

Delhi Technological University
(Estd. By Govt. of NCT of Delhi vide Act 6 of 2009)
(Formerly Delhi College of Engineering)
Internal Quality Assurance Cell (IQAC)

DTU/IQAC/2018/24/1871

Date: 17.09.2024

The 8th meeting of IQAC was held on 10th September, 2024 at 02:00 PM in Vigyan Hall, 2nd Floor, Administrative Building, Delhi Technological University. The following members were present during the meeting:-

1. Prof. Prateek Sharma, Vice Chancellor, DTU
2. Prof. Madhusudan Singh, Registrar, DTU
3. Prof. Nirendra Dev, Professor CED & Controller of Finance, DTU
4. Prof. Neeta Pandey, Professor ECE & Director IQAC
5. Prof. Amit Mookerjee, HoD, USME
6. Prof. O.P. Verma, Advisory Committee member for review the SSR
7. Prof. S.G. Warker, Advisory Committee member for review the SSR
8. Prof. A.S. Rao, Advisory Committee member for review the SSR
9. Prof. Rajeshwari Pandey, COE & Chairperson Criterion I, 2nd Cycle of NAAC
10. Prof. Rishu Chaujar, Chairperson Criterion II, 2nd Cycle of NAAC
11. Prof. Ruchika Malhotra, Chairperson Criterion III, 2nd Cycle of NAAC
12. Prof. Amit Srivastava, Chairperson Criterion IV, 2nd Cycle of NAAC
13. Prof. Rinku Sharma, Dean PG & Chairperson Criterion VI, 2nd Cycle of NAAC
14. Prof. Dinesh Kumar Chutani, Chairperson Criterion VII, 2nd Cycle of NAAC
15. Prof. Rachana Garg, HoD, Electrical, Special invitee
16. Prof. Rajesh Rohilla, Dean Alumni Affairs, Special invitee
17. Prof. Ram Singh, Associate Dean Student Welfare, Special invitee
18. Prof. Girish Kumar, Professor MED & Coordinator IQAC
19. Prof. Poornima Mittal, Professor ECE & Coordinator, IQAC
20. Prof. Shilpa Pal, Professor, CED & Associate Director IQAC
21. Dr. Harikesh, Assistant Professor, ECE & Dy. Coordinator IQAC
22. Mr. Yashdeep Singh, Assistant Professor, DSM & Dy. Coordinator IQAC
23. Sh. Arun Gupta, Alumni & Local Society
24. Dr. Pawan Singh Mehra, Assistant Professor CSE & Dy. Coordinator, IQAC
25. Dr. Anurag Goel, Assistant Professor CSE & Dy. Coordinator, IQAC
26. Dr. Manish Jain, Member Secretary, NAAC Criteria II
27. Dr. Sumit Kale, Member Secretary, NAAC Criteria V
28. Dr. Sachin Taran, Member Secretary, NAAC Criteria I

8th IQAC Minutes of Meeting held on 10.09.24

m Shilpa Pal

29. Dr. N. Jayanti, Member of NAAC Criteria V
30. Mr. Krishna Dutt, Member of Criteria VI
31. Mr. Anunay Gour, Member Secretary, NAAC Criteria VII

Agenda 8.1 : Opening remarks by the Chairperson.

The Chairperson welcomed all the members and appreciated the efforts of IQAC team in bringing out relevant agenda items which are most essential for the development of the University.

Agenda 8.2 : Confirmation of the minutes of 7th meeting of the IQAC held on 27.05.2024

It is submitted that the minutes of the 7th meeting of the IQAC, DTU held on 27.05.2024 were circulated among all the members vide forwarding No. DTU/IQAC/2018/24/1731 dated 10.06.2024

Decision : IQAC confirmed the minutes of the 7th meeting of IQAC

Agenda 8.3 : Action taken report on the decision taken in the 7th meeting of the IQAC held on 27.05.2024

Decision : The IQAC was informed that 08 agenda items were discussed in the last meeting held on 27.05.2024. The details of the agenda, decision taken there on and the action taken by the University were presented for the information of the Hon'ble Members and suggested the following:

- IQAC to start preparing data for applying for UPE status.
[Action : Director, IQAC & Dr. Pawan Singh Mehra]
- Departmental Library to be set up in line with the design which has been standardized and sent to the CPO office. The same can be implemented by all Academic departments. [Action: All HoD's]
- Office of Dean Alumni Affairs to explore the best practices being followed by institutes of repute to track the Alumni and same to be implemented in DTU. [Action: Dean Alumni Affairs]

m Shrestha Paul

Agenda 8.4 : Review of the Documents of Self-Study Report (SSR) and criterion-wise Presentation given by the respective Criteria Chairpersons for 2nd Cycle NAAC accreditation

Decision :

Criteria I

Prof. Rajeshwari Pandey, Chairperson, Criteria I NAAC SSR, gave the power point presentation. Hon'ble VC and Advisory committee suggested following points:

- Data of new courses introduced in 2023-24 are to be added.
- New courses, as per NEP 