	Designation	Department	Signature
19.	Sumit Yadav	student	Env.	Sumit.
20.	Bambhav toman	student	Civil	Bambhav
21.	Ankush Sharma	student	Env.	Ankush
22.	Anuj Dahiya	student	Env.	Anuj
23.	Prince Verma	student	Civil	Prince
24.	Rajiv Sah	Staff	vc office	Rajiv
25.	Praveen Kumar	J-O.A	Hostel	Praveen
26.	Deep Singh	Senior staff	Hostel	Deep Singh
27.	Kalpana Khan	Secretary	Academic PG	Kalpana
28.	Savitri	JOA	Dean-PG	Savitri
29.	A.K. Chouhan	Off. S.O.	Security	A.K. Chouhan
30.	Girish Anand	Staff	Mech. Engg. Deptt.	Girish
31.	Sumit Pal	Faculty	Mech	Sumit Pal
32.	Deepak Rana	JOA	CSAP	Deepak Rana
33.	Anil Sharma	JOA	Penis cell	Anil Sharma
34.	Mukesh Kumar Gupta	JTA	EE Staff	Mukesh
35.	Tarun Kumar	JOA	Estt. branch	Tarun

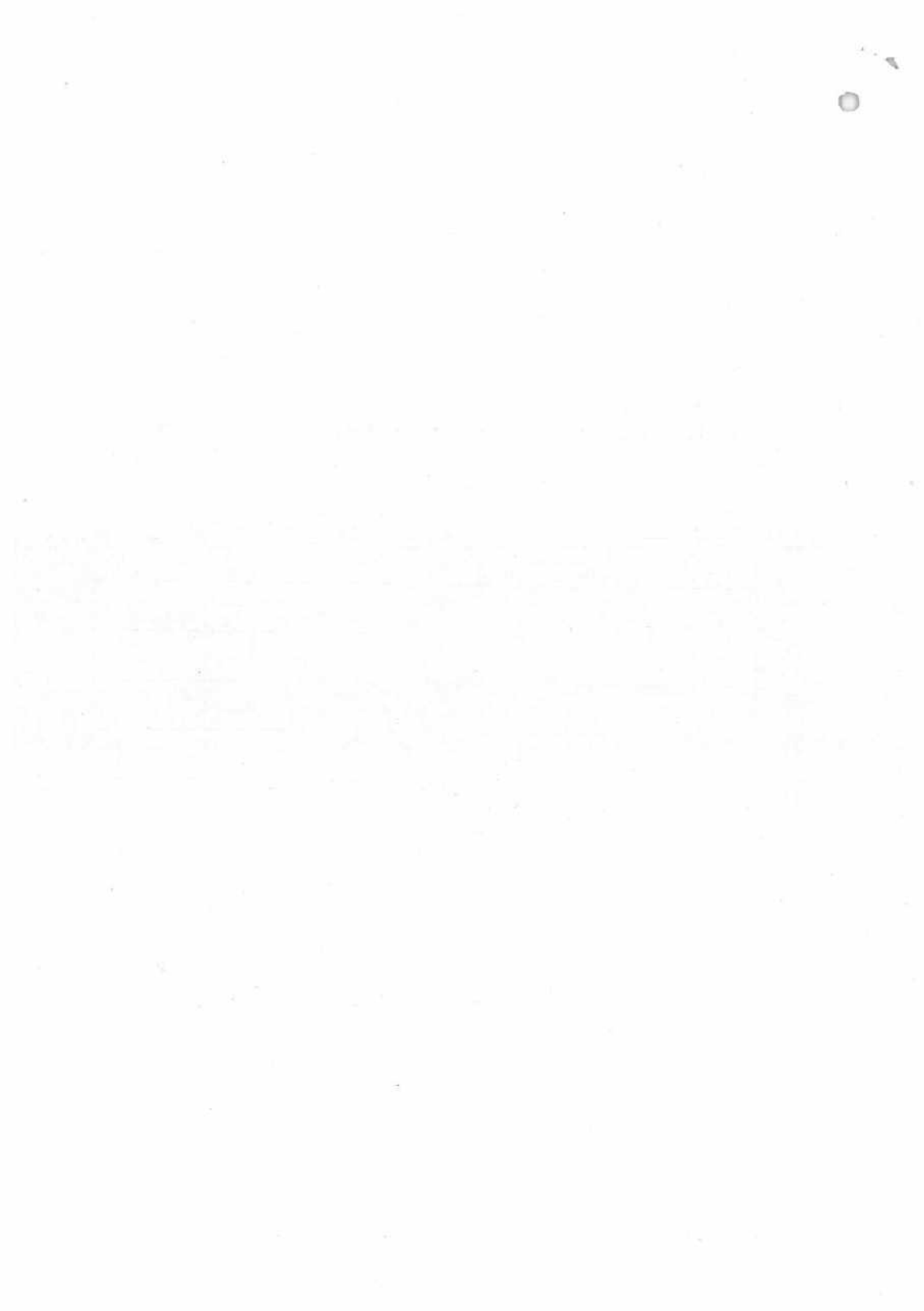
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S.No.	Name	Designation	Department	Signature
36.	Ashok Kumar Pandey	Chief Steno	Central Steno	
37.	ROHIT	J.O.A.	Security & Transport	 01/11/23
38.	Sudhar Kumar.	Network In-charge	C.C.	 01/11/23
39.	Soniq	JOA	Academic	 01/11/23
40.	Nisha Vashishtha	JOA	Academic	 01/11/23
41.	MOHD ANSARI	JOA	Estt. Branch	 01/11/2023
42.	O P Singh	SO Acad (UG)	UG Section	 01/11/23
43.	Madhumati Verma	CO (SEP)	C2P	 01/11/23
44.	LAKHAN	Draughtsman	Mech. Engg.	 01/11/2023
45.	BRAHMENDRA THAKUR	Sr. mech.	App. Physics	 11/11/2023
46.	Narender Kumar	JOA	Planning Dept.	 01/11/23
47.	VIKAS	SYSTEM MANAGER.	Computer Center.	
48.	Harshvardhan	JOA	RTI	 01/11/23
49.	Sushil Kumar	Camera	STUDIO	
50.	Narish Nautiyal	Camera	STUDIO	
51.	Navreen Kumar	MTS	STUDIO	
52.	JAFRUDDIN	JOA	Establishment	
53.	Sudhar Kumar	MTS	Accounts	


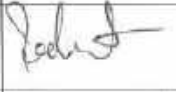
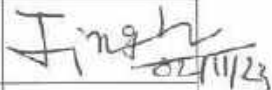
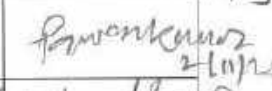




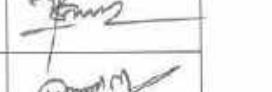


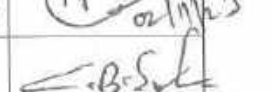
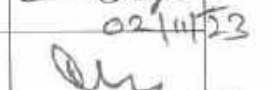
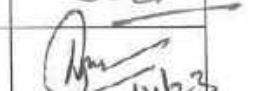


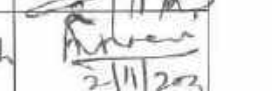
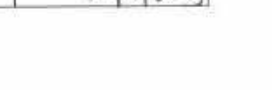
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 The second part of the paper is devoted to a study of the
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 distribution is approximately normal for large degrees of freedom.
 The third part of the paper is devoted to a study of the
 properties of the t distribution. It is shown that the
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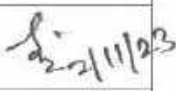
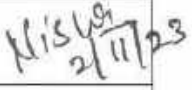
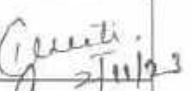
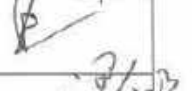

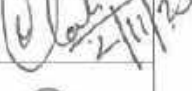
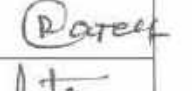
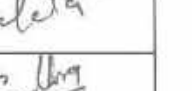

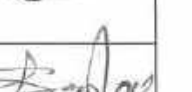
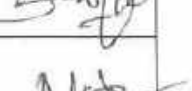

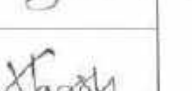
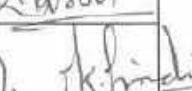

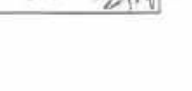
S.No.	Name	Designation	Department	Signature
54.	Mahesh Sisodia	J.O.A.	Council Branch	
55.	Rajiv Verma	Dir	CVC	
56.	D. N. Singh	PCCF (RH)		
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Attendance for attending lectures on 'Constitutional Safeguards to the Government Servants' and 'Prevention and Protection of Women from Sexual Harassment at Work Place' on 2nd November, 2023 during Vigilance Awareness Week- 2023 (30th October to 5th November, 2023) at 10:00 AM onwards in Pragyan Hall, 2nd Floor, Administrative Building, Delhi Technological University.

S.No.	Name	Designation	Department	Signature
1.	SUNIL KUMAR	JOA	Accounts	
2.	Rohit kumar	JOA	Accounts	
3.	Jitendra Singh	Sr. Mechanic	BT	 02/11/23
4.	Pawan kumar	J.T.A	SE	 2/11/23
5.	Vinod Saini	Network Assistant	Computer center	 2/11/23
6.	RAJAT KUMAR	JTA	SE	 2/11/23
7.	Rajesh Kumar Dangri	T.A.	IT	
8.	Ashok kumar Pandey	C.S.K.	Central store	
9.	Amey Kumar	Steno	VC office	
10.	Madan Lal	JOA	VC office	
11.	Jafaruddin	JOA	Establishment	
12.	Ajit	Stenographer	Examination	 02/11/23
13.	Chhail Bihari	Sr. Mechanic	BT	 02/11/23
14.	A.K. Chauhan	Q.Y.S.O.	Security	
15.	Lalit kumar	Technical Assistant	BT	 2/11/23
16.	Budha Singh	JR man	VC	 2/11/23
17.	ARUN KUMAR	M.T.S	IT	 2/11/23
18.	MOHD ANSARI	JOA	Estt. Branch	 2/11/23



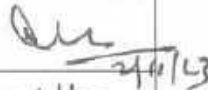




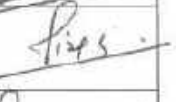

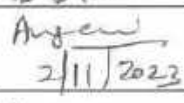
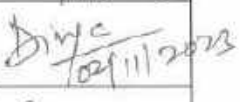

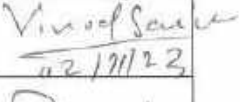
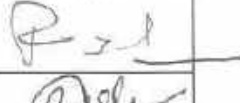


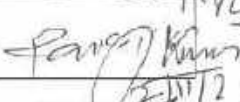





Attendance for attending lectures on 'Constitutional Safeguards to the Government Servants' and 'Prevention and Protection of Women from Sexual Harassment at Work Place' on 2nd November, 2023 during Vigilance Awareness Week-2023 (30th October to 5th November, 2023) at 10:00 AM onwards in Pragyan Hall, 2nd Floor, Administrative Building, Delhi Technological University.

S.No.	Name	Designation	Department	Signature
19.	Kaleem Khan	Stenographer	Academic-PG	
20.	Sonia	JOA	"	
21.	Nisha Vashishtha	JOA	Academic-PG	
22.	Preeti	SOA	Academic-PG	
23.	Suneeta	JOA	Registrar B. Sachin	
24.	Sumit Sharma	Stenographer	Office of Registrar	
25.	Shyam Lata	JOA	Accts. Branch	
26.	Ransit Kr. Singh	JOA	Registrar office	
27.	Lata Rani	JOA	A/C	
28.	Sadhna Jha	MTS	A/C	
29.	Dr. Raghunendra Gautam	Asst. Prof	MOA	
30.	Harmanvir Singh	JOA	PRO	
31.	Narinder Kumar	JOA	Planng Branch	
32.	Sarla Devi	JOA	Vigilance	
33.	Harshvardhan	JOA	RTI	
34.	Mahesh Sisodia	JOA	Council Branch	
35.	Madhura K. Jha	SO	S&P	

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S.No.	Name	Designation	Department	Signature
36.	Pradeep Kr Pesta	AR	SOP	
37.	Vikas	S.M	Computer Center	
38.	Lokesh Garg	AR.	Vig.	
39.	Uma Mangia	Prof.	EED	
40.	DIVYA NARAYAN	COO & Head (CC)	CC	
41.	O P Singh	SO Acad (UG)	Acad (UG)	
42.	Ridhima (Cousin)	Network Assistant	CC	
43.	Naveen Kumar	SOA	Legal	
44.	MAHESH KUMAR	SOA	ACCOUNTS	
45.	RAJESH KUMAR	SRAO	Account	
46.	SUNIL CHHAKRA	SO	Exhb.	
47.	Ankit Sharma	JOA	Person	
48.	Savita	JOA	Dean PG	
49.	Manoj Khatri	OA	EED	
50.	Girish Anand	SR-MECH	MED	
51.	Minakshi Anora	Asst pgmr	CSE	
52.	Naveen Kumar	MTS	STUDIO	
53.				

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S.No.	Name	Designation	Department	Signature
54. (23)	Lalit Kumar	T.A.	BT	
55. (24)	Dr. Raghendra Gaudam	Asst. Prof.	MED	
56. (25)	A.K. Chakhan	Sy. S.c.	Security	
57. (26)	Narender Kumar	JOA	Planning	
58. (27)	Amij Kumar	steno	vc office	
59. (28)	Bhupendra Lohia	Attendant	Vigilance	
60. (29)	Ashok Kumar Pandey	C.S.U	Central Store	
61. (30)	OP Singh	So Acad (UG)	Acad (UG)	
62. (31)	Sudhar Chatter	Network Admin	Computer Centre	
63. (32)	MOHD ANSARI	JOA	Estt. Branch	
64. (33)	Diya Narayan	COO & Head (cc)	Computer Centre	
65. (34)	Uma Nangia	Prof	EED	
66. (35)	Vinod Saini	Network Administrator	Computer center	
67. (36)	Rajat Kumar	JTA	SE	
68. (37)	RAJESH KUMAR DANGI	Tech. Assst.	IT	
69. (38)	Jitendra Singh	Sr. Medic	BT	
70. (39)	Pawan Kumar	J. T. A	SE	
40.	Madan Lal	JOA	vc office	
41.	Jafaruddin	JOA	Estt. Br.	
42.	Rishi	JOA	Enin	
43.	Sudant Kumar	STUDIO	Stu	
44.	Narsh Navtital	STUDIO	Stu	

103/c

Attendance for 2nd Session, Day-2

1.	Mahesh Sisodia	J.O.A.	Council Branch	<u>M. Jindia</u>
2.	Harshwardhan	JOA	RTI Branch	<u>Harsh</u>
3.	Sarla Devi	JOA	Vigilance	<u>Sarla</u>
4.	Minakshi Arora	Tech. Asst. Program	CSE	<u>Minakshi</u>
5.	Naveen Kumar	SOA	Legal	<u>Naveen</u>
6.	SUNIL CHHIKARA	S.O.	Estt.	<u>Sunil</u>
7.	AMIT SHARMA	J.O.A.	Pension	<u>Amit</u>
8.	Dharamvir Singh	SOA	PRO	<u>Dharamvir</u>
9.	Sadhna Jha	MTS	A/C	<u>Sadhna</u>
10.	Lata Rani	JOA	A/C	<u>Lata</u>
11.	Syneeta	JOA	Registrar Branch	<u>Syneeta</u>
12.	Surila Whiman	Stenographer	Office of Registrar	<u>Surila Whiman</u> 2/11/23
13.	Shyam lata	JOA	A/C Branch	<u>Shyam lata</u> 2/11/23
14.	Ransit Kr. Osha	JOA	Registrar Branch	<u>Ransit</u>
15.	Savita	JOA	Deam- PG	<u>Savita</u>
16.	Soniq	"	Academic PG	<u>Soniq</u> 02/11/23
17.	Nisha Vasishtha	"	Academic-PG	<u>Nisha</u> 2/11/23
18.	Preeti	SOA	Academic-PG	<u>Preeti</u> 2/11/23
19.	Rohit	JOA	Security & Transport	<u>Rohit</u> 02/11/23
20.	Kaleem	Stenographer-II	Academic - PG	<u>Kaleem</u> 02/11/23
21.	Sahil Chouhan	Intern	Legal Branch	<u>Sahil</u> 2/11/23
22.	Pambeer Singh	Attendance	Deam UG	<u>Pambeer</u>
23.	Tajuddin	JOA	Estt. Br.	<u>Tajuddin</u>
(45)	Naveen Kumar	(MTS)	DTV STUDIO	<u>Naveen</u> 2/11/23

AQAR for AY 2022-23

Criteria	Description	Paragraphs for AQAR 2022-23
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized</p>	<p>The University has meticulously compiled an Official Procedure Manual outlining the prescribed protocols for office operations. Additionally, it has established a Professional Ethics Code of Conduct tailored for students, faculty, and staff, ensuring a comprehensive ethical framework for all stakeholders. In line with fostering a values-driven educational environment, the university provides a specialized course focusing on Universal Human Values. This course plays a pivotal role in integrating ethical practices and professional conduct across the diverse spectrum of programs offered by the university.</p>

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized

The University has a well-defined Code of Conduct for students, Faculty, Administration & Staff to be followed daily. Rules and regulations for fire safety, those against the consumption of drugs and alcoholic beverages, smoking, prohibited items, dishonesty, harassment, bias-related harassment, sexual harassment, vandalism, disrespect, theft, computer usage and other prohibited activities, have been clearly laid. For the implementation of the same, the University has conducted an FDP on Leadership Mastery through Self-Management event in Jul'21 through the Centre of Value Based Education in which 92 faculties participated. The vigilance Branch conducts an extensive Vigilance Week to improve awareness of students, faculty, administration and staff towards corruption and maintain a high standard of honesty in the nation's interest.



Delhi Technological University

Bawana Road, Delhi –110042

(Estd. by Govt. of NCT of Delhi vide Act 6 of 2009)



BROCHURE
2020 - 21

**OFFICE OF THE
DEAN STUDENTS' WELFARE**



Delhi Technological University

Bawana Road, Delhi –110042

(Estd. by Govt. of NCT of Delhi vide Act 6 of 2009)

BROCHURE

2020 - 21



**OFFICE OF THE
DEAN STUDENTS' WELFARE**

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About

DELHI TECHNOLOGICAL UNIVERSITY (DTU)

Delhi Technological University established by the Government of NCT of Delhi vide Act 6 of 2009. This is one of the most well-known engineering institutions in India with over 78 years of splendid tradition behind it. A non-affiliating teaching and research University, DTU is poised to create an environment of a synergetic partnership between academia and industry. Formerly known as Delhi College of Engineering, (initially established with the name – Delhi Polytechnic) came into existence in the year 1941 to cater the needs of Indian industries for trained technical manpower with practical experience and sound theoretical knowledge. The institution was set up at historic Kashmere Gate campus as a follow up of the Wood and Abott Committee of 1938.



VISION

“To be a world class university through education, innovation and research for the service of humanity”

MISSION

To establish centres of excellence in emerging areas of science, engineering, technology, management and allied areas.

To foster an ecosystem for incubation, product development, transfer of technology and entrepreneurship.

To create environment of collaboration, experimentation, imagination and creativity.

To develop human potential with analytical abilities, ethics and integrity.

To provide environment friendly, reasonable and sustainable solutions for local & global needs.

CORE VALUES

Integrity

We do what we say through trust, transparency and honesty.

Compassion

We foster civilized mindset for kindness, consideration and benevolence.

Commitment

We dedicate ourselves completely to all our endeavors.

Creativity

We nurture innovation, imagination and ideation.

Collaboration

We promote team work through togetherness, harmony and acknowledgment.

Inclusion

We embrace diversity with respect, acceptance and affirmation.

DTU OFFICE OF THE DEAN STUDENTS' WELFARE

VISION (DSW)

“ To deliver student services and to foster a friendly environment that is inclusive, safe and conducive to learning. ”

MISSION (DSW)

To support student activities and their co-curricular programs.

To collaborate and share responsibilities with other members of the university community to enhance student learning and support student success.

To facilitate professional growth and community development of Students.

Message from the **Vice Chancellor**



Delhi Technological University, over its 78 years of acclaimed history, has always been one of the top choices for engineering aspirants. The university has always aimed at maintaining the quality of education and research while focusing on a largely student-centric curriculum. DTU views its young students as a source of strength, and always seeks to support them in every possible way.

Being a premier research university of the country, DTU has always collaborated with top universities and industries. Every year students are selected for prestigious international internships and industrial visits. The university supports its students to pursue research with the state-of-the-art labs and the provisions of travel grants and concessions. Researchers with publications in high-indexed journals are also rewarded generously.

DTU offers a multitude of facilities to the students inside the university itself to support their academic journey in the university. Currently, there are eight boys' hostels and four girls' hostels for the students from remote corners of the country. The university campus has a well-equipped Health Centre with staff available round the clock to attend. The library is fully air-conditioned with all the latest titles of every single stream.

I hope that our students use all these facilities to their best, and make their academic journey at Delhi Technological University successful. It is my dream that our students outperform others and emerge as world leaders, and give back to their alma mater.

Prof. Yogesh Singh

Message from the **Registrar and Dean-Continuing Education**



Right from the days of Delhi College of Engineering, the institute has focused on providing world-class education and be a leading research institute. Delhi Technological University has always strived to provide the best infrastructure and facilities to its students. The university is always looking for more and more ways to help the students achieve a comprehensive learning experience.

The university recently introduced the Enterprise Resource Planning (ERP) portal intending to create a unified platform for the students to enrol in the courses, see their attendance and grades, and get updated about other important notifications issued by the university. DTU has always been an anti-ragging campus. It is strictly ensured that no such event takes place. The university also has a student body, DTU Students' Association, elected by the students. This students' council, along with all the Class Representatives, are dedicated towards resolution of all the issues related to the students. The university administration works in close coordination with the student bodies to settle all the grievances at the earliest.

Every year several travel grants are provided to the students to travel to conferences and present their research work. The pre-final year students are allowed to undertake an industrial trip to an industrial area to get an exposure to the practical subjects in real-life.

I wish all the students the best of luck for their time in DTU. I hope the university is able to provide you with all the support you need to achieve your dreams.

Prof. Samsher

Message from the **Dean (Student Welfare)**



The vision of Delhi Technological University has always been to achieve the highest standards of world-class education while fostering a safe and learning environment for the students. DTU has always supported its students to aim for excellence and be the leaders of tomorrow's self-reliant India.

Apart from the unique student-centric academic curriculum, the university has instituted several programmes and provisions for the welfare and holistic development of its students. Financial support is provided to the weaker students to help them afford the education. A number of scholarships are instituted for the meritorious students to encourage them to aim for the sky. Travel grants are provided to the researchers to travel and present their research in international and national conferences. Every year, the pre-final year students are sent on industrial visits to get an exposure to the practical applications of their learning.

DTU takes exceptional care of the students who aren't the residents of Delhi. There are fully-equipped hostels for boys and girls. Every facility is available in the university campus itself from stationery supplies and book store to bank and post office. The newly-inaugurated state-of-the-art Health Centre is open 24*7. The library is accessible to the students during the day, post which the reading rooms are available till late hours.

The doors of the administration are always open for students seeking any support from the university. It is my prayer that the students use all the facilities to the fullest and achieve their dreams and aspirations.

Prof. S. Indu

Message from the **Dean Academic (PG)**



DTU offers various post-graduate and doctoral programmes in Department of Applied Sciences, Department of Engineering, and Department of Management & Humanities. The academic (PG) at DTU is designed towards providing the students a strong background in their respective subjects, an ability to deal with real life problems and a capacity to design, build and develop different products. The dean – academic (PG) office facilitates research and innovation done by the PG and Doctoral students along with collaborative work with other reputed laboratories and industries. DTU students enjoy the facilities offered by the university towards their research aptitudes and performance-based incentives.

I strongly believe with all these beneficial learning ingredients, the students of DTU should be considered as unparalleled professionals by all the globally reputed organizations. Our students have proved that they are an asset to the organization they join, through their technical, innovative, and managerial capabilities.

Prof. Suresh C Sharma

Message from the **Dean Academic (UG)**



I feel honoured and privileged to welcome you as Dean Academic (UG) in DTU. The UG academic units of DTU looks after the B.Tech., B.A., B..BA. and B. Des. programmes in relevant engineering/science, technological, humanities, and management disciplines. DTU provides a strong base for knowledge where young talents are encouraged in different fields of Engineering, Science, Humanities, and Design. The students are encouraged to take part in technical and non-technical national and international competitions.

DTU aims to mould the students into world-class technocrats, engineers of tomorrow, and overall a better human being to increase the quality of life for human kind. The goal of our faculty members is to position the students to be problem solvers, world leaders and ethical citizens. I wish your hard work and dedication will bring glory to this institute and also to your family members.

Prof. Madhusudan Singh

Message from the **Dean, Industrial Research and Development (IRD)**



Delhi Technological University (DTU) is poised to promote excellence in the field of natural sciences, engineering, technology, management, humanities, and related areas of human development by producing professionally sound, well trained, and enlightened individuals. The university curriculum emphasizes on industrial research and development (IRD) to work towards filling the gap between academia & industries through the self-supported research, sponsored research, and consultancy projects. To achieve this goal, IRD strives to engage well-established researchers, academicians, and industries by providing them our resourceful ecosystem. It provides a platform for varied departments to engage with the government and private agencies for industry-based projects.

The university motivates students in all areas of research and development so that they become a resource for the nation-building. For this purpose, IRD seeks the participation of the students and faculty as to form coherent groups in alignment with the 'guru-shishya-parampara' as to develop innovative projects, form research groups, and incubate ideas for technology-business-incubation. The students are encouraged to organize small research-oriented demonstration projects, laboratory projects, and co-curricular activities. The students should take part in varied research and project-based activities which shall inculcate confidence among the co-workers for the requisite self-actuation and self-propelled learning. I wish them a nice learning experience on the campus and thereafter a glorious life leading to the making of a Great Nation.

Prof. A. Trivedi

Message from the
Dean, International Affairs



Welcome to International Affairs (IA) at DTU! The role of the Office of IA is to oversee and coordinate the international activities on the campus. Our goal is to support your academic success by helping you navigate the challenges you encounter as an international student. The office promotes relationships between foreign universities and institutions and DTU through appropriate Memoranda of Understanding (MoUs). The office also promotes exchange programmes for students from undergraduates to PhDs through student exchange agreements with partner institutions. We work closely with our partner institutes to set up research linkages with DTU faculty that lead to student exchange.

An important aspect of the IA office is to interface with the Ministries of Government of India and State Government Offices on all matters pertaining to internationalization efforts of DTU.

We always look forward to hearing from the stakeholders, both at DTU and from other organizations.

Prof. Vishal Verma

Message from the **Dean, Student Discipline**



It gives me immense pleasure to greet all the students on behalf of the entire DTU family. Your decision to join DTU is just the beginning of a highly rewarding Professional career. You all come from different walks of life with high ambitions and dreams to make a difference in the society. This requires some expectations from your side also. We expect our students to be self-disciplined, honest, caring, considerate, well mannered, willing to help others, and to become responsible citizens. Policy setting and enforcement (discipline) are ways of educating students to become reliable members of any community. The students are expected to conduct themselves in a responsible manner at all times, whether on or off campus.

I assure you that DTU will cultivate your cultural confidence, professional competence, and versatility to become productive citizens of the country. I wish you all great success in life.

Prof. Narendra Kumar II

Message from the **Dean, Alumni Affairs**



It's my great pleasure to warmly welcome all future alumni of DTU. Our core mission is to engage all alumni for life. The alumni office is committed to build and reaffirm the ties connecting DTU alumni family to each other and with alma mater. We are instrumental in connecting with proud alumni of DTU across the globe.

Alumni are one of the greatest strengths of any University and they are the brand ambassadors of the university. We feel proud of our alumni and students who are constantly bringing fame and reputation to the institute by excelling in their respective fields. This office is a nodal point that not only binds the alumni community but also facilitate for the alumni to contribute directly- indirectly for the professional growth of junior students. I always support the students in better interaction with the alumni for their secure future.

Prof. Rajesh Rohilla

Message from the **Dean, Outreach & Extension Activities**



Delhi Technological University (DTU) is one of India's leading technological universities. The university is continuously striving and proved through the two important pillars like teaching and research. The start of Centre of Outreach and Extension as third pillar is a major step taken by the university towards its responsibility for the deprived off section of the society, who have not got the opportunity of joining the university and also makes aware the younger students about the professional education. The Centre of Outreach and Extension is aiming for a peaceful community where every individual is not alienated from one's basic rights and is provided a basic means to exercise them. Embedding these values in our student's mind and how to achieve them remains our primary goal.

The students are involved in all the activities carried out by the centre, that will surely help them in becoming a worthy citizen of the country. I wish them all success in life.

Prof. R. S. Mishra

Message from the **Consultant, Youth and Cultural Affairs**



Delhi Technological University has always focused on the welfare and well-being of its young students. The youth today will be leading the country tomorrow. The university has always held the co-curricular programs at par with the academic programs. It has always offered a supporting hand to every student activity.

DTU has over 70 registered student societies and tech teams today. These independent student-run bodies, under the guidance of a faculty advisor, are an excellent medium of the holistic development of our students apart from the academics. There is a society for each and every kind of activity – be it literary, technical, cultural or community outreach. These societies teach the students the essential life skills of collaborating and fraternizing with their peers.

The university has collaborated with the industry on multiple occasions. The DTU Studio is the perfect example of innovation and collaboration between the industry and academia. The studio is equipped with state-of-the-art equipment, and the expert team is committed to handling the production of several expert lectures, interviews, panel discussions, plays, etc. DTU Times, the official newsletter of DTU, has been in existence since 2009 and was among the first college newspapers to be published. The completely student-run newsletter has completed its Golden Jubilee edition.

It is my prayer that the students, in their academic journey at DTU, make the best use of the facilities here. The administration is always keen to help the students support their projects and activities in whatever ways they can.

Sh. Anoop Lather



1. FACILITIES FOR STUDENTS



1.1 Hostels

<http://hostels.dtu.ac.in/>

DTU boys and girls' hostels are meant for full time undergraduate, postgraduate students and Ph.D. scholars only. The main hostel office is located at the Ramanujan (Transit Hostel), ground floor room no. 2. The Officer-in-Charge of the hostels manages the Hostel facilities

in the campus with the assistance of Warden Council. The Wardens have their offices in their respective hostels. Hostel application / registration forms shall be available at hostel website. The Bulletin of Information containing the rules & regulations will be issued by the hostel office on payment basis to all the allot-tee of the hostels.

Contact person for hostels:

Name of Hostels	Designation	Name	Email
	Chief Warden	Prof. Narendra Kumar-II	narendrakumar@dce.ac.in
	Officer In-charge	Dr. M. S. Niranjan	mahendraitr2002@gmail.com
BCH Boys Hostel	Warden	Dr. Anup Kumar Mandpura	kanup@dtu.ac.in
VMH Boys hostel	Warden	Sh. Sanjay Patidar	sanjaypatidar@dtu.ac.in
CVR Boys hostel	Warden	Dr. Raghvendra Gautam	raghvendrag80@yahoo.com
JCB Boys hostel	Warden	Dr. Rajiv Kumar Mishra	rajeevkumarmishra@dtu.ac.in
HJB Boys Hostel	Warden	Dr. D C Meena	dcmeena@dce.ac.in
VVS Boys Hostel	Warden	Sh. Anurag Chauhan	anuragchauhan@dtu.ac.in
Ramanujan Boys Hostel	Warden	Dr. Prem Prakash	ppyadav1974@gmail.com
Aryabhata Boys Hostel	Warden	Sh. Sanjay Kumar	sanjaykumar@dtu.ac.in
North Delhi PG Boys Hostel	Warden	Dr. Ritu Raj	rituraj.ahirwar@gmail.com
Devta Homes Boys Hostel	Warden	Dr. Mukhtiyar Singh	mukhtiyarsingh@dtu.ac.in
Type III (Block 1 & Block 2) Girls Hostel	Warden	Dr. Bharti Singh	bhartisingh@dtu.ac.in
Type II (Main, Block 2, 3 & 4) Girls Hostel	Warden	Dr. Anamika Chauhan	letter4ana@gmail.com
SNH Girls Hostel	Warden	Dr. Nilam	Rathi.nilam@gmail.com
KCH & Type II (Block 5, 6 & 7) Girls Hostel	Warden	Dr. Abhilasha Sharma	abhilasha_sharma87@yahoo.com



J.C. Bose Boys Hostel



Homi Jehangir Bhabha Boys Hostel



Sir Chandrasekhara Venkata Raman Boys Hostel



Visvesvaraya Hostel



Sister Nivedita Girls Hostel



Kalpana Chawla Hostel

1.2 Library



<http://library.dtu.ac.in/>

All students, faculty members and employees of the Institute are entitled to make use of the Library facilities on taking library membership. The Library, besides having a huge collection of books on engineering, science and humanities offers library services through its various divisions. The Central Library has more than 213351 books, 4187266 e-books, 33 databases containing 28432 journals. The knowledge generated by the faculty and students of DTU has been digitized and made accessible through Intranet or Internet. Along with the automation of library services, library have moved towards the digitization of library resources, so that the services of Virtual Library and Knowledge Centre may be provided parallel with the Traditional Library. The DTU library can

also be reached through DTU Library app. This is an app through which you can manage all your library requirements. The app is fast, easy to use, and comes with an intuitive materialy designed user interface which leads to an engaging user experience.

Library services:

i. Working Hours for All Students

Monday to Friday	9:00 a.m to 10:00 p.m.
Saturday	9:30 a.m to 10:00 p.m.
Sunday	10:00 a.m to 05:00 p.m

- ii. Registration: - For the convenience to the Students, those who wish to take advantage, they may register their self by filling the form (available on library website in services) for the purpose. They may download the registration form and submit along with 2 photographs personally to the library for early registration.
- iii. Cancellation of Registration / No Dues Certificate: - Schedule for No Dues Certificate have been provided. Students may download the NDC form and submit to library personally.
- iv. Book Bank: - The University runs a Book Bank intended to assist students, from the economically weaker sections of society, by giving text books on loan to deserving students for a whole academic semester according to the rules framed for the purpose. Only B.E. students are eligible for this facility.

Contact person for library: Sh. Ramakant Shukla (Librarian); library@dtu.ac.in

1.3 Anti-Ragging Measures

<http://dtu.ac.in/Web/Academics/antiragging.php>

DTU is a ragging free campus. It is strictly prohibited here. There are anti-ragging committees, and if someone is caught doing it, immediate action takes place and may result in the cancellation of the admission of the student. The anti-ragging guideline can be accessed at:

http://dtu.ac.in/Web/Academics/anti_ragging/ugc_guidelines_anti_ragging.pdf

1.4 Students' Council

The DTU Student Association is a team of students dedicated towards catering to students' grievances, and are elected by the students of DTU through a polling process. The Election for the office bearers of DTU Student Association is executed by the Office of DSW, as per Lyngdoh Committee regulations, for the posts - President, Vice President, Secretary, and Joint Secretary.

Contact office: Dean (Student Welfare);
deansw@dtu.ac.in

ELECTION FOR THE CLASS REPRESENTATIVES, PRESIDENT, VICE PRESIDENT, SECRETARY AND JOINT SECRETARY OF STUDENT ASSOCIATION of DTU.

The President, Vice President, Secretary, and Joint Secretary (Office Bearers) of DTU Students Association (DTU SA) shall be elected by the Electoral College comprising of the **Class Representatives** elected by the **students** of each program of B.Tech. / B.Tech. (Evening) / B.Des. /

M.Tech. / B.A. / B.B.A. / MBA / E-MBA semester wise as per announced schedule.

Election Officials

The faculty members of DTU has been appointed as Chief Election Officer, along with Election Officers. DTU also appoints Observer for the entire Election Process. The detailed scheduled for submission of nomination form etc. is displayed on the notice boards of the University and website.

General Guidelines:

- The students who desire to contest election for the post of Class Representative shall obtain their Nomination forms, from Dean Student Welfare office, DTU and submit the completed nomination forms of Class Representatives in the office of respective HODs.
- Students of B. Tech 1st Semester who desire to contest Election for the post of Class Representative should submit their nomination forms to the office of HoDs as per notifications issued.
- The Elected Class Representatives who desire to contest election for the post of President, Vice President, Secretary and Joint Secretary of Students Association, DTU should submit their nomination forms to the office of Dean Student Welfare, DTU as per schedule notified.
- The students filing nominations for above posts will need to attach a photocopy of Identity Card and Mark Sheets of previous semesters along with nomination form.

- New students, who have not received ID card, may submit copy of the registration along with fee receipt.
- Any student who was subjected to any disciplinary action/unfair means action by the University Authorities or against whom any disciplinary/ unfair means proceedings are pending will not be eligible to contest election. Any student who has been trialed and/or convicted of any criminal offence or misdemeanor will also not be eligible to contest election.
- The upper age limit for eligibility to contest elections for UG Students is 23 years and for PG students is 25 years.
- The candidates can have a maximum of two opportunities to contest for election of Class Representative and one opportunity to contest for the elections of office Bearer.
- The maximum permitted expenditure per candidate shall be Rs. 5000/-.
- The students must follow the election manual during and after the election.

1.5 Fee Concession

DTU gives fees concession to economically weak students based upon the family annual income as per DTU guideline. The students are asked to submit the application from respective academic branches. The students have to submit income certificate/Form-16 duly signed by the parent's employer or an affidavit duly signed by Distt.

Contact office: Respective Academic Branches

Mail your queries at aracademics@dtu.ac.in

1.6 Wifi / Internet

<http://www.dtu.ac.in/Web/Facilities/ComputerCentre/about/>

Computer Centre is centralized body of DTU responsible for providing internet and networking related facilities in whole campus. It is backbone of university IT infrastructure. Further it's the interfaces for all kind of HW/SW related functionalities and provisioning of latest technology to enable research, CMS, ERP, EDP, etc. It has responsibility of securing university

network from internal and external cyber-attacks and different kinds of malfunctioning related to IT services. It adheres to latest policy and rules under IT ministry of Government of India and Government of NCT of Delhi.

Contact office: Computer centre; coo@dtu.ac.in (Chief Operating Officer)

1.7 DTU Health Centre



For the benefits of students, employees and residents in the campus, the University has established an in-house Health Centre for providing facilities as and when required. The University Health Centre caters to the medical needs and it is growing and developing itself every year to meet the desired expectations.

At present the following categories Doctors were engagement in University Health Centre: -

1.7.1 University Health Centre (Main Campus)

Psychiatrist, Gynaecologist, Eye Specialist, Orthopedician, Dentist, General Physician, Sports Medicine-cum Physiotherapist, Psychologist

1.7.2 Health Center, East Delhi Campus

General Physician, Psychologist

A State Bank of India (SBI) is functioning in DTU with the following details:

Branch : Delhi College of Engineering

IFSC Code : SBIN0010446

MICR Code : 110002438

Branch Code : 010446 (Last 6 Characters of the IFSC Code)

Phone number : 011-27293152

1.9 Post Office

A Post Office is available in the campus opposite to SBI bank.



1.8 Bank



1.10 Canteen and Shops



The campus has one main Canteen and Four food outlets. The main canteen is located in between the mechanical and civil engineering departments. The food outlets are Night Canteen near Hostel

area, Nescafe Kiosk near administrative building, Amul Kiosk and General shop near main canteen. The Photocopy and Stationary Shops are also near main canteen.



1.11 Bus Facility

DTU runs bus between DTU and Badli metro station, one morning trip and one evening trip.

1.12 DTU Security

The security branch is the immune system of the University. They are responsible for the security of people and property inside the university campus. In case of breach of security or violation of security protocols, the individuals involved are strictly dealt with. Each of our campuses has a trained and dedicated team of Security professionals and is able to guide

you with general queries and security issues. With guard patrols and CCTV monitoring, this team works actively to solve issues before they become a problem. Safety and Security process is a team effort and needs to be the responsibility for your own safety.

Contact person: Dr Nitin Puri (Security officer): nitinkumarpuri@dtu.ac.in



1.13 Enterprise Resource Planning (ERP)

<http://dtu.ac.in/Web/ERP/about/>

This is provided to the students to enable them to search, plan and enrol in courses. Students can also see their attendance, marks, grades and other important notifications given by the university time to time from student log in portal.

(https://cumsdtu.in/student_dtu/login/login.jsp)

Contact office: Computer centre; coo@dtu.ac.in (Chief Operating Officer)

1.14 DTU Studio

<https://www.youtube.com/c/dtustudio/featured>

The Television Studio at DTU is an example of Innovation and Industry Academia Collaboration. The spacious television studio can handle Pre-Production, Production and Post-Production activities for various activities like Interview, Panel Discussion, short plays, lectures, etc.

DTU Studio comprises of a multi camera setup with lighting grids and a Teleprompter, Production control room with control panels which can handle multiple video and audio sources online and offline, Graphics and special effects generators, video edit suites with a Mac equipped with Final Cut Pro video editing software and Photoshop etc.

The experienced and competent team of professionals renders these services by making use of ultra-modern technology with quality standards in tandem with exact requirements and necessities as required.

Contact Person: Sh. Anoop Lather (anooplather@gmail.com)



1.15 DTU Times

<https://dtutimes.dtu.ac.in/>

DTU Times is the official newsletter and media platform of the university. This was founded as DCE Times in 2009 by Abhishek Bindal and Anand Meena, DTU Times was among the first college newspapers to be published across all

engineering colleges in India. We have since transitioned into its current form as a quarterly newsletter, published with the aim of providing essential correspondence, news updates and palatable articles to the students of the University. DTU Times is also chartered to chronicle the events and developments of DTU.



2. ACADEMIC INFORMATION TO STUDENTS



2.1 Academic Section



<http://dtu.ac.in/Web/Academics/>

The Academic section and Academic departments are the backbone of the University and is responsible to conduct admission and registration in to UG, PG, PhD Programmes of the students who fulfil the requisite eligibility Criteria as per the admission brochure. The Academic section deals with the admission, registration, allotment of roll numbers, maintenance of student's records, awarding scholarship/stipends to the students and preparation of list for examination of Mid Term and End Term examinations, processing the bills of travel grants and advances for conducting SRC, DRC and Pre-PhD Seminars. The entire work of academics is being governed by various provisions of the Act, Statutes, Ordinances and Rules & Regulations made therein by the authorities of the Delhi Technological University established by Govt. Of NCT of Delhi vide Act of 6 of 2009.

http://dtu.ac.in/Web/Academics/syllabus/B.Tech_Ordinance_2015-16.pdf

The Academic section of the University functions through two sections namely UG Section of the Academics and PG Section of Academic.

Contact Persons:

Dean Academic (PG) -
prof_sureshsharma@dtu.ac.in

Associate Dean Academic (PG) -
chaujar.rishu@dtu.ac.in

Dean Academic (UG) -
madhusudan@dce.ac.in

Associate Dean Academic (UG) -
aracademic@dtu.ac.in

2.2 Students Registration

Every student shall be required to register in each semester on the scheduled date as per academic calendar of the University till the completion of the degree. If the student does not register on scheduled date, he/she has to pay late registration fee notified from academic branches. Registration in absentia may be permitted by the Dean Academic (UG/PG). In absentia registration may be allowed only in rare cases such as illness or any other contingencies, at the discretion of the Dean Academic (UG/PG).

Contact person: Head of the Department

2.3 Travel Grant for Paper Presentations

Financial Assistance are given to the students for Travel grant for presenting Research Paper/Poster in National/ International Conference. However, students should be promoted to seek financial assistance from other Govt. bodies like DBT, DST, AICTE, UGC etc. Grant shall not be given for merely attending a Conference, Panel Discussions, Internships, Group Discussions and other Group Activities under these Regulations. In case of a Joint Publication, only one student author will be allowed to present the paper. The financial assistance includes full 3AC rail fare (for National) and 50% of Air fare (for International) along with

full registration fee and full visa fee. The student can contact their academic branches for detail guidelines.

Contact person: Head of the Department/
Respective Deans

2.4 Industrial Trips / Visits

Industrial Visits for B.Tech. and M.Tech. students are organized by the respective academic departments to get the students acquainted with the work culture in the industry as per DTU guideline. At least one faculty member per 30 students and one female faculty member (in case of girl students) should accompany the students for Industrial Visit, who will be appointed by the HOD. The maximum amount allotted per student by the University for Industrial Visits is Rs. 5,000/-, which is sanctioned to the Faculty Incharge accompanying the students.

Contact person: Head of the Department
and DSW

2.5 Examinations and Results

<http://exam.dtu.ac.in/>

The Examination Department is the backbone of the University and is responsible to conduct examinations of the University related to Mid Semester, End Semester, Supplementary/ Makeup Examination and/or any other examination deemed fit by the Competent Authority of the University. Various activities and work related to Examination Department can be categorized as follows: Pre-Examination work, Conduct of Examinations and Post Examination work.

Examination Branch; Administrative Building, Third Floor

Telephone: 011-27892202, Extension: 1130

Email: examdtu@gmail.com

2.6 Student Welfare Schemes / Scholarships / Fellowships / Awards / Medals

Indicative list of awards, notified/called by Academic branches from time to time based on the following criteria and others as per DTU guidelines:

- Merit Scholarship
- Post Matric scholarship for SC & OBC
- Overall topper in University
- Overall topper of a particular year/ semester
- Topper of a branch overall
- Topper of a branch in particular year
- Topper of a particular subject/project/ industrial training
- Best sports person, male/female

The Scholarships/Fellowships/Awards/ Medals are:

1. Class of 1959 Scholarship
2. Class of 1969 Scholarship
3. Pramod Jain merit Scholarship
4. MRSV Award
5. Fidelity Charitable Scholarship
6. Hari and Shahi Batra Scholarship
7. Late Sh JL Pahwa Scholarship
8. Goswami Brothers Alumni Gold Medal

9. Neena Nangia Memorial Award

10. Gp. Capt. (Retd.) RS Bhola Award

11. Late Prof DR Choudhury Scholarship

12. Prof P. Kundu Medal

2.7 IPR Cell

http://www.dtu.ac.in/Web/AICTE/iprpolicy_2017.pdf

The IPR cell facilitates protection of the right of the Inventor(s) of DTU i.e. faculty /students/

project staff/ supporting staff/ visitors of DTU through the option of Intellectual property on a novel work. IPR cell of DTU provide platform to the inventor of DTU to protect their “knowledge assets”. The purpose of the cell is to preserve the interest of DTU and make aware the DTU fraternity about the knowledge asset and its impact on the society. The focus of the department to work on three major knowledge assets: patent, design and copyright. Further IPR cell also works in association with DTU IIF to commercialize its knowledge assets.

The IPR related applications shall be submitted to IRD, forward to/follow the path coordinator and co-coordinator of IPR cell.

Contact persons: Coordinator IPR Cell

2.8 Training and Placements

<http://tnp.dtu.ac.in/>

The Department of Training and Placement Department (T&P) aims at providing a smooth entry of students to corporate world through internships and full-time placements at world

renowned firms. Training and Placement Department acts as the bridge between companies seeking talented young graduates and post graduates in various disciplines and also helps the students by providing counselling and exposure in public speaking through workshops organized by the department as well as associated companies on a frequent basis. Thus T&P help the students in getting habitual to the corporate atmosphere, work culture and get the right exposure to take their professional career on the high elevation as well as help them engulf the basic technicalities relating to the corporate world.

Contact person(s): Prof. Rajesh Rohilla
(Head (T&P)): placements@dce.ac.in

Dr. Anil Singh Parihar - Associate Head

2.9 Remedial Classes

The university engages remedial classes as per the requirements. The students can contact their respective academic branches for detail guidelines.

Contact person: Head of the Department

2.10 DTU IIF

<http://dtuiif.co.in/>

DTU INNOVATION AND INCUBATION FOUNDATION (DTU IIF) (Established as Section 8 Licence Number 107658, CIN of the company is

U74999DL2016NPL305531, as per Companies Act of Govt. of India) is Incubation Centre i.e. Technology Business Incubator (TBI) of Delhi Technological University (DTU). DTU IIF invites application for proposal from time to time for prospective incubatees or start-ups from (i) Current students, (ii) Alumni, (iii) Faculty / Staff including retired person of DTU and (iv) Any other person not belonging to any of the previous stated category i.e.(i) to (iii).

2.11 International Affairs

<https://intaffairs.dtu.ac.in/>

The Office of International affairs (IA) provide a single window to the foreign national students for admission in the University under the different level of programmes. The IA branch is admitting students with scholarship from Indian Cultural Research Council (ICCR) and without scholarship from Direct admission of Students aboard (DASA) a MHRD initiative and Direct mode through respective Embassy and through direct online portal of DTU. The university students are also encouraged to have international exposure to good practices at foreign universities/ Institution and learn global work culture.

Contact person: Dean (IA): dean.ia@dtu.ac.in

2.12 International Internship

The university gives Financial Assistance for Internships in Top 300 QS Ranking Universities and all fortune 500 industries to the students for 4-8 weeks. The University shall consider maximum of 50 international internships by paying 50% air fare, visa fee and registration fee subject to maximum of Rs 50000/- over all.

Contact person: Head of the Department/ Dean (SW)



DELHI TECHNOLOGICAL UNIVERSITY

Established under Govt. of Delhi Act 6 of 2009

(Formerly Delhi College of Engineering)

BAWANA ROAD, SHAHBAD DAULATPUR, DELHI-42

F.DTU/Council/BOM-AC/Notification/31/2018/443

Dated : 21/12/18

NOTIFICATION

In view of the importance of International exposure and State of the Art Research, the University envisaged to encourage International Internship. To maintain good quality of Internship as well as restriction of expenditure of University funds the Board of Management in its 29th meeting held on 30.11.2018 vide agenda number 29.8 has approved the following guidelines:

1. The institution where the student intends to do internship should be an academic institution within top 300 institutes of QS ranking and all fortune 500 industries.
2. The University shall consider maximum of 50 International Internships by paying 50% of air fare, visa fees and registration fees subject to maximum of Rs.50,000/- over all. The duration of the internship should be 4 to 8 weeks.
3. The financial assistance will be committed only after evaluating the request by committee consisting-
 - i. Vice Chancellor / VC nominee
 - ii. Dean, Student Welfare
 - iii. HOD
 - iv. One Professor from outside departmentThe amount will be reimbursed only after submitting report of the Internship by the student.
4. The Evaluation meeting can be held once in a semester may be on 30th April and 31st October.

Total Budget : 25 Lacs per year from Student Welfare Fund.

Under Budget Head : 4(4.2) - "Participation in Seminar, Conferences, workshops, Industrial Tours, Technical, sports and Cultural activities".

2.13 Semester Away Program

Students (UG/PG/PhD) can do course work and/or project work at any University that is ranked in first 500 by Times Higher Education or QS ranking in last five years. The other University may also be considered where DTU has signed a MoU under the student exchange program. The semester away program will be facilitated using the approved guideline of DTU.

Contact office: Dean International affairs office (dean.ia@dtu.ac.in)



Delhi Technological University
(Formerly Delhi College of Engineering)
Established under Delhi Act 6 of 2009, Govt. of NCT of Delhi
Shahbad, Daulatpur, Bawana Road-Delhi-110042, India

F.No DTU/IA/21stAC/2019-20/699

Dated: 15.11.2019

NOTIFICATION

Subject: Guidelines for semester away program for course work/project work involving mobility of DTU students (UG/Pg/PhD) besides laying out of the modalities.

The Academic Council in its 21st meeting held on 11.10.2019 vide agenda number 21.15 is pleased to approve the guidelines for Semester Away Program for Course Work/Project Work involving mobility of DTU students (UG/PG/PhD) besides laying out of the modalities.

Students can do course work and/or project work at any University that is ranked in first 500 by Times Higher Education or QS ranking in last five years. The other Universities may also be considered where DTU has signed a Memorandum of understanding under the student exchange program.

To facilitate the students for studying at international universities for one semester following guidelines are to be followed:

Program wise Eligibility:

UG programs of 4 Year duration	(i) Complete 4 Semester stay at DTU (ii) CGPA \geq 7.0 (At the time of application) without any backlog (iii) No Disciplinary Action initiated OR should not be within the Disciplinary Action period.
UG programs of 3 Year duration	(i) Complete 2 Semester stay at DTU (ii) CGPA \geq 7.0 (At the time of application) without any backlog (iii) No Disciplinary Action initiated OR should not be within the Disciplinary Action period.
PG programs of 2 Year duration	(i) Complete 2 Semester stay at DTU (ii) CGPA \geq 7.0 (At the time of application) without any backlog (iii) No Disciplinary Action initiated OR should not be within the Disciplinary Action period.

Selection of Host Institution:

Dean International Affairs (IA) DTU will be the nodal officer for selection of the host institution with the approval of Vice Chancellor.

Subject Selection:

- (i) Students are allowed to register equivalent credits ranging over 8 – 20 (upper and lower limits)
- (ii) Student shall prepare a table showing subjects to be registered in the Host Institution and their equivalent subjects at DTU (attach the subject details), subjects at host institution can be selected against department Electives, General Electives and Open Electives. The above Table must also list the remaining subjects of the curriculum, belonging to the semester planned under the program, along with a timeline plan for completing these remaining subjects.

- (iii) Students are allowed to take courses against the quota of courses from Department Electives, General Electives and Open Electives. All the core courses should be completed within their prescribed schedule at DTU.
- (iv) The equivalent subjects may be chosen from the subject list belonging to the semester planned for mobility under the program as well as to the subsequent semester of the Academic Curriculum being followed at DTU, without violating the prerequisite condition.

Financial Support:

- (i) Obtain a letter of Financial Support for the Program from Parents/Funding Agency.
- (ii) No financial support from DTU.

Procedure:

- (i) Submit the application to the office of Dean International Affairs (IA) in the prescribed format available on DTU website along with all the attachments.
- (ii) Application Deadline: 31st July for Spring (Even) Semester and 31st January for Autumn (Odd) Semester.
- (iii) Dean IA will send the application to respective HoD of the departments to evaluate the courses, their equivalence and other parts of the application. The HoD may appoint a faculty coordinator for this purpose.
- (iv) Dean IA will call the meeting of the Equivalence Committee to consider the applications and make recommendation.

The Equivalence Committee shall consist of

- (a) Pro VC or Dean nominated by the Vice Chancellor
- (b) Dean (IA) Member Secretary
- (c) Dean UG
- (d) Dean PG
- (e) HoD of the concerned Department

The Equivalence committee shall also decide the credit which shall be credited to students on successful completion of semester abroad.

- (v) Office of International Affairs will extend the support to:
 - (a) Help student in formal application process.
 - (b) Help in identifying a mentor in the Host Institution
 - (c) Communicate and finalize the process of grade submission by the Host Institution and
 - (d) May issue "No Objection Certificate (NOC)" for Visa Application.
- (vi) On acceptance by the Host institution, student will formally informed by the Office of International Affairs about the exact date of the commencement of the program.
- (vii) Dean IA will report the cases to the academic council.
- (viii) While at the Host institution, the student will inform the Dean IA of any deviation from the approved subject list, and get the changes approved by Dean IA. Dean IA may refer the matter to Equivalence Committee, if needed.
- (ix) Remain in touch with the Mentor at the Host institution.
- (x) Adhere to the approved schedule for reporting back to DTU.

For doing project/research work at a Host institution the onus of finding a guide rests with the student. It also needs the concurrence of the project guide at DTU if they wish to submit their work done abroad towards their degree and get credits for it.

Miscellaneous

Special Selection Criteria	In the cases where MoU between DTU and the Host Institution limits the number of applications, the decision will be based on the CGPA, i.e the applicant with a higher CGPA will be given preference.
Tuition Fee	(a) The student has to pay Full Fee here at DTU only if she/he is travelling to a Host Institution with which DTU has a MoU, under which the tuition fee is waived/subsidized at the Host Institution. (b) The student has to pay 50% of the tuition fee (for that semester) in addition to other components of fees here at DTU if the student pays Tuition Fee at the MoU/Non-MoU Host Institution. A payment certificate from the Host Institution will be needed for the purpose of claiming the reimbursement of the said 50% tuition fee.
Hostel and Mess Fee at DTU	(a) The student need to pay Hotel Charges for the period of absence from DTU provided he/she is allowed to retain the hostel room. (b) The student need not pay Mess Charges for the period of absence from DTU.

For M.Tech students with AICTE/other fellowship(s):

The student may continue to draw AICTE/other fellowship if the stay is not fully funded by the Host Institute/Funding Agency.

3. STUDENTS ACTIVITIES



3.1 Technical Societies

<http://www.dtu.ac.in/Web/Community/tcr.php>

The technical societies help the students to explore their hidden talent. This further helps them in their personality

development and inculcating the spirit of organization management by providing them with a platform for hosting their talents. The following technical societies are working in the campus:

IOSD-DTU	ASCE	DEPTH	D_CODER	ROUND TABLE
IGTS-DTU	SME	ZENITH	STI	INNOVA
ASSESTS	MACS	IICHE	SSE	DTU CONSULTING GROUP
CSI-DTU	SAE	SCEE	SITE	SIAM
JIJNASA	SES	IMECHE	COSMOLOGY CLUB	IET
OPTIMA	SR		KARYON	TATVA

3.2 Innovation Teams and Projects

http://www.dtu.ac.in/Web/Community/i_t.php

To strengthen the student innovative projects and to facilitate more teams of students venturing for innovative projects, financial assistance is provided. The assistance is provided from Rs 50,000/- to Rs 5,00,000/- from the total grant from DTU limited to Rs 8,00,000/- only. The list of teams is given:

TEAM INFERNO	HERTZ ELECTRIC
UNDER GROUND VEHICLE	TEAM RAFTAAR
UNMANNED AERIAL SYSTEM	TEAM SUPER MILEAGE
CASRAE	AUV
ALTAIR	DELTECH BAJA
OKAMI RACING	DEFIANZ RACING TEAM

Contact person: Faculty advisor/ Dean (student welfare)

3.3 Cultural Societies

<http://www.dtu.ac.in/Web/Community/culturalsocieties.php>

The cultural societies increase the level of confidence among the students and also teaches them how to co-operate and work with people in different conditions. They learn to face the challenges that come in education and career. The following cultural societies are available in the campus.

PRATIBIMB	VIBE (DANCE SOCIETY)
PANACHE	BHANGRA
PARCHHAYI	NRITYANGANA
MADHURIMA (MUSICAL SOCIETY)	KALAKRITI
FILM CLUB	

3.4 Literary Societies

http://www.dtu.ac.in/Web/Community/l_c.php

SAHITYA	DTU TIMES
COGNITIVE MINDS	CUBIX-DTU
TOAST MASTERS	YES+HAPPINESS
DELTECH MUN	GYI
QUIZ CLUB	E – CELL
ASES	YUVAAN
TEDxDTU	

3.5 Social & Outreach Societies

http://www.dtu.ac.in/Web/Community/s_s.php

NATIONAL SERVICE SCHEME (NSS)	ENACTUS
ELIXIR	ROTRACT CLUB-DTU
JUGNU	LET'S TALK

3.6 Sports

<http://www.dtu.ac.in/Web/Community/sportsandgames.php>

Physical education & sports play vital role in achieving the aims and objectives of Education. The students of DTU are provided with excellent facilities and encouraged to take part in the tournaments. DTU is having 450 m. track, ground for Football, Hockey, Cricket, two courts for Volley ball, two courts for basketball, three courts for Tennis and five courts for Badminton, Table Tennis rooms, Chess Rooms, Carrom Rooms and Gyms are also available in each hostel of the campus.

With the view to recognize upcoming talented sportsman and sports woman in the campus, the Sports Council organizes sports festivals. The festival witnesses the large participation of

boys and girls which included athletics, badminton, table tennis, basketball, carrom, chess, cricket, tennis and volleyball. Prizes and certificates were awarded to the winners.

Contact person: Director, Physical Education

3.7 Travel Grant for Participation in Competitions Like Hackathon etc

The University provides travel grant to students for participating in events like Hackathon, MUN, important meetings (other than innovative project competitions). The event must have participation from reputed academic institution. The University provides 50% air fare, visa and registration fees subject maximum of Rs 75,000/- per student for International event and Rs 25000/- for national event. Maximum number of students attending an event is two only. This facility will be given only for once during the period of course of the participant.

Contact person: Faculty coordinator and Dean (SW)

3.8 Students Chapters of Reputed National and International Societies

ACS-DTU chapter (AC)
SEM DEC Student Chapter (CE)
SAE student Chapter (ME)
CSI-DTU student (CSE)
SSE-DTU (CSE)

4. LINKS OF IMPORTANT RESOURCE AND FUNDING AGENCIES

UGC – www.ugc.ac.in	DST – www.dst.gov.in
MHRD – www.mhrd.gov.in	DBT – www.dbtindia.gov.in
AICTE – www.aicte-india.org	MoEF – www.moef.nic.in
SWAYAM – www.swayam.gov.in	CSIR – www.csir.res.in
MOOCs – www.mooc.org	TEQIP-III - www.teqip.in
INFLIBNET – www.inflibnet.ac.in	

5. OFFICE OF DEAN STUDENT WELFARE



DEAN (STUDENT WELFARE)

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ASSOCIATE DEAN (STUDENT WELFARE)

Dr Ram Singh

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JUNIOR OFFICE ASSISTANT

Ravinder Pratap Verma

OFFICE ATTENDANT Sonia

DTU MITR Helpdesk

The DTU Mitr Helpdesk is an information dissemination centre functioning under the office of DSW where students can submit his/her queries. The helpdesk will forward the queries raised by the students to the respective branch.

The contact detail:

Telephone No: 011-27852203

Email id: dtumitr@dtu.ac.in



Delhi Technological University

STUDENT CODE OF CONDUCT

Delhi Technological University aims to provide an environment which fosters academic and personal growth. The purpose of this Student Code of Conduct is to convey the standards of behavior for students and student organizations at the University. The code applies to all students enrolled in any Programme of the University.

Prohibited General Conduct

The examples of prescribed conduct set forth in this code of conduct are illustrative and should not be considered as a comprehensive list. Nor, however, should this code be interpreted to cover any general category of behavior not mentioned herein unless that conduct is otherwise prohibited by law.

All students are expected to abide by the following rules and regulations while on or off campus:

1. Fire safety:

- a) Unauthorized setting of fire in the campus or it's property.
- b) Possession and/or use of candles, incense, incense burners, oil burners, oil lamps, or any similar items.
- c) Tampering with any fire safety equipment, including but not limited to fire extinguishers, heat and smoke detectors, pull stations, pre-alarm covers, electrical conduit and wiring.
- d) Activation of an alarm as a result of use of an unapproved appliance or inappropriate behavior.
- e) The failure to leave the building in a timely fashion as a result of a fire alarm.
- f) Students who are found to have falsely activated a fire alarm (including a local alarm station) can expect serious disciplinary action, including suspension or expulsion from the institution.

2. Drugs :

- a) The possession, use and/or sale or transfer of illegal drugs or controlled substances is prohibited on or off university property. This prohibition applies to the misuse, distribution, sale or transfer of legally obtained prescription drugs. The University will uphold laws currently in effect in Delhi.
- b) Students found to be engaged in the sale of drugs or in possession of misdemeanor or felony amounts of drugs (including marijuana) will face severe disciplinary sanctions, which would likely include suspension or expulsion from the institution.
- c) Students should be aware that their presence in an area where this drug policy is in violation will result in disciplinary action, regardless of their actual involvement in the use of drugs.
- d) Drug paraphernalia is not permitted on campus.

3. Alcoholic Beverages

- a) The possession, consumption, sale or transfer of alcoholic beverages by all students (regardless of age) or visitors on campus is not permitted. Exceptions to this policy apply only to academic programs and functions sanctioned by the University authority.
- b) The University authority also holds students accountable for violations of law related to alcoholic beverages on or off campus.
- c) Students and/or visitors should be aware that their presence in an area where this alcohol policy is in violation will result in disciplinary action, regardless of their actual involvement in the consumption of alcohol.
- d) Possession of or the display of empty or refilled alcohol containers, and the display of alcohol posters, signs or advertising outside doors and windows is not permitted.
- e) Alcohol paraphernalia is not permitted on campus.

4. Smoking

Smoking is prohibited in campus and within 15 feet of campus building.

5. Prohibited Items :

When in campus, individuals are not permitted to use nor have in their possession the following items:

- a) Any weapon, including but not limited to, spring-fired, gas-fired, electrically-fired or explosively-fired devices or fire arms, which includes rifles, pistols, BB or Pellet guns, bows, slingshots, "stun-guns", blow guns and/or darts, any ammunition associated with these devices (ie. paintballs, BB's, blow darts, etc.) or use of any object with intent to harm or intimidate another individual including knives and/or any similar devices.
- b) Firecrackers, explosives, explosive ammunition, or dangerous chemicals.
- c) Knives of any sort (including "box cutters") with the exception of approved knives or tools used for academic purposes. Any tools or knives approved for academic purposes that are stored in residence hall rooms or carried on campus must be kept secure in locked tool boxes, trunks or appropriate storage units.
- d) Toy guns, water guns, cap guns or any type of imitation pistol or rifle.

6. Dishonesty: Acts of dishonesty, including but not limited to the following:

- a) Cheating, plagiarism, or other forms of academic dishonesty.
- b) Furnishing false information to any university official or employee.
- c) Forgery, alteration or misuse of any university document, record or instrument of identification.
- d) Tampering with the documents related to election of any university recognized student organization.

7. Harassment

No student shall threaten assault, haze or otherwise physically, verbally, or psychologically abuse any other person. This includes, but is not limited to, incidents of bias, acts of assault or abuse, or incidents of verbal, physical, or psychological harassment or abuse. It is a violation of university regulations to engage in harassment, or to retaliate against anyone bringing forth an honestly perceived complaint of harassment. It is also a violation of university policy to engage in a course of conduct or by repeatedly committing acts, which places a person in reasonable fear of physical injury, such as stalking or unwanted following.

The act of retaliation and/or assisted retaliation against any individual including but not limited to students, university officials, faculty and staff is strictly prohibited.

8. Bias-Related Harassment

The University does not tolerate harassment based on an individual's race, religion, ethnic origin, gender, sexual orientation or physical condition. The University treats bias related incidents very seriously and any student found responsible for a bias related incident can expect severe disciplinary action. Moreover, the University will use its influence to encourage the entire community to treat its students, faculty, staff and visitors in a manner consistent with the principles of this policy. Any bias actions, verbal or physical, that interfere with an individual's personal liberty or that may lead to injury, emotional distress, humiliation or discomfort are prohibited.

9. Sexual Harassment

Sexual harassment is defined as unwelcome verbal or physical sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when, (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic standing; (2) submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting the individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work or academic performance, or creating an intimidating, hostile, or offensive environment. Sexual harassment includes unsolicited and unwelcome contact of a sexual nature. This includes:

- a) Written contact, such as suggestive or obscene letters, notes, invitations, or electronic communication;
- b) Verbal contact, such as sexually suggestive or obscene comments, threats, slurs, epithets, jokes about gender-specific traits, sexual propositions;
- c) Physical contact, such as intentional touching, pinching, brushing against another's body, impeding or blocking movement; and
- d) Gestures or public display of suggestive objects or pictures, cartoons, posters or magazines.

10. Vandalism, which includes any of the following:

- a) Attempted or actual damage to property of the University, or property of a member of the university community, or other personal or public property.
- b) Tampering with doors such as disabling a locking mechanism, electronic card system or entrance-phone system or propping open a door intended to be closed or locked.
- c) Tampering with or modifying any campus electrical, telephone or cable system or vending machine or game.
- d) Failure to use proper trash and/or recycling containers or the dumping of trash in inappropriate locations.

11. Disrespect for, or the failure to comply with the directives of a university official, faculty or staff member, or law enforcement officer acting in the performance of their duties and/or the failure to produce identification to these persons when requested to do so.

12. Theft, attempted or actual of property belonging to the University, or property of a member of the University community, or other personal or public property. Persons who possess property other than his/her own without the consent of the owner or who intentionally impede recovery by the owner, or University officials acting on behalf of the owner, will be considered as knowingly participating in the use of stolen property.

13. Computer Usage: It is a violation of University policy to engage in any of the following activities:

- a) The use of Campus Technology Resources to publicly display or promote obscene messages, images and/or sounds, or to send threatening, obscene or harassing messages, images and/or sounds to any individual, regardless of whether he/she is a student is prohibited. This includes not just e-mail and the Internet, but the use of any university computer facility, personal computer, or off-campus computer system. Students should be aware that the University's policies on harassment apply equally to electronic communications as well as the more traditional means of display and communication.
- b) Users should be aware that Indian Law specifies penalties for harassment, the transmission of indecent material to all people, and the transmission and availability of indecent materials to persons under the age of 18 even at their request. Inappropriate display of offensive material may be considered harassment.
- c) The University policy forbids the use of any computer to obtain access to the following: confidential information, grades, pin numbers, personal computers, or any computer system on or off campus to which students do not have access. It also forbids viewing or using another person's username, password, computer programs, files or data without authorized permission, and/or changing another person's password.
- d) Setting up or attempting to set up an unauthorized server, modifying any computer system or software, or engaging in any activity that would interfere with normal

computing operations or networking in any unauthorized manner is prohibited. This would include any use of invasive or malicious software such as: “worms”, “viruses”, “spyware” and/or “SPAM”.

- e) The use of Campus Technology Resources and/or facilities for private monetary gain is prohibited.

The Campus Technology Resources and facilities are for the exclusive use of students, faculty and staff belonging to Delhi Technological University.

14. Other Prohibited activities:

- a) The operation of any business/protest/activity in any room or campus without the authorization of the Dean/Competent Authority.
- b) Hanging unapproved banners, flags or displays from windows or doors of campus rooms/offices.
- c) Conduct not mentioned above, which threatens or endangers the health or safety of any person, including but not limited to students, university officials, faculty, including, but are not limited to: 1. Assault, 2. Physical abuse, 3. Verbal abuse, 4. Threats, 5. Intimidation, 6. Harassment, 7. Coercion, 8. Sexual Violence 9. Domestic Violence
- d) Occupying rooftops, open window sills or building ledges, or suspending antenna or other items from building.
- e) Unauthorized possession, duplication or the use of keys to any university premises or unauthorized entry to or use of university premises, including but not limited to, unauthorized entry to student rooms or unauthorized sharing of any University key or Identification Card by students or their guests that compromises the security of personal or University property. All students found in possession of such items who intentionally impede recovery of same by the owner or University officials will be considered knowingly participating in the use of these unauthorized items.
- e) The turning in or activation of a false fire alarm or bomb threat.
- f) The opening of window security screens and/or the use of open windows for any reason other than as an emergency exit.
- g) Violation of Indian law or university regulations, on- or off-campus, including university sponsored or supervised activities and trips. A finding of a violation under this rule does not require proof of a conviction in any non-campus legal proceeding.

Procedures for Resolving General Conduct

Participation in any of the activities mentioned above, or otherwise prohibited by law may result in suspension of student, University disciplinary action, and criminal or civil prosecution.

HEAD OF THE DEPARTMENTS



Prof. S. G. Warkar
Applied Chemistry



Dr. Sangita Kansal
Applied Mathematics



Prof. Rinku Sharma
Applied Physics



Prof. Jai Gopal Sharma
Bio Technology



Prof. Nirendra Dev
Civil Engineering



Dr. Ranganath. M. Singari
School of Design



Dr. Rajni Jindal
Computer Science & Engineering



Prof. N S Raghava
Electronics and Communication Engineering



Prof. Rajan Yadav
*Delhi School of
Management*



Prof. Kapil Sharma
Information Technology



Prof. Vipin
*Mechanical & Production
Engineering*



Prof. S. K. Singh
*Environmental
Engineering*



Prof. Uma Nangia
Electrical Engineering



Prof. Nand Kumar
Humanities



Prof. R. C. Sharma
East Delhi Campus



Prof. Rajesh Rohilla
Training & Placement

ASSOCIATE DEANS



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*Associate Dean
(Student Welfare)*



Dr Rishu Chaujar
*Associate Dean
(Academic - PG)*



**Prof Rajeshwari
Pandey**
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(Academic - UG)*



Dr Ruchika Malhotra
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Dr Roli Purwar
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(International Affairs)*



Dr Yasha Hasija
*Associate Dean
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Prof. Amit Srivastava
*Associate Dean
(Outreach & Ext.)*



Delhi Technological University

Bawana Road, Delhi –110042

(Estd. by Govt. of NCT of Delhi vide Act 6 of 2009)

About DTU

With a history stretching back over 69 years, providing an academic milieu amid adequate space for ingenious research as an integral part of curriculum design, Delhi Technological University is strongly identified with engineering education in India. The University has been a forerunner, and led the way in reform movement maintaining a compatibility with values and professional morality. DTU takes pride in being one of the major contributors in planning and construction of India's infrastructure. In DTU we endorse and cultivate the purity of mind as the strongest currency, with an impressive resolve to renovate and upgrade our knowledge infrastructure. DTU aspires to be ranked amongst the leading universities globally. Consequently, DTU's mission is to edify individuals to be competitive not only in India, but all over the world.

About the Center

To create awareness, inspiration among the students and teachers about the need of higher dimensions of education in becoming enlightened citizenship which is achieved by imparting techniques and knowledge for promoting human values and thereby making better engineers with the better use of ethics and moral values in professional and personal lives.

Patron

Prof. Yogesh Singh
Hon'ble Vice Chancellor,
DTU, Delhi

Chairman

Dr. T. Vijay Kumar
Head, Center for Value Based Education
DTU, Delhi
&
University Coordinator
AICTE-UHV Program

Course Coordinator

Dr. Pradeep K. Goyal
University Co-coordinator
AICTE-UHV Program
&
Associate Professor,
Dept. of Civil Engg. DTU, Delhi

Important Date

Last date of Registration: 15th July, 2021

For Any Queries Contact

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Faculty Development Program
on

“Leadership Mastery Through Self Management”

(online)

July 19th – 23rd, 2021



Organized by

Centre for Value Based Education
Delhi Technological University,
Bawana Road, Shahbad, Daulatpur,
New DELHI-110042

In Association with

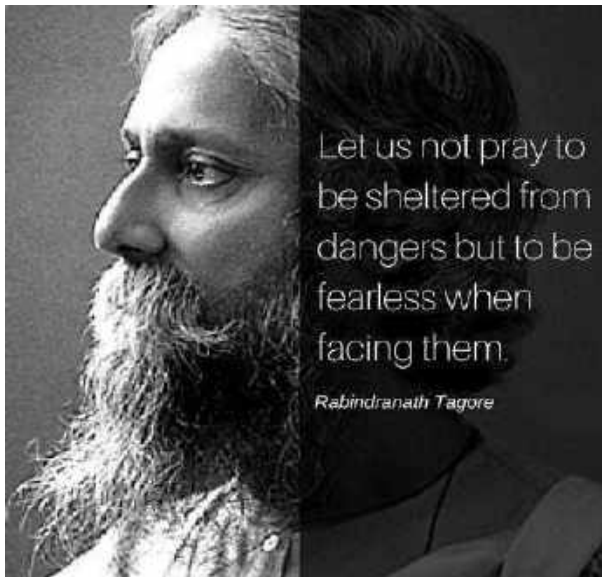


From Wonder, **Wisdom**
Heartfulness Education Trust

Introduction

Delhi Technological University offers various foundation elective courses for the holistic development of students based on New Education policy 2020. One of them is **Leadership Mastery through Self Management** for a successful professional and personal balance in their life. This course was proposed by this centre and will be introduced from the forthcoming academic session 2021-22.

In order to equip and sensitise the faculty members to impart this course (This course has been designed based on HELM syllabus of Heartfulness Institute) as a part of Student Induction based on AICTE.



This FDP provides a platform for the teachers to know, discuss and contribute towards learning and exploring the theme of: **Leadership Mastery through Self-Management**. Which is expected to serve as an opportunity to expand the scope of understanding of the contents of syllabus, and thus promoting the Value Based Education.

Course Content

Course will focus on the following areas:

- Heartfulness Enabled Leadership Mastery, Discovering oneself
- Time Management and Healthy life style, Power of self-discipline
- Befriending Stress and Peak Performance
- Peaceful Conversation and Heartful Relationship
- Tools for relaxation, meditation and mental rejuvenation
- Art & Heart Behind Meditation
- Detox Practices, Living light and right, character and life style
- Designing Destiny Practice & Experience

Target Group

The target group for this programme would be faculty members, Academicians, Professionals, scientists

and the officers/staff associated with them.

Date

The programme will be organized **online** from **19th July - 23th July, 2021**.

Registration

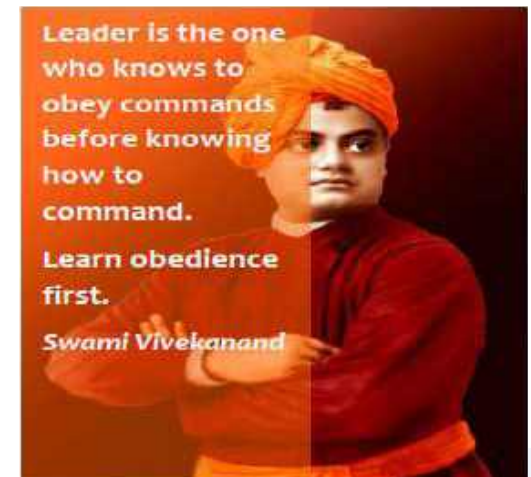
- There is no registration fee for the participants.
- Attendance is compulsory in at least in 90% days/sessions.
- For course registration, please click the following link



[Registration Form Link](#)

Certificate

An e-certificate will be awarded to each participant the successful completion of the training program only after attending the full course.



Faculty Development Program
on
Leadership Mastery Through Self-Management (Online)

Timing: 19th July - 23th July, 2021

Organizers: Centre for Value-Based Education, DTU

LIST OF PARTICIPANTS

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68.	Sanjay Kumar Yadav	Lecturer Sel Grade-II	Aryabhata Institute of Technology	skyadavmnr@gmail.com

69.	Santhoshkumar Kandagal	Assistant Professor	Tontadarya College of Engineering	sskandagal02@gmail.com
70.	Sarv Priya	Assistant Professor	KIET Group of Institutions, Ghaziabad	sarvpriya.sharma@kiit.edu
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72.	Shweta Meena	Assistant Professor	Delhi Technological University	shwetameena@dtu.ac.in
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74.	Sujatha lokanadham	Assistant professor	Mvgr College of Engineering (A)	sujathalokanadham@gmail.com
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78.	Uday Sai Garavandala	Managing Partner	Obscure Research	garavandalaudaysai123@gmail.com
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81.	VIJAY KUMAR			vijaypusa25@gmail.com
82.	YOGESWARI TOLIA	Lecturer (Selection Grade)	Kasturba Institute of Technology	ytolia@hotmail.com
83.	BASAVARAJA	Selection grade Lectures	PuSA Institute of Technology	erbasavaraja@gmail.com
84.	C. ARUMUGAM	LECTURER	ARYABHATT INSTITUTE OF TECHNOLOGY	arumugam.abit@gmail.com
85.	Niranjan Dhanraj Khaire	Assistant Professor	MIT World Peace University Pune	niranjan.khaire@mitwpu.edu.in
86.	Raghvendra Gautam	Assistant professor	Delhi Technological University Delhi	raghvendrag80@gmail.com

87.	Geethu Mani R G	Assistant professor	KCG College of Technology	geethujeyakumar@gmail.com
88.	P D Jeyakumar	Associate Professor	B S A Crescent Institute of Science and Technology	pdjeyakumar@gmail.com
89.	Udita Malaviya			umalaviya@gmail.com
90.	K Suba		KCG College of Technology Chennai	suba.che@kcgcollege.com
91.	T. Rajesh	Assistant professor	Udaya school of engineering	rajeshgce@gmail.com
92.	Dr. Naushad Ahmad Ansari	Assistant Professor	Delhi Technological University	naushad@dtu.ac.in

(Prof. T. Vijay Kumar)

Coordinator, Centre for Value-Based Education DTU



DELHI TECHNOLOGICAL UNIVERSITY

(FORMERLY DELHI COLLEGE OF ENGINEERING)
Shahbad Daulatpur, Bawana Road, Delhi - 110042
(Vigilance branch)



Subject : Information required under NAAC AQAR 2021-22

In-continuation to this office E-mail dated 15-11-2022 on the subject cited above.

Para 1 and 3 does not relate to Vigilance Branch

Para 2 – DTU was celebrated Vigilance Awareness Week-2021 from 26-10-2021 To 1-11-2021. The details of programmes conducted during this week are as under :-

1. Integrity pledge ceremony was organised on 26-10-2021 at 11 A.M. in their respective departments.
2. Poster making competition was organized in which 30 students were Participated.

Photographs are enclosed herewith.

(DR. LOKESH GARG)
Assistant Registrar(Vigilance)

Sh. Anunay Gour
Member Secy, NAAC Criteria 7 Committee
Asstt. Professor Deptt of Environmental Engineering
DTU

DTU.VIG/111/2022-23/VOL-II/2671

Dated: 22. 11. 2022







7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized

The University has a well-defined Code of Conduct for students, Faculty, Administration & Staff to be followed daily. Rules and regulations for fire safety, those against the consumption of drugs and alcoholic beverages, smoking, prohibited items, dishonesty, harassment, bias-related harassment, sexual harassment, vandalism, disrespect, theft, computer usage and other prohibited activities, have been clearly laid. For the implementation of the same, the University has conducted an FDP on Leadership Mastery through Self-Management event in Jul'21 through the Centre of Value Based Education in which 92 faculties participated. The vigilance Branch conducts an extensive Vigilance Week to improve awareness of students, faculty, administration and staff towards corruption and maintain a high standard of honesty in the nation's interest.



Delhi Technological University

Bawana Road, Delhi –110042

(Estd. by Govt. of NCT of Delhi vide Act 6 of 2009)



BROCHURE
2020 - 21

**OFFICE OF THE
DEAN STUDENTS' WELFARE**



Delhi Technological University

Bawana Road, Delhi –110042

(Estd. by Govt. of NCT of Delhi vide Act 6 of 2009)

BROCHURE

2020 - 21



**OFFICE OF THE
DEAN STUDENTS' WELFARE**

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About

DELHI TECHNOLOGICAL UNIVERSITY (DTU)

Delhi Technological University established by the Government of NCT of Delhi vide Act 6 of 2009. This is one of the most well-known engineering institutions in India with over 78 years of splendid tradition behind it. A non-affiliating teaching and research University, DTU is poised to create an environment of a synergetic partnership between academia and industry. Formerly known as Delhi College of Engineering, (initially established with the name – Delhi Polytechnic) came into existence in the year 1941 to cater the needs of Indian industries for trained technical manpower with practical experience and sound theoretical knowledge. The institution was set up at historic Kashmere Gate campus as a follow up of the Wood and Abott Committee of 1938.



VISION

“To be a world class university through education, innovation and research for the service of humanity”

MISSION

To establish centres of excellence in emerging areas of science, engineering, technology, management and allied areas.

To foster an ecosystem for incubation, product development, transfer of technology and entrepreneurship.

To create environment of collaboration, experimentation, imagination and creativity.

To develop human potential with analytical abilities, ethics and integrity.

To provide environment friendly, reasonable and sustainable solutions for local & global needs.

CORE VALUES

Integrity

We do what we say through trust, transparency and honesty.

Compassion

We foster civilized mindset for kindness, consideration and benevolence.

Commitment

We dedicate ourselves completely to all our endeavors.

Creativity

We nurture innovation, imagination and ideation.

Collaboration

We promote team work through togetherness, harmony and acknowledgment.

Inclusion

We embrace diversity with respect, acceptance and affirmation.

DTU OFFICE OF THE DEAN STUDENTS' WELFARE

VISION (DSW)

“ To deliver student services and to foster a friendly environment that is inclusive, safe and conducive to learning. ”

MISSION (DSW)

To support student activities and their co-curricular programs.

To collaborate and share responsibilities with other members of the university community to enhance student learning and support student success.

To facilitate professional growth and community development of Students.

Message from the **Vice Chancellor**



Delhi Technological University, over its 78 years of acclaimed history, has always been one of the top choices for engineering aspirants. The university has always aimed at maintaining the quality of education and research while focusing on a largely student-centric curriculum. DTU views its young students as a source of strength, and always seeks to support them in every possible way.

Being a premier research university of the country, DTU has always collaborated with top universities and industries. Every year students are selected for prestigious international internships and industrial visits. The university supports its students to pursue research with the state-of-the-art labs and the provisions of travel grants and concessions. Researchers with publications in high-indexed journals are also rewarded generously.

DTU offers a multitude of facilities to the students inside the university itself to support their academic journey in the university. Currently, there are eight boys' hostels and four girls' hostels for the students from remote corners of the country. The university campus has a well-equipped Health Centre with staff available round the clock to attend. The library is fully air-conditioned with all the latest titles of every single stream.

I hope that our students use all these facilities to their best, and make their academic journey at Delhi Technological University successful. It is my dream that our students outperform others and emerge as world leaders, and give back to their alma mater.

Prof. Yogesh Singh

Message from the **Registrar and Dean-Continuing Education**



Right from the days of Delhi College of Engineering, the institute has focused on providing world-class education and be a leading research institute. Delhi Technological University has always strived to provide the best infrastructure and facilities to its students. The university is always looking for more and more ways to help the students achieve a comprehensive learning experience.

The university recently introduced the Enterprise Resource Planning (ERP) portal intending to create a unified platform for the students to enrol in the courses, see their attendance and grades, and get updated about other important notifications issued by the university. DTU has always been an anti-ragging campus. It is strictly ensured that no such event takes place. The university also has a student body, DTU Students' Association, elected by the students. This students' council, along with all the Class Representatives, are dedicated towards resolution of all the issues related to the students. The university administration works in close coordination with the student bodies to settle all the grievances at the earliest.

Every year several travel grants are provided to the students to travel to conferences and present their research work. The pre-final year students are allowed to undertake an industrial trip to an industrial area to get an exposure to the practical subjects in real-life.

I wish all the students the best of luck for their time in DTU. I hope the university is able to provide you with all the support you need to achieve your dreams.

Prof. Samsher

Message from the **Dean (Student Welfare)**



The vision of Delhi Technological University has always been to achieve the highest standards of world-class education while fostering a safe and learning environment for the students. DTU has always supported its students to aim for excellence and be the leaders of tomorrow's self-reliant India.

Apart from the unique student-centric academic curriculum, the university has instituted several programmes and provisions for the welfare and holistic development of its students. Financial support is provided to the weaker students to help them afford the education. A number of scholarships are instituted for the meritorious students to encourage them to aim for the sky. Travel grants are provided to the researchers to travel and present their research in international and national conferences. Every year, the pre-final year students are sent on industrial visits to get an exposure to the practical applications of their learning.

DTU takes exceptional care of the students who aren't the residents of Delhi. There are fully-equipped hostels for boys and girls. Every facility is available in the university campus itself from stationery supplies and book store to bank and post office. The newly-inaugurated state-of-the-art Health Centre is open 24*7. The library is accessible to the students during the day, post which the reading rooms are available till late hours.

The doors of the administration are always open for students seeking any support from the university. It is my prayer that the students use all the facilities to the fullest and achieve their dreams and aspirations.

Prof. S. Indu

Message from the **Dean Academic (PG)**



DTU offers various post-graduate and doctoral programmes in Department of Applied Sciences, Department of Engineering, and Department of Management & Humanities. The academic (PG) at DTU is designed towards providing the students a strong background in their respective subjects, an ability to deal with real life problems and a capacity to design, build and develop different products. The dean – academic (PG) office facilitates research and innovation done by the PG and Doctoral students along with collaborative work with other reputed laboratories and industries. DTU students enjoy the facilities offered by the university towards their research aptitudes and performance-based incentives.

I strongly believe with all these beneficial learning ingredients, the students of DTU should be considered as unparalleled professionals by all the globally reputed organizations. Our students have proved that they are an asset to the organization they join, through their technical, innovative, and managerial capabilities.

Prof. Suresh C Sharma

Message from the **Dean Academic (UG)**



I feel honoured and privileged to welcome you as Dean Academic (UG) in DTU. The UG academic units of DTU looks after the B.Tech., B.A., B..BA. and B. Des. programmes in relevant engineering/science, technological, humanities, and management disciplines. DTU provides a strong base for knowledge where young talents are encouraged in different fields of Engineering, Science, Humanities, and Design. The students are encouraged to take part in technical and non-technical national and international competitions.

DTU aims to mould the students into world-class technocrats, engineers of tomorrow, and overall a better human being to increase the quality of life for human kind. The goal of our faculty members is to position the students to be problem solvers, world leaders and ethical citizens. I wish your hard work and dedication will bring glory to this institute and also to your family members.

Prof. Madhusudan Singh

Message from the **Dean, Industrial Research and Development (IRD)**



Delhi Technological University (DTU) is poised to promote excellence in the field of natural sciences, engineering, technology, management, humanities, and related areas of human development by producing professionally sound, well trained, and enlightened individuals. The university curriculum emphasizes on industrial research and development (IRD) to work towards filling the gap between academia & industries through the self-supported research, sponsored research, and consultancy projects. To achieve this goal, IRD strives to engage well-established researchers, academicians, and industries by providing them our resourceful ecosystem. It provides a platform for varied departments to engage with the government and private agencies for industry-based projects.

The university motivates students in all areas of research and development so that they become a resource for the nation-building. For this purpose, IRD seeks the participation of the students and faculty as to form coherent groups in alignment with the 'guru-shishya-parampara' as to develop innovative projects, form research groups, and incubate ideas for technology-business-incubation. The students are encouraged to organize small research-oriented demonstration projects, laboratory projects, and co-curricular activities. The students should take part in varied research and project-based activities which shall inculcate confidence among the co-workers for the requisite self-actuation and self-propelled learning. I wish them a nice learning experience on the campus and thereafter a glorious life leading to the making of a Great Nation.

Prof. A. Trivedi

Message from the
Dean, International Affairs



Welcome to International Affairs (IA) at DTU! The role of the Office of IA is to oversee and coordinate the international activities on the campus. Our goal is to support your academic success by helping you navigate the challenges you encounter as an international student. The office promotes relationships between foreign universities and institutions and DTU through appropriate Memoranda of Understanding (MoUs). The office also promotes exchange programmes for students from undergraduates to PhDs through student exchange agreements with partner institutions. We work closely with our partner institutes to set up research linkages with DTU faculty that lead to student exchange.

An important aspect of the IA office is to interface with the Ministries of Government of India and State Government Offices on all matters pertaining to internationalization efforts of DTU.

We always look forward to hearing from the stakeholders, both at DTU and from other organizations.

Prof. Vishal Verma

Message from the **Dean, Student Discipline**



It gives me immense pleasure to greet all the students on behalf of the entire DTU family. Your decision to join DTU is just the beginning of a highly rewarding Professional career. You all come from different walks of life with high ambitions and dreams to make a difference in the society. This requires some expectations from your side also. We expect our students to be self-disciplined, honest, caring, considerate, well mannered, willing to help others, and to become responsible citizens. Policy setting and enforcement (discipline) are ways of educating students to become reliable members of any community. The students are expected to conduct themselves in a responsible manner at all times, whether on or off campus.

I assure you that DTU will cultivate your cultural confidence, professional competence, and versatility to become productive citizens of the country. I wish you all great success in life.

Prof. Narendra Kumar II

Message from the **Dean, Alumni Affairs**



It's my great pleasure to warmly welcome all future alumni of DTU. Our core mission is to engage all alumni for life. The alumni office is committed to build and reaffirm the ties connecting DTU alumni family to each other and with alma mater. We are instrumental in connecting with proud alumni of DTU across the globe.

Alumni are one of the greatest strengths of any University and they are the brand ambassadors of the university. We feel proud of our alumni and students who are constantly bringing fame and reputation to the institute by excelling in their respective fields. This office is a nodal point that not only binds the alumni community but also facilitate for the alumni to contribute directly- indirectly for the professional growth of junior students. I always support the students in better interaction with the alumni for their secure future.

Prof. Rajesh Rohilla

Message from the **Dean, Outreach & Extension Activities**



Delhi Technological University (DTU) is one of India's leading technological universities. The university is continuously striving and proved through the two important pillars like teaching and research. The start of Centre of Outreach and Extension as third pillar is a major step taken by the university towards its responsibility for the deprived off section of the society, who have not got the opportunity of joining the university and also makes aware the younger students about the professional education. The Centre of Outreach and Extension is aiming for a peaceful community where every individual is not alienated from one's basic rights and is provided a basic means to exercise them. Embedding these values in our student's mind and how to achieve them remains our primary goal.

The students are involved in all the activities carried out by the centre, that will surely help them in becoming a worthy citizen of the country. I wish them all success in life.

Prof. R. S. Mishra

Message from the **Consultant, Youth and Cultural Affairs**



Delhi Technological University has always focused on the welfare and well-being of its young students. The youth today will be leading the country tomorrow. The university has always held the co-curricular programs at par with the academic programs. It has always offered a supporting hand to every student activity.

DTU has over 70 registered student societies and tech teams today. These independent student-run bodies, under the guidance of a faculty advisor, are an excellent medium of the holistic development of our students apart from the academics. There is a society for each and every kind of activity – be it literary, technical, cultural or community outreach. These societies teach the students the essential life skills of collaborating and fraternizing with their peers.

The university has collaborated with the industry on multiple occasions. The DTU Studio is the perfect example of innovation and collaboration between the industry and academia. The studio is equipped with state-of-the-art equipment, and the expert team is committed to handling the production of several expert lectures, interviews, panel discussions, plays, etc. DTU Times, the official newsletter of DTU, has been in existence since 2009 and was among the first college newspapers to be published. The completely student-run newsletter has completed its Golden Jubilee edition.

It is my prayer that the students, in their academic journey at DTU, make the best use of the facilities here. The administration is always keen to help the students support their projects and activities in whatever ways they can.

Sh. Anoop Lather



1. FACILITIES FOR STUDENTS



1.1 Hostels

<http://hostels.dtu.ac.in/>

DTU boys and girls' hostels are meant for full time undergraduate, postgraduate students and Ph.D. scholars only. The main hostel office is located at the Ramanujan (Transit Hostel), ground floor room no. 2. The Officer-in-Charge of the hostels manages the Hostel facilities

in the campus with the assistance of Warden Council. The Wardens have their offices in their respective hostels. Hostel application / registration forms shall be available at hostel website. The Bulletin of Information containing the rules & regulations will be issued by the hostel office on payment basis to all the allot-tee of the hostels.

Contact person for hostels:

Name of Hostels	Designation	Name	Email
	Chief Warden	Prof. Narendra Kumar-II	narendrakumar@dce.ac.in
	Officer In-charge	Dr. M. S. Niranjan	mahendraitr2002@gmail.com
BCH Boys Hostel	Warden	Dr. Anup Kumar Mandpura	kanup@dtu.ac.in
VMH Boys hostel	Warden	Sh. Sanjay Patidar	sanjaypatidar@dtu.ac.in
CVR Boys hostel	Warden	Dr. Raghvendra Gautam	raghvendrag80@yahoo.com
JCB Boys hostel	Warden	Dr. Rajiv Kumar Mishra	rajeevkumarmishra@dtu.ac.in
HJB Boys Hostel	Warden	Dr. D C Meena	dcmeena@dce.ac.in
VVS Boys Hostel	Warden	Sh. Anurag Chauhan	anuragchauhan@dtu.ac.in
Ramanujan Boys Hostel	Warden	Dr. Prem Prakash	ppyadav1974@gmail.com
Aryabhata Boys Hostel	Warden	Sh. Sanjay Kumar	sanjaykumar@dtu.ac.in
North Delhi PG Boys Hostel	Warden	Dr. Ritu Raj	rituraj.ahirwar@gmail.com
Devta Homes Boys Hostel	Warden	Dr. Mukhtiyar Singh	mukhtiyarsingh@dtu.ac.in
Type III (Block 1 & Block 2) Girls Hostel	Warden	Dr. Bharti Singh	bhartisingh@dtu.ac.in
Type II (Main, Block 2, 3 & 4) Girls Hostel	Warden	Dr. Anamika Chauhan	letter4ana@gmail.com
SNH Girls Hostel	Warden	Dr. Nilam	Rathi.nilam@gmail.com
KCH & Type II (Block 5, 6 & 7) Girls Hostel	Warden	Dr. Abhilasha Sharma	abhilasha_sharma87@yahoo.com



J.C. Bose Boys Hostel



Homi Jehangir Bhabha Boys Hostel



Sir Chandrasekhara Venkata Raman Boys Hostel



Visvesvaraya Hostel



Sister Nivedita Girls Hostel



Kalpana Chawla Hostel

1.2 Library



<http://library.dtu.ac.in/>

All students, faculty members and employees of the Institute are entitled to make use of the Library facilities on taking library membership. The Library, besides having a huge collection of books on engineering, science and humanities offers library services through its various divisions. The Central Library has more than 213351 books, 4187266 e-books, 33 databases containing 28432 journals. The knowledge generated by the faculty and students of DTU has been digitized and made accessible through Intranet or Internet. Along with the automation of library services, library have moved towards the digitization of library resources, so that the services of Virtual Library and Knowledge Centre may be provided parallel with the Traditional Library. The DTU library can

also be reached through DTU Library app. This is an app through which you can manage all your library requirements. The app is fast, easy to use, and comes with an intuitive materially designed user interface which leads to an engaging user experience.

Library services:

i. Working Hours for All Students

Monday to Friday	9:00 a.m to 10:00 p.m.
Saturday	9:30 a.m to 10:00 p.m.
Sunday	10:00 a.m to 05:00 p.m

- ii. Registration: - For the convenience to the Students, those who wish to take advantage, they may register their self by filling the form (available on library website in services) for the purpose. They may download the registration form and submit along with 2 photographs personally to the library for early registration.
- iii. Cancellation of Registration / No Dues Certificate: - Schedule for No Dues Certificate have been provided. Students may download the NDC form and submit to library personally.
- iv. Book Bank: - The University runs a Book Bank intended to assist students, from the economically weaker sections of society, by giving text books on loan to deserving students for a whole academic semester according to the rules framed for the purpose. Only B.E. students are eligible for this facility.

Contact person for library: Sh. Ramakant Shukla (Librarian); library@dtu.ac.in

1.3 Anti-Ragging Measures

<http://dtu.ac.in/Web/Academics/antiragging.php>

DTU is a ragging free campus. It is strictly prohibited here. There are anti-ragging committees, and if someone is caught doing it, immediate action takes place and may result in the cancellation of the admission of the student. The anti-ragging guideline can be accessed at:

http://dtu.ac.in/Web/Academics/anti_ragging/ugc_guidelines_anti_ragging.pdf

1.4 Students' Council

The DTU Student Association is a team of students dedicated towards catering to students' grievances, and are elected by the students of DTU through a polling process. The Election for the office bearers of DTU Student Association is executed by the Office of DSW, as per Lyngdoh Committee regulations, for the posts - President, Vice President, Secretary, and Joint Secretary.

Contact office: Dean (Student Welfare);
deansw@dtu.ac.in

ELECTION FOR THE CLASS REPRESENTATIVES, PRESIDENT, VICE PRESIDENT, SECRETARY AND JOINT SECRETARY OF STUDENT ASSOCIATION of DTU.

The President, Vice President, Secretary, and Joint Secretary (Office Bearers) of DTU Students Association (DTU SA) shall be elected by the Electoral College comprising of the **Class Representatives** elected by the **students** of each program of B.Tech. / B.Tech. (Evening) / B.Des. /

M.Tech. / B.A. / B.B.A. / MBA / E-MBA semester wise as per announced schedule.

Election Officials

The faculty members of DTU has been appointed as Chief Election Officer, along with Election Officers. DTU also appoints Observer for the entire Election Process. The detailed scheduled for submission of nomination form etc. is displayed on the notice boards of the University and website.

General Guidelines:

- The students who desire to contest election for the post of Class Representative shall obtain their Nomination forms, from Dean Student Welfare office, DTU and submit the completed nomination forms of Class Representatives in the office of respective HODs.
- Students of B. Tech 1st Semester who desire to contest Election for the post of Class Representative should submit their nomination forms to the office of HoDs as per notifications issued.
- The Elected Class Representatives who desire to contest election for the post of President, Vice President, Secretary and Joint Secretary of Students Association, DTU should submit their nomination forms to the office of Dean Student Welfare, DTU as per schedule notified.
- The students filing nominations for above posts will need to attach a photocopy of Identity Card and Mark Sheets of previous semesters along with nomination form.

- New students, who have not received ID card, may submit copy of the registration along with fee receipt.
- Any student who was subjected to any disciplinary action/unfair means action by the University Authorities or against whom any disciplinary/ unfair means proceedings are pending will not be eligible to contest election. Any student who has been trialed and/or convicted of any criminal offence or misdemeanor will also not be eligible to contest election.
- The upper age limit for eligibility to contest elections for UG Students is 23 years and for PG students is 25 years.
- The candidates can have a maximum of two opportunities to contest for election of Class Representative and one opportunity to contest for the elections of office Bearer.
- The maximum permitted expenditure per candidate shall be Rs. 5000/-.
- The students must follow the election manual during and after the election.

1.5 Fee Concession

DTU gives fees concession to economically weak students based upon the family annual income as per DTU guideline. The students are asked to submit the application from respective academic branches. The students have to submit income certificate/Form-16 duly signed by the parent's employer or an affidavit duly signed by Distt.

Contact office: Respective Academic Branches

Mail your queries at aracademics@dtu.ac.in

1.6 Wifi / Internet

<http://www.dtu.ac.in/Web/Facilities/ComputerCentre/about/>

Computer Centre is centralized body of DTU responsible for providing internet and networking related facilities in whole campus. It is backbone of university IT infrastructure. Further it's the interfaces for all kind of HW/SW related functionalities and provisioning of latest technology to enable research, CMS, ERP, EDP, etc. It has responsibility of securing university

network from internal and external cyber-attacks and different kinds of malfunctioning related to IT services. It adheres to latest policy and rules under IT ministry of Government of India and Government of NCT of Delhi.

Contact office: Computer centre; coo@dtu.ac.in (Chief Operating Officer)

1.7 DTU Health Centre



For the benefits of students, employees and residents in the campus, the University has established an in-house Health Centre for providing facilities as and when required. The University Health Centre caters to the medical needs and it is growing and developing itself every year to meet the desired expectations.

At present the following categories Doctors were engagement in University Health Centre: -

1.7.1 University Health Centre (Main Campus)

Psychiatrist, Gynaecologist, Eye Specialist, Orthopedician, Dentist, General Physician, Sports Medicine-cum Physiotherapist, Psychologist

1.7.2 Health Center, East Delhi Campus

General Physician, Psychologist

A State Bank of India (SBI) is functioning in DTU with the following details:

Branch : Delhi College of Engineering

IFSC Code : SBIN0010446

MICR Code : 110002438

Branch Code : 010446 (Last 6 Characters of the IFSC Code)

Phone number : 011-27293152

1.9 Post Office

A Post Office is available in the campus opposite to SBI bank.



1.8 Bank



1.10 Canteen and Shops



The campus has one main Canteen and Four food outlets. The main canteen is located in between the mechanical and civil engineering departments. The food outlets are Night Canteen near Hostel

area, Nescafe Kiosk near administrative building, Amul Kiosk and General shop near main canteen. The Photocopy and Stationary Shops are also near main canteen.



1.11 Bus Facility

DTU runs bus between DTU and Badli metro station, one morning trip and one evening trip.

1.12 DTU Security

The security branch is the immune system of the University. They are responsible for the security of people and property inside the university campus. In case of breach of security or violation of security protocols, the individuals involved are strictly dealt with. Each of our campuses has a trained and dedicated team of Security professionals and is able to guide

you with general queries and security issues. With guard patrols and CCTV monitoring, this team works actively to solve issues before they become a problem. Safety and Security process is a team effort and needs to be the responsibility for your own safety.

Contact person: Dr Nitin Puri (Security officer): nitinkumarpuri@dtu.ac.in



1.13 Enterprise Resource Planning (ERP)

<http://dtu.ac.in/Web/ERP/about/>

This is provided to the students to enable them to search, plan and enrol in courses. Students can also see their attendance, marks, grades and other important notifications given by the university time to time from student log in portal.

(https://cumsdtu.in/student_dtu/login/login.jsp)

Contact office: Computer centre; coo@dtu.ac.in (Chief Operating Officer)

1.14 DTU Studio

<https://www.youtube.com/c/dtustudio/featured>

The Television Studio at DTU is an example of Innovation and Industry Academia Collaboration. The spacious television studio can handle Pre-Production, Production and Post-Production activities for various activities like Interview, Panel Discussion, short plays, lectures, etc.

DTU Studio comprises of a multi camera setup with lighting grids and a Teleprompter, Production control room with control panels which can handle multiple video and audio sources online and offline, Graphics and special effects generators, video edit suites with a Mac equipped with Final Cut Pro video editing software and Photoshop etc.

The experienced and competent team of professionals renders these services by making use of ultra-modern technology with quality standards in tandem with exact requirements and necessities as required.

Contact Person: Sh. Anoop Lather (anooplather@gmail.com)



1.15 DTU Times

<https://dtutimes.dtu.ac.in/>

DTU Times is the official newsletter and media platform of the university. This was founded as DCE Times in 2009 by Abhishek Bindal and Anand Meena, DTU Times was among the first college newspapers to be published across all

engineering colleges in India. We have since transitioned into its current form as a quarterly newsletter, published with the aim of providing essential correspondence, news updates and palatable articles to the students of the University. DTU Times is also chartered to chronicle the events and developments of DTU.



2. ACADEMIC INFORMATION TO STUDENTS



2.1 Academic Section



<http://dtu.ac.in/Web/Academics/>

The Academic section and Academic departments are the backbone of the University and is responsible to conduct admission and registration in to UG, PG, PhD Programmes of the students who fulfil the requisite eligibility Criteria as per the admission brochure. The Academic section deals with the admission, registration, allotment of roll numbers, maintenance of student's records, awarding scholarship/stipends to the students and preparation of list for examination of Mid Term and End Term examinations, processing the bills of travel grants and advances for conducting SRC, DRC and Pre-PhD Seminars. The entire work of academics is being governed by various provisions of the Act, Statutes, Ordinances and Rules & Regulations made therein by the authorities of the Delhi Technological University established by Govt. Of NCT of Delhi vide Act of 6 of 2009.

http://dtu.ac.in/Web/Academics/syllabus/B.Tech_Ordinance_2015-16.pdf

The Academic section of the University functions through two sections namely UG Section of the Academics and PG Section of Academic.

Contact Persons:

Dean Academic (PG) -
prof_sureshsharma@dtu.ac.in

Associate Dean Academic (PG) -
chaujar.rishu@dtu.ac.in

Dean Academic (UG) -
madhusudan@dce.ac.in

Associate Dean Academic (UG) -
aracademic@dtu.ac.in

2.2 Students Registration

Every student shall be required to register in each semester on the scheduled date as per academic calendar of the University till the completion of the degree. If the student does not register on scheduled date, he/she has to pay late registration fee notified from academic branches. Registration in absentia may be permitted by the Dean Academic (UG/PG). In absentia registration may be allowed only in rare cases such as illness or any other contingencies, at the discretion of the Dean Academic (UG/PG).

Contact person: Head of the Department

2.3 Travel Grant for Paper Presentations

Financial Assistance are given to the students for Travel grant for presenting Research Paper/Poster in National/ International Conference. However, students should be promoted to seek financial assistance from other Govt. bodies like DBT, DST, AICTE, UGC etc. Grant shall not be given for merely attending a Conference, Panel Discussions, Internships, Group Discussions and other Group Activities under these Regulations. In case of a Joint Publication, only one student author will be allowed to present the paper. The financial assistance includes full 3AC rail fare (for National) and 50% of Air fare (for International) along with

full registration fee and full visa fee. The student can contact their academic branches for detail guidelines.

Contact person: Head of the Department/
Respective Deans

2.4 Industrial Trips /Visits

Industrial Visits for B.Tech. and M.Tech. students are organized by the respective academic departments to get the students acquainted with the work culture in the industry as per DTU guideline. At least one faculty member per 30 students and one female faculty member (in case of girl students) should accompany the students for Industrial Visit, who will be appointed by the HOD. The maximum amount allotted per student by the University for Industrial Visits is Rs. 5,000/-, which is sanctioned to the Faculty Incharge accompanying the students.

Contact person: Head of the Department
and DSW

2.5 Examinations and Results

<http://exam.dtu.ac.in/>

The Examination Department is the backbone of the University and is responsible to conduct examinations of the University related to Mid Semester, End Semester, Supplementary/ Makeup Examination and/or any other examination deemed fit by the Competent Authority of the University. Various activities and work related to Examination Department can be categorized as follows: Pre-Examination work, Conduct of Examinations and Post Examination work.

Examination Branch; Administrative Building, Third Floor

Telephone: 011-27892202, Extension: 1130

Email: examdtu@gmail.com

2.6 Student Welfare Schemes / Scholarships / Fellowships / Awards / Medals

Indicative list of awards, notified/called by Academic branches from time to time based on the following criteria and others as per DTU guidelines:

- Merit Scholarship
- Post Matric scholarship for SC & OBC
- Overall topper in University
- Overall topper of a particular year/ semester
- Topper of a branch overall
- Topper of a branch in particular year
- Topper of a particular subject/project/ industrial training
- Best sports person, male/female

The Scholarships/Fellowships/Awards/ Medals are:

1. Class of 1959 Scholarship
2. Class of 1969 Scholarship
3. Pramod Jain merit Scholarship
4. MRSV Award
5. Fidelity Charitable Scholarship
6. Hari and Shahi Batra Scholarship
7. Late Sh JL Pahwa Scholarship
8. Goswami Brothers Alumni Gold Medal

9. Neena Nangia Memorial Award

10. Gp. Capt. (Retd.) RS Bhola Award

11. Late Prof DR Choudhury Scholarship

12. Prof P. Kundu Medal

2.7 IPR Cell

http://www.dtu.ac.in/Web/AICTE/iprpolicy_2017.pdf

The IPR cell facilitates protection of the right of the Inventor(s) of DTU i.e. faculty /students/

project staff/ supporting staff/ visitors of DTU through the option of Intellectual property on a novel work. IPR cell of DTU provide platform to the inventor of DTU to protect their “knowledge assets”. The purpose of the cell is to preserve the interest of DTU and make aware the DTU fraternity about the knowledge asset and its impact on the society. The focus of the department to work on three major knowledge assets: patent, design and copyright. Further IPR cell also works in association with DTU IIF to commercialize its knowledge assets.

The IPR related applications shall be submitted to IRD, forward to/follow the path coordinator and co-coordinator of IPR cell.

Contact persons: Coordinator IPR Cell

2.8 Training and Placements

<http://tnp.dtu.ac.in/>

The Department of Training and Placement Department (T&P) aims at providing a smooth entry of students to corporate world through internships and full-time placements at world

renowned firms. Training and Placement Department acts as the bridge between companies seeking talented young graduates and post graduates in various disciplines and also helps the students by providing counselling and exposure in public speaking through workshops organized by the department as well as associated companies on a frequent basis. Thus T&P help the students in getting habitual to the corporate atmosphere, work culture and get the right exposure to take their professional career on the high elevation as well as help them engulf the basic technicalities relating to the corporate world.

Contact person(s): Prof. Rajesh Rohilla
(Head (T&P)): placements@dce.ac.in

Dr. Anil Singh Parihar - Associate Head

2.9 Remedial Classes

The university engages remedial classes as per the requirements. The students can contact their respective academic branches for detail guidelines.

Contact person: Head of the Department

2.10 DTU IIF

<http://dtuiif.co.in/>

DTU INNOVATION AND INCUBATION FOUNDATION (DTU IIF) (Established as Section 8 Licence Number 107658, CIN of the company is

U74999DL2016NPL305531, as per Companies Act of Govt. of India) is Incubation Centre i.e. Technology Business Incubator (TBI) of Delhi Technological University (DTU). DTU IIF invites application for proposal from time to time for prospective incubatees or start-ups from (i) Current students, (ii) Alumni, (iii) Faculty / Staff including retired person of DTU and (iv) Any other person not belonging to any of the previous stated category i.e.(i) to (iii).

2.11 International Affairs

<https://intaffairs.dtu.ac.in/>

The Office of International affairs (IA) provide a single window to the foreign national students for admission in the University under the different level of programmes. The IA branch is admitting students with scholarship from Indian Cultural Research Council (ICCR) and without scholarship from Direct admission of Students aboard (DASA) a MHRD initiative and Direct mode through respective Embassy and through direct online portal of DTU. The university students are also encouraged to have international exposure to good practices at foreign universities/ Institution and learn global work culture.

Contact person: Dean (IA): dean.ia@dtu.ac.in

2.12 International Internship

The university gives Financial Assistance for Internships in Top 300 QS Ranking Universities and all fortune 500 industries to the students for 4-8 weeks. The University shall consider maximum of 50 international internships by paying 50% air fare, visa fee and registration fee subject to maximum of Rs 50000/- over all.

Contact person: Head of the Department/ Dean (SW)



DELHI TECHNOLOGICAL UNIVERSITY

Established under Govt. of Delhi Act 6 of 2009

(Formerly Delhi College of Engineering)

BAWANA ROAD, SHAHBAD DAULATPUR, DELHI-42

F.DTU/Council/BOM-AC/Notification/31/2018/4143

Dated : 21/12/18

NOTIFICATION

In view of the importance of International exposure and State of the Art Research, the University envisaged to encourage International Internship. To maintain good quality of Internship as well as restriction of expenditure of University funds the Board of Management in its 29th meeting held on 30.11.2018 vide agenda number 29.8 has approved the following guidelines:

1. The institution where the student intends to do internship should be an academic institution within top 300 institutes of QS ranking and all fortune 500 industries.
2. The University shall consider maximum of 50 International Internships by paying 50% of air fare, visa fees and registration fees subject to maximum of Rs.50,000/- over all. The duration of the internship should be 4 to 8 weeks.
3. The financial assistance will be committed only after evaluating the request by committee consisting-
 - i. Vice Chancellor / VC nominee
 - ii. Dean, Student Welfare
 - iii. HOD
 - iv. One Professor from outside departmentThe amount will be reimbursed only after submitting report of the Internship by the student.
4. The Evaluation meeting can be held once in a semester may be on 30th April and 31st October.

Total Budget : 25 Lacs per year from Student Welfare Fund.

Under Budget Head : 4(4.2) - "Participation in Seminar, Conferences, workshops, Industrial Tours, Technical, sports and Cultural activities".

2.13 Semester Away Program

Students (UG/PG/PhD) can do course work and/or project work at any University that is ranked in first 500 by Times Higher Education or QS ranking in last five years. The other University may also be considered where DTU has signed a MoU under the student exchange program. The semester away program will be facilitated using the approved guideline of DTU.

Contact office: Dean International affairs office (dean.ia@dtu.ac.in)



Delhi Technological University
(Formerly Delhi College of Engineering)
Established under Delhi Act 6 of 2009, Govt. of NCT of Delhi
Shahbad, Daulatpur, Bawana Road-Delhi-110042, India

F.No DTU/IA/21stAC/2019-20/699

Dated: 15.11.2019

NOTIFICATION

Subject: Guidelines for semester away program for course work/project work involving mobility of DTU students (UG/Pg/PhD) besides laying out of the modalities.

The Academic Council in its 21st meeting held on 11.10.2019 vide agenda number 21.15 is pleased to approve the guidelines for Semester Away Program for Course Work/Project Work involving mobility of DTU students (UG/PG/PhD) besides laying out of the modalities.

Students can do course work and/or project work at any University that is ranked in first 500 by Times Higher Education or QS ranking in last five years. The other Universities may also be considered where DTU has signed a Memorandum of understanding under the student exchange program.

To facilitate the students for studying at international universities for one semester following guidelines are to be followed:

Program wise Eligibility:

UG programs of 4 Year duration	(i) Complete 4 Semester stay at DTU (ii) CGPA \geq 7.0 (At the time of application) without any backlog (iii) No Disciplinary Action initiated OR should not be within the Disciplinary Action period.
UG programs of 3 Year duration	(i) Complete 2 Semester stay at DTU (ii) CGPA \geq 7.0 (At the time of application) without any backlog (iii) No Disciplinary Action initiated OR should not be within the Disciplinary Action period.
PG programs of 2 Year duration	(i) Complete 2 Semester stay at DTU (ii) CGPA \geq 7.0 (At the time of application) without any backlog (iii) No Disciplinary Action initiated OR should not be within the Disciplinary Action period.

Selection of Host Institution:

Dean International Affairs (IA) DTU will be the nodal officer for selection of the host institution with the approval of Vice Chancellor.

Subject Selection:

- (i) Students are allowed to register equivalent credits ranging over 8 – 20 (upper and lower limits)
- (ii) Student shall prepare a table showing subjects to be registered in the Host Institution and their equivalent subjects at DTU (attach the subject details), subjects at host institution can be selected against department Electives, General Electives and Open Electives. The above Table must also list the remaining subjects of the curriculum, belonging to the semester planned under the program, along with a timeline plan for completing these remaining subjects.

- (iii) Students are allowed to take courses against the quota of courses from Department Electives, General Electives and Open Electives. All the core courses should be completed within their prescribed schedule at DTU.
- (iv) The equivalent subjects may be chosen from the subject list belonging to the semester planned for mobility under the program as well as to the subsequent semester of the Academic Curriculum being followed at DTU, without violating the prerequisite condition.

Financial Support:

- (i) Obtain a letter of Financial Support for the Program from Parents/Funding Agency.
- (ii) No financial support from DTU.

Procedure:

- (i) Submit the application to the office of Dean International Affairs (IA) in the prescribed format available on DTU website along with all the attachments.
- (ii) Application Deadline: 31st July for Spring (Even) Semester and 31st January for Autumn (Odd) Semester.
- (iii) Dean IA will send the application to respective HoD of the departments to evaluate the courses, their equivalence and other parts of the application. The HoD may appoint a faculty coordinator for this purpose.
- (iv) Dean IA will call the meeting of the Equivalence Committee to consider the applications and make recommendation.

The Equivalence Committee shall consist of

- (a) Pro VC or Dean nominated by the Vice Chancellor
- (b) Dean (IA) Member Secretary
- (c) Dean UG
- (d) Dean PG
- (e) HoD of the concerned Department

The Equivalence committee shall also decide the credit which shall be credited to students on successful completion of semester abroad.

- (v) Office of International Affairs will extend the support to:
 - (a) Help student in formal application process.
 - (b) Help in identifying a mentor in the Host Institution
 - (c) Communicate and finalize the process of grade submission by the Host Institution and
 - (d) May issue "No Objection Certificate (NOC)" for Visa Application.
- (vi) On acceptance by the Host institution, student will formally informed by the Office of International Affairs about the exact date of the commencement of the program.
- (vii) Dean IA will report the cases to the academic council.
- (viii) While at the Host institution, the student will inform the Dean IA of any deviation from the approved subject list, and get the changes approved by Dean IA. Dean IA may refer the matter to Equivalence Committee, if needed.
- (ix) Remain in touch with the Mentor at the Host institution.
- (x) Adhere to the approved schedule for reporting back to DTU.

For doing project/research work at a Host institution the onus of finding a guide rests with the student. It also needs the concurrence of the project guide at DTU if they wish to submit their work done abroad towards their degree and get credits for it.

Miscellaneous

Special Selection Criteria	In the cases where MoU between DTU and the Host Institution limits the number of applications, the decision will be based on the CGPA, i.e the applicant with a higher CGPA will be given preference.
Tuition Fee	(a) The student has to pay Full Fee here at DTU only if she/he is travelling to a Host Institution with which DTU has a MoU, under which the tuition fee is waived/subsidized at the Host Institution. (b) The student has to pay 50% of the tuition fee (for that semester) in addition to other components of fees here at DTU if the student pays Tuition Fee at the MoU/Non-MoU Host Institution. A payment certificate from the Host Institution will be needed for the purpose of claiming the reimbursement of the said 50% tuition fee.
Hostel and Mess Fee at DTU	(a) The student need to pay Hotel Charges for the period of absence from DTU provided he/she is allowed to retain the hostel room. (b) The student need not pay Mess Charges for the period of absence from DTU.

For M.Tech students with AICTE/other fellowship(s):

The student may continue to draw AICTE/other fellowship if the stay is not fully funded by the Host Institute/Funding Agency.

3. STUDENTS ACTIVITIES



3.1 Technical Societies

<http://www.dtu.ac.in/Web/Community/tcr.php>

The technical societies help the students to explore their hidden talent. This further helps them in their personality

development and inculcating the spirit of organization management by providing them with a platform for hosting their talents. The following technical societies are working in the campus:

IOSD-DTU	ASCE	DEPTH	D_CODER	ROUND TABLE
IGTS-DTU	SME	ZENITH	STI	INNOVA
ASSESTS	MACS	IICHE	SSE	DTU CONSULTING GROUP
CSI-DTU	SAE	SCEE	SITE	SIAM
JIJNASA	SES	IMECHE	COSMOLOGY CLUB	IET
OPTIMA	SR		KARYON	TATVA

3.2 Innovation Teams and Projects

http://www.dtu.ac.in/Web/Community/i_t.php

To strengthen the student innovative projects and to facilitate more teams of students venturing for innovative projects, financial assistance is provided. The assistance is provided from Rs 50,000/- to Rs 5,00,000/- from the total grant from DTU limited to Rs 8,00,000/- only. The list of teams is given:

TEAM INFERNO	HERTZ ELECTRIC
UNDER GROUND VEHICLE	TEAM RAFTAAR
UNMANNED AERIAL SYSTEM	TEAM SUPER MILEAGE
CASRAE	AUV
ALTAIR	DELTECH BAJA
OKAMI RACING	DEFIANZ RACING TEAM

Contact person: Faculty advisor/ Dean (student welfare)

3.3 Cultural Societies

<http://www.dtu.ac.in/Web/Community/culturalsocieties.php>

The cultural societies increase the level of confidence among the students and also teaches them how to co-operate and work with people in different conditions. They learn to face the challenges that come in education and career. The following cultural societies are available in the campus.

PRATIBIMB	VIBE (DANCE SOCIETY)
PANACHE	BHANGRA
PARCHHAYI	NRITYANGANA
MADHURIMA (MUSICAL SOCIETY)	KALAKRITI
FILM CLUB	

3.4 Literary Societies

http://www.dtu.ac.in/Web/Community/l_c.php

SAHITYA	DTU TIMES
COGNITIVE MINDS	CUBIX-DTU
TOAST MASTERS	YES+HAPPINESS
DELTECH MUN	GYI
QUIZ CLUB	E – CELL
ASES	YUVAAN
TEDxDTU	

3.5 Social & Outreach Societies

http://www.dtu.ac.in/Web/Community/s_s.php

NATIONAL SERVICE SCHEME (NSS)	ENACTUS
ELIXIR	ROTRACT CLUB-DTU
JUGNU	LET'S TALK

3.6 Sports

<http://www.dtu.ac.in/Web/Community/sportsandgames.php>

Physical education & sports play vital role in achieving the aims and objectives of Education. The students of DTU are provided with excellent facilities and encouraged to take part in the tournaments. DTU is having 450 m. track, ground for Football, Hockey, Cricket, two courts for Volley ball, two courts for basketball, three courts for Tennis and five courts for Badminton, Table Tennis rooms, Chess Rooms, Carrom Rooms and Gyms are also available in each hostel of the campus.

With the view to recognize upcoming talented sportsman and sports woman in the campus, the Sports Council organizes sports festivals. The festival witnesses the large participation of

boys and girls which included athletics, badminton, table tennis, basketball, carrom, chess, cricket, tennis and volleyball. Prizes and certificates were awarded to the winners.

Contact person: Director, Physical Education

3.7 Travel Grant for Participation in Competitions Like Hackathon etc

The University provides travel grant to students for participating in events like Hackathon, MUN, important meetings (other than innovative project competitions). The event must have participation from reputed academic institution. The University provides 50% air fare, visa and registration fees subject maximum of Rs 75,000/- per student for International event and Rs 25000/- for national event. Maximum number of students attending an event is two only. This facility will be given only for once during the period of course of the participant.

Contact person: Faculty coordinator and Dean (SW)

3.8 Students Chapters of Reputed National and International Societies

ACS-DTU chapter (AC)
SEM DEC Student Chapter (CE)
SAE student Chapter (ME)
CSI-DTU student (CSE)
SSE-DTU (CSE)

4. LINKS OF IMPORTANT RESOURCE AND FUNDING AGENCIES

UGC – www.ugc.ac.in	DST – www.dst.gov.in
MHRD – www.mhrd.gov.in	DBT – www.dbtindia.gov.in
AICTE – www.aicte-india.org	MoEF – www.moef.nic.in
SWAYAM – www.swayam.gov.in	CSIR – www.csir.res.in
MOOCs – www.mooc.org	TEQIP-III - www.teqip.in
INFLIBNET – www.inflibnet.ac.in	

5. OFFICE OF DEAN STUDENT WELFARE



DEAN (STUDENT WELFARE)

Prof. S. Indu

Dept of Electronics and
Communication Engineering
s.indu@dtu.ac.in
deansw@dtu.ac.in

ASSOCIATE DEAN (STUDENT WELFARE)

Dr Ram Singh

Department of Applied
Chemistry
adswdtu@gmail.com

JUNIOR OFFICE ASSISTANT

Ravinder Pratap Verma

OFFICE ATTENDANT Sonia

DTU MITR Helpdesk

The DTU Mitr Helpdesk is an information dissemination centre functioning under the office of DSW where students can submit his/her queries. The helpdesk will forward the queries raised by the students to the respective branch.

The contact detail:

Telephone No: 011-27852203

Email id: dtumitr@dtu.ac.in



Delhi Technological University

STUDENT CODE OF CONDUCT

Delhi Technological University aims to provide an environment which fosters academic and personal growth. The purpose of this Student Code of Conduct is to convey the standards of behavior for students and student organizations at the University. The code applies to all students enrolled in any Programme of the University.

Prohibited General Conduct

The examples of prescribed conduct set forth in this code of conduct are illustrative and should not be considered as a comprehensive list. Nor, however, should this code be interpreted to cover any general category of behavior not mentioned herein unless that conduct is otherwise prohibited by law.

All students are expected to abide by the following rules and regulations while on or off campus:

1. Fire safety:

- a) Unauthorized setting of fire in the campus or it's property.
- b) Possession and/or use of candles, incense, incense burners, oil burners, oil lamps, or any similar items.
- c) Tampering with any fire safety equipment, including but not limited to fire extinguishers, heat and smoke detectors, pull stations, pre-alarm covers, electrical conduit and wiring.
- d) Activation of an alarm as a result of use of an unapproved appliance or inappropriate behavior.
- e) The failure to leave the building in a timely fashion as a result of a fire alarm.
- f) Students who are found to have falsely activated a fire alarm (including a local alarm station) can expect serious disciplinary action, including suspension or expulsion from the institution.

2. Drugs :

- a) The possession, use and/or sale or transfer of illegal drugs or controlled substances is prohibited on or off university property. This prohibition applies to the misuse, distribution, sale or transfer of legally obtained prescription drugs. The University will uphold laws currently in effect in Delhi.
- b) Students found to be engaged in the sale of drugs or in possession of misdemeanor or felony amounts of drugs (including marijuana) will face severe disciplinary sanctions, which would likely include suspension or expulsion from the institution.
- c) Students should be aware that their presence in an area where this drug policy is in violation will result in disciplinary action, regardless of their actual involvement in the use of drugs.
- d) Drug paraphernalia is not permitted on campus.

3. Alcoholic Beverages

- a) The possession, consumption, sale or transfer of alcoholic beverages by all students (regardless of age) or visitors on campus is not permitted. Exceptions to this policy apply only to academic programs and functions sanctioned by the University authority.
- b) The University authority also holds students accountable for violations of law related to alcoholic beverages on or off campus.
- c) Students and/or visitors should be aware that their presence in an area where this alcohol policy is in violation will result in disciplinary action, regardless of their actual involvement in the consumption of alcohol.
- d) Possession of or the display of empty or refilled alcohol containers, and the display of alcohol posters, signs or advertising outside doors and windows is not permitted.
- e) Alcohol paraphernalia is not permitted on campus.

4. Smoking

Smoking is prohibited in campus and within 15 feet of campus building.

5. Prohibited Items :

When in campus, individuals are not permitted to use nor have in their possession the following items:

- a) Any weapon, including but not limited to, spring-fired, gas-fired, electrically-fired or explosively-fired devices or fire arms, which includes rifles, pistols, BB or Pellet guns, bows, slingshots, "stun-guns", blow guns and/or darts, any ammunition associated with these devices (ie. paintballs, BB's, blow darts, etc.) or use of any object with intent to harm or intimidate another individual including knives and/or any similar devices.
- b) Firecrackers, explosives, explosive ammunition, or dangerous chemicals.
- c) Knives of any sort (including "box cutters") with the exception of approved knives or tools used for academic purposes. Any tools or knives approved for academic purposes that are stored in residence hall rooms or carried on campus must be kept secure in locked tool boxes, trunks or appropriate storage units.
- d) Toy guns, water guns, cap guns or any type of imitation pistol or rifle.

6. Dishonesty: Acts of dishonesty, including but not limited to the following:

- a) Cheating, plagiarism, or other forms of academic dishonesty.
- b) Furnishing false information to any university official or employee.
- c) Forgery, alteration or misuse of any university document, record or instrument of identification.
- d) Tampering with the documents related to election of any university recognized student organization.

7. Harassment

No student shall threaten assault, haze or otherwise physically, verbally, or psychologically abuse any other person. This includes, but is not limited to, incidents of bias, acts of assault or abuse, or incidents of verbal, physical, or psychological harassment or abuse. It is a violation of university regulations to engage in harassment, or to retaliate against anyone bringing forth an honestly perceived complaint of harassment. It is also a violation of university policy to engage in a course of conduct or by repeatedly committing acts, which places a person in reasonable fear of physical injury, such as stalking or unwanted following.

The act of retaliation and/or assisted retaliation against any individual including but not limited to students, university officials, faculty and staff is strictly prohibited.

8. Bias-Related Harassment

The University does not tolerate harassment based on an individual's race, religion, ethnic origin, gender, sexual orientation or physical condition. The University treats bias related incidents very seriously and any student found responsible for a bias related incident can expect severe disciplinary action. Moreover, the University will use its influence to encourage the entire community to treat its students, faculty, staff and visitors in a manner consistent with the principles of this policy. Any bias actions, verbal or physical, that interfere with an individual's personal liberty or that may lead to injury, emotional distress, humiliation or discomfort are prohibited.

9. Sexual Harassment

Sexual harassment is defined as unwelcome verbal or physical sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when, (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic standing; (2) submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting the individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work or academic performance, or creating an intimidating, hostile, or offensive environment. Sexual harassment includes unsolicited and unwelcome contact of a sexual nature. This includes:

- a) Written contact, such as suggestive or obscene letters, notes, invitations, or electronic communication;
- b) Verbal contact, such as sexually suggestive or obscene comments, threats, slurs, epithets, jokes about gender-specific traits, sexual propositions;
- c) Physical contact, such as intentional touching, pinching, brushing against another's body, impeding or blocking movement; and
- d) Gestures or public display of suggestive objects or pictures, cartoons, posters or magazines.

10. **Vandalism**, which includes any of the following:

- a) Attempted or actual damage to property of the University, or property of a member of the university community, or other personal or public property.
- b) Tampering with doors such as disabling a locking mechanism, electronic card system or entrance-phone system or propping open a door intended to be closed or locked.
- c) Tampering with or modifying any campus electrical, telephone or cable system or vending machine or game.
- d) Failure to use proper trash and/or recycling containers or the dumping of trash in inappropriate locations.

11. **Disrespect** for, or the failure to comply with the directives of a university official, faculty or staff member, or law enforcement officer acting in the performance of their duties and/or the failure to produce identification to these persons when requested to do so.

12. **Theft**, attempted or actual of property belonging to the University, or property of a member of the University community, or other personal or public property. Persons who possess property other than his/her own without the consent of the owner or who intentionally impede recovery by the owner, or University officials acting on behalf of the owner, will be considered as knowingly participating in the use of stolen property.

13. **Computer Usage**: It is a violation of University policy to engage in any of the following activities:

- a) The use of Campus Technology Resources to publicly display or promote obscene messages, images and/or sounds, or to send threatening, obscene or harassing messages, images and/or sounds to any individual, regardless of whether he/she is a student is prohibited. This includes not just e-mail and the Internet, but the use of any university computer facility, personal computer, or off-campus computer system. Students should be aware that the University's policies on harassment apply equally to electronic communications as well as the more traditional means of display and communication.
- b) Users should be aware that Indian Law specifies penalties for harassment, the transmission of indecent material to all people, and the transmission and availability of indecent materials to persons under the age of 18 even at their request. Inappropriate display of offensive material may be considered harassment.
- c) The University policy forbids the use of any computer to obtain access to the following: confidential information, grades, pin numbers, personal computers, or any computer system on or off campus to which students do not have access. It also forbids viewing or using another person's username, password, computer programs, files or data without authorized permission, and/or changing another person's password.
- d) Setting up or attempting to set up an unauthorized server, modifying any computer system or software, or engaging in any activity that would interfere with normal

computing operations or networking in any unauthorized manner is prohibited. This would include any use of invasive or malicious software such as: “worms”, “viruses”, “spyware” and/or “SPAM”.

- e) The use of Campus Technology Resources and/or facilities for private monetary gain is prohibited.

The Campus Technology Resources and facilities are for the exclusive use of students, faculty and staff belonging to Delhi Technological University.

14. Other Prohibited activities:

- a) The operation of any business/protest/activity in any room or campus without the authorization of the Dean/Competent Authority.
- b) Hanging unapproved banners, flags or displays from windows or doors of campus rooms/offices.
- c) Conduct not mentioned above, which threatens or endangers the health or safety of any person, including but not limited to students, university officials, faculty, including, but are not limited to: 1. Assault, 2. Physical abuse, 3. Verbal abuse, 4. Threats, 5. Intimidation, 6. Harassment, 7. Coercion, 8. Sexual Violence 9. Domestic Violence
- d) Occupying rooftops, open window sills or building ledges, or suspending antenna or other items from building.
- e) Unauthorized possession, duplication or the use of keys to any university premises or unauthorized entry to or use of university premises, including but not limited to, unauthorized entry to student rooms or unauthorized sharing of any University key or Identification Card by students or their guests that compromises the security of personal or University property. All students found in possession of such items who intentionally impede recovery of same by the owner or University officials will be considered knowingly participating in the use of these unauthorized items.
- e) The turning in or activation of a false fire alarm or bomb threat.
- f) The opening of window security screens and/or the use of open windows for any reason other than as an emergency exit.
- g) Violation of Indian law or university regulations, on- or off-campus, including university sponsored or supervised activities and trips. A finding of a violation under this rule does not require proof of a conviction in any non-campus legal proceeding.

Procedures for Resolving General Conduct

Participation in any of the activities mentioned above, or otherwise prohibited by law may result in suspension of student, University disciplinary action, and criminal or civil prosecution.

HEAD OF THE DEPARTMENTS



Prof. S. G. Warkar
Applied Chemistry



Dr. Sangita Kansal
Applied Mathematics



Prof. Rinku Sharma
Applied Physics



Prof. Jai Gopal Sharma
Bio Technology



Prof. Nirendra Dev
Civil Engineering



Dr. Ranganath. M. Singari
School of Design



Dr. Rajni Jindal
Computer Science & Engineering



Prof. N S Raghava
Electronics and Communication Engineering



Prof. Rajan Yadav
*Delhi School of
Management*



Prof. Kapil Sharma
Information Technology



Prof. Vipin
*Mechanical & Production
Engineering*



Prof. S. K. Singh
*Environmental
Engineering*



Prof. Uma Nangia
Electrical Engineering



Prof. Nand Kumar
Humanities



Prof. R. C. Sharma
East Delhi Campus



Prof. Rajesh Rohilla
Training & Placement

ASSOCIATE DEANS



Dr Ram Singh
*Associate Dean
(Student Welfare)*



Dr Rishu Chaujar
*Associate Dean
(Academic - PG)*



**Prof Rajeshwari
Pandey**
*Associate Dean
(Academic - UG)*



Dr Ruchika Malhotra
Associate Dean (IRD)



Prof SG Warkar
*Associate Dean
(Continuing Education)*



Dr Roli Purwar
*Associate Dean
(International Affairs)*



Dr Yasha Hasija
*Associate Dean
(Alumni Affairs)*



Prof. Amit Srivastava
*Associate Dean
(Outreach & Ext.)*



Delhi Technological University

Bawana Road, Delhi –110042

(Estd. by Govt. of NCT of Delhi vide Act 6 of 2009)

About DTU

With a history stretching back over 69 years, providing an academic milieu amid adequate space for ingenious research as an integral part of curriculum design, Delhi Technological University is strongly identified with engineering education in India. The University has been a forerunner, and led the way in reform movement maintaining a compatibility with values and professional morality. DTU takes pride in being one of the major contributors in planning and construction of India's infrastructure. In DTU we endorse and cultivate the purity of mind as the strongest currency, with an impressive resolve to renovate and upgrade our knowledge infrastructure. DTU aspires to be ranked amongst the leading universities globally. Consequently, DTU's mission is to edify individuals to be competitive not only in India, but all over the world.

About the Center

To create awareness, inspiration among the students and teachers about the need of higher dimensions of education in becoming enlightened citizenship which is achieved by imparting techniques and knowledge for promoting human values and thereby making better engineers with the better use of ethics and moral values in professional and personal lives.

Patron

Prof. Yogesh Singh
Hon'ble Vice Chancellor,
DTU, Delhi

Chairman

Dr. T. Vijay Kumar
Head, Center for Value Based Education
DTU, Delhi
&
University Coordinator
AICTE-UHV Program

Course Coordinator

Dr. Pradeep K. Goyal
University Co-coordinator
AICTE-UHV Program
&
Associate Professor,
Dept. of Civil Engg. DTU, Delhi

Important Date

Last date of Registration: 15th July, 2021

For Any Queries Contact

Dr T Vijay Kumar, 9868234379
Dr Pradeep K. Goyal, 8949285876
Anshul Gupta, 9560506989
Anshulgupta_2k18bt003@dtu.ac.in

Faculty Development Program
on

“Leadership Mastery Through Self Management”

(online)

July 19th – 23rd, 2021



Organized by

Centre for Value Based Education
Delhi Technological University,
Bawana Road, Shahbad, Daulatpur,
New DELHI-110042

In Association with

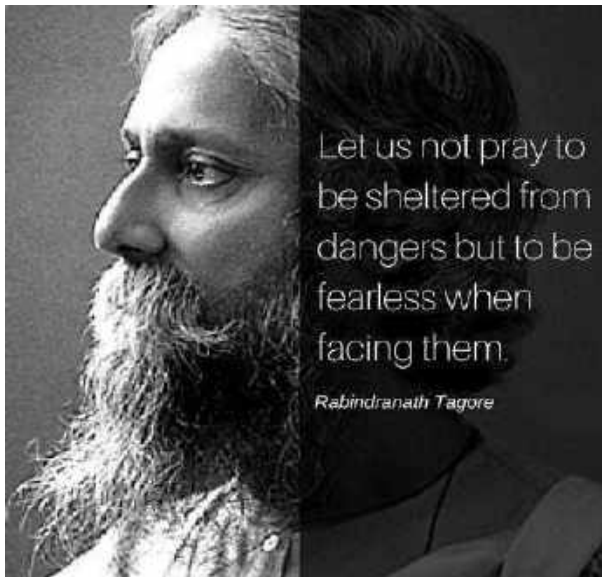


From Wonder, **Wisdom**
Heartfulness Education Trust

Introduction

Delhi Technological University offers various foundation elective courses for the holistic development of students based on New Education policy 2020. One of them is **Leadership Mastery through Self Management** for a successful professional and personal balance in their life. This course was proposed by this centre and will be introduced from the forthcoming academic session 2021-22.

In order to equip and sensitise the faculty members to impart this course (This course has been designed based on HELM syllabus of Heartfulness Institute) as a part of Student Induction based on AICTE.



Let us not pray to
be sheltered from
dangers but to be
fearless when
facing them.

Rabindranath Tagore

This FDP provides a platform for the teachers to know, discuss and contribute towards learning and exploring the theme of: **Leadership Mastery through Self-Management**. Which is expected to serve as an opportunity to expand the scope of understanding of the contents of syllabus, and thus promoting the Value Based Education.

Course Content

Course will focus on the following areas:

- Heartfulness Enabled Leadership Mastery, Discovering oneself
- Time Management and Healthy life style, Power of self-discipline
- Befriending Stress and Peak Performance
- Peaceful Conversation and Heartful Relationship
- Tools for relaxation, meditation and mental rejuvenation
- Art & Heart Behind Meditation
- Detox Practices, Living light and right, character and life style
- Designing Destiny Practice & Experience

Target Group

The target group for this programme would be faculty members, Academicians, Professionals, scientists

and the officers/staff associated with them.

Date

The programme will be organized **online** from **19th July - 23th July, 2021**.

Registration

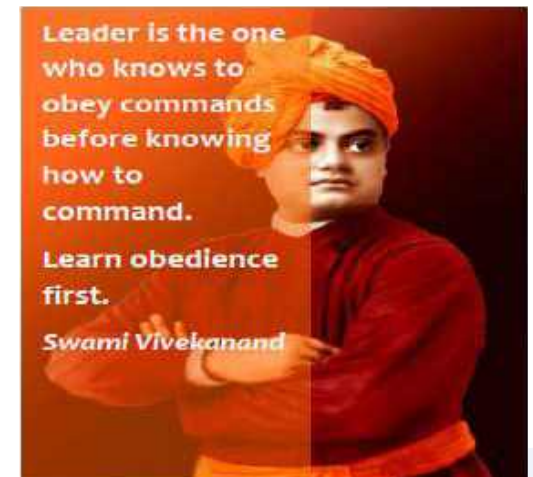
- There is no registration fee for the participants.
- Attendance is compulsory in at least in 90% days/sessions.
- For course registration, please click the following link



[Registration Form Link](#)

Certificate

An e-certificate will be awarded to each participant the successful completion of the training program only after attending the full course.



Leader is the one
who knows to
obey commands
before knowing
how to
command.

Learn obedience
first.

Swami Vivekanand

Faculty Development Program
on
Leadership Mastery Through Self-Management (Online)

Timing: 19th July - 23th July, 2021

Organizers: Centre for Value-Based Education, DTU

LIST OF PARTICIPANTS

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(Prof. T. Vijay Kumar)

Coordinator, Centre for Value-Based Education DTU



DELHI TECHNOLOGICAL UNIVERSITY

(FORMERLY DELHI COLLEGE OF ENGINEERING)
Shahbad Daulatpur, Bawana Road, Delhi - 110042
(Vigilance branch)



Subject : Information required under NAAC AQAR 2021-22

In-continuation to this office E-mail dated 15-11-2022 on the subject cited above.

Para 1 and 3 does not relate to Vigilance Branch

Para 2 – DTU was celebrated Vigilance Awareness Week-2021 from 26-10-2021 To 1-11-2021. The details of programmes conducted during this week are as under :-

1. Integrity pledge ceremony was organised on 26-10-2021 at 11 A.M. in their respective departments.
2. Poster making competition was organized in which 30 students were Participated.

Photographs are enclosed herewith.

(DR. LOKESH GARG)
Assistant Registrar(Vigilance)

Sh. Anunay Gour
Member Secy, NAAC Criteria 7 Committee
Asstt. Professor Deptt of Environmental Engineering
DTU

DTU.VIG/111/2022-23/VOL-II/2671

Dated: 22. 11. 2022







267/C

7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators, and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programs for students, teachers, administrators, and other staff. Annual awareness programs on Code of Conduct are organized.</p>	<p>The university has published a Manual of Official Procedure encoded with all office procedures for the smooth functioning of office works at DTU. Professional Ethics Code of conduct is available for various stakeholders such as students, faculty, staff. The university also offers a course on Universal Human Values to promote value-based education and inculcate professional ethics in all the programs offered by the university. The university organizes orientation and awareness programs for training the newly joined faculty regarding the code of conduct and responsibilities to be fulfilled as faculty members.</p>
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Delhi Technological University
Human Resource Development Centre
(HRDC)

Dated: 22-11-2021

DTU/HRDC/57

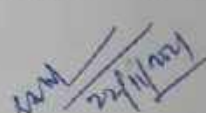
Notice

Subject: Two-day off-line training program for the newly recruited (from 2020 to October, 2021) Assistant Professors of Delhi Technological University

Human Resource Development Centre, DTU is organizing a **two-day offline training program for the newly recruited Assistant Professors of Delhi Technological University**. HRDC intends to cover topics beneficial to the personal progression and management of the faculty. Courses on Government e-Market Place (GeM) and New Pension Scheme will be covered. The Training program will be held from **29th November 2021 to 30th November 2021**. (10.00 AM to 5.00 PM) at **Pragyan Hall, DTU**. The experts for the Training Program will be from Government of India Training Institutes.


All the Heads of Department are requested to intimate their faculty members (list attached) to attend the above said Training Program. The detailed scheduled and Faculty members list is attached herewith.

Honourable Vice Chancellor will be inaugurating the Training Program on 29th November 2021 at 10.30 AM.


Prof. S. Anbukumar
Director, HRDC-DTU

Copy to:

1. PA to VC for kind information of the Hon'ble Vice Chancellor
2. Registrar, DTU
3. HOD (Electrical, ECE, IT, COE, DSM and USME) / **ALL HOD's**
4. Head (CC)- with a request to upload in the university website
- 5.


Dr. Vinod Singh
Associate Director, HRDC-DTU

**Delhi Technological University
Human Resource Development Centre
(HRDC)**

Dated: 03-03-2020

Notice

**Subject: Training program for newly recruited Assistant Professor during
11th to 14th March 2020**

Human Resource Development Centre, DTU is organizing Training program for newly recruited Assistant Professor of Delhi Technological University (DTU). The Training program will be held from **11th March 2020 to 14th March 2020**. (10.00 AM to 4.30 PM) at **Pragyan Hall, for Batch-I and Vigyan Hall, for Batch-II**.

All the Head of Academic Departments are requested to inform the Assistant Professors, who have joined during 2016 to 2020 (List attached), to attend the above said Training Program .

Narendra Dev
04/03/2020
Prof. Nirendra Dev
Director, HRDC-DTU

Copy to:

1. PA to VC for kind information of the Hon'ble Vice Chancellor
2. Registrar, DTU
3. All the Heads of the Academic Department of DTU, Main Campus and East Campus
4. Head (CC)- with a request to upload in the university website

1979/CE
04/3/20

Dr. S. Anbukumar
03/03/2020
Dr.S.Anbukumar
Dy. Director, HRDC-DTU

Delhi Technological University
Human Resource Development Centre
(HRDC)
Training program for newly recruited Assistant Professor
11th to 14th March 2020

BATCH-I

List of Participants

S. No.	Faculty Name	DEPARTMENT
1	MR. ROHIT BENIWAL	Computer Engg.
2	MR.NIPUN BANSAL	Computer Engg.
3	MS.MINNI JAIN	Computer Engg.
4	Ms. PRIYANKA MEEL	Information Technology
5	Mr. JASRAJ MEENA	Information Technology
6	Mr. SANJAY PATIDAR	Soft. Engg
7	Ms. SONIKA DAHIYA	Soft. Engg
8	MR. ANURAG CHAUHAN	Electronics And Communication Engg.
9	MR. PIYUSH TEWARI	Electronics And Communication Engg.
10	MS. YASHNA SHARMA	Electronics And Communication Engg.
11	MR. KULDEEP SINGH	Electrical Engg.
12	MS. ANKITA ARORA	ELECTRICAL & ELECTRONICS ENGG
13	MR. HIMANSHU	ELECTRICAL & ELECTRONICS ENGG
14	MR. ANUP KR. MANDPURA	ELECTRICAL & ELECTRONICS ENGG
15	MR. SIKANDAR ALI KHAN	ELECTRICAL & ELECTRONICS ENGG
16	MS. SANJAY KUMAR	Computer Engg.
17	MR. SOURBH MISHRA	ELECTRICAL & ELECTRONICS ENGG
18	SH. ROHIT KUMAR	Applied Mathematics
19	Ms. RENUKA BOKOLIA	Applied Physics
20	DR.RICHA SHARMA	Applied Physics
21	SH.YOGENDER KUM. MEENA	Applied Physics
22	SH. DESH RAJ MEENA	Engg Phy
23	Dr.SARITA BAGHEL	Engg Phy
24	Dr. BHARTI SINGH	Engg Phy
25	MS. GOONJAN JAIN	Applied Mathematics
26	DR. DINESH UDAR	Mathematics & Computing
27	SH. MUKHTIYAR SINGH	Engg Phy
28	MR. PRASHANT GIRIDHAR SHAMBHARKAR	Computer Engg.

29	MS. MEHAJOSHI (KHANDPAL)	Delhi School of Management
30	Mr. RAHUL	Soft. Engg.
31	Dr. RITURAJ	Civil Engg.
32	SH. GOUR ANUNAY ASHOK KUMAR	Environment Engg.
33	Dr. MANISH JAIN	Polymer Sci. & Tech.
34	Dr., POONAM	Polymer Sci. & Tech.
35	SH. HRISHIKESH DUBEY	Civil Engg.
36	MS. KRITI SUNEJA	Electronics And Communication Engg.
37	SH. JAGVINDER SINGH	MANAGEMENT
38	SH. ANURAG CHATURVEDI	MANAGEMENT
39	MS. HARLEEN KAUR	MANAGEMENT
40	MS. PRIYA MALHOTRA	MANAGEMENT

Delhi Technological University
Human Resource Development Centre
(HRDC)

Training program for newly recruited Assistant Professor

11th to 14th March 2020

BATCH-II

List of Participants

S. No.	Faculty Name	DEPARTMENT
1	MS. AAKANKSHA KAUSHIK	ECONOMICS
2	Dr.SONAL THUKRAL	Delhi School of Management
3	MS. DEEPALI MALHOTRA	Delhi School of Management
4	MS. VARSHA SEHGAL	MANAGEMENT
5	SH. VIRENDER KUMAR	ECONOMICS
6	SH. PUNEET KUMAR ARORA	ECONOMICS
7	MS.PALLAVI KALRA	MANAGEMENT
8	MS. DEEPSHREE	Delhi School of Management
9	Dr. RAJESH SHARMA	ECONOMICS
10	MS. RATNAM MISHRA	ECONOMICS
11	SH. YASHDEEP SINGH	Delhi School of Management
12	DR. NAVAL GARG	MANAGEMENT
13	SH. MOHIT BENIWAL	Delhi School of Management
14	SH. CHANDAN SHARMA	Delhi School of Management
15	SH. DHIRAJ KUMAR PAL	Delhi School of Management
16	MS. DEEPTI AGGRWAL	MANAGEMENT
17	MS. TRASHA GUPTA	Mathematics & Computing
18	Ms. PAYAL	Mathematics & Computing
19	SH.DHIRENDRA KUMAR	Mathematics & Computing
20	MS. SUMEDHA SENIARAY	Mathematics & Computing
21	SH. NEERAJ RATHEE	DESIGN
22	MS. KUSUM LATA	MANAGEMENT
23	SH. ANSHUL ARORA	Mathematics & Computing
24	MS. GAGANMEET KAUR AWAL	MANAGEMENT
25	SH.PARTHA PRATIM DAS	DESIGN
26	SH.VARUN SINGH	DESIGN
27	MS. TARUNA SINGH	DESIGN
28	SH. JAKHONGAM TOUTHANG	Mathematics & Computing
29	SH. RAVINDER SINGH	DESIGN
30	SH. ABHISHEK CHAUDHARY	ELECTRICAL ENGG.
31	SH. PRAKASH CHITTORA	ELECTRICAL ENGG.
32	MS. SHATAKSHI	ELECTRICAL ENGG.
33	MS. RINCHIN W. MOSOBI	ELECTRICAL ENGG.

34	SH. SHREYANSH UPADHYAYA	ELECTRICAL ENGG.
35	SH. MAYANK KUMAR	ELECTRICAL ENGG.
36	SH. KRISHNA DUTT	ELECTRICAL ENGG.
37	MS. ANUPAMA	ELECTRICAL ENGG.
38	SH. GAURAV KAUSHIK	ELECTRICAL ENGG.
39	SH. CHAUDHRY INDRA KUMAR	ELECTRICAL ENGG.
40	SH. ROHAN PILLAI	ELECTRICAL ENGG.



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009
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BAWANA ROAD, DELHI-110042

F.DTU/Reg/OO/2017-18 | 252

Dated: 12/4/19

OFFICE ORDER

The Competent Authority is pleased to constitute a committee to streamline the process for redressal of grievances of students of DTU. The composition of the committee is as under:-

- | | |
|--|------------------|
| 1. Dean (Student Welfare) | Chairperson |
| 2. One Professor from the department concerned
(nominated by HoD) | Member |
| 3. Incharge (UG/PG) as the case may be | Member Secretary |


(Prof. Samsher)
Registrar

F.DTU/Reg/OO/2017-18 | 252

Dated: 12/4/19

Copy to :

1. PA to VC for kind information of the Hon'ble Vice Chancellor.
2. PA to Pro VC for kind information of the Pro Vice Chancellor
3. All Deans/ HoDs
4. Head (CC) – for uploading on the website.


(Prof. Samsher)
Registrar



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Dated: 12/4/19

OFFICE ORDER

The Competent Authority is pleased to constitute a committee to address the complaints/ grievances of staff and faculty members. The composition of the committee is as under:-

- | | |
|---|------------------|
| 1. Pro Vice Chancellor (nominee of Vice Chancellor) | Chairperson |
| 2. Dean (Student Welfare) | Member |
| 3. Dean (Alumni Affairs) | Member |
| 4. Two Deans from Board of Management | Member |
| 5. HoD of the concerned Department | Member |
| 6. Registrar | Member Secretary |


(Prof. Samsheer)
Registrar

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Dated: 12/4/19

Copy to:

1. PA to VC for kind information of the Hon'ble Vice Chancellor.
2. PA to Pro VC for kind information of the Pro Vice Chancellor
3. All Deans/ HoDs
4. All Branch In-charges
5. Head (CC) – for uploading on the website.


(Prof. Samsheer)
Registrar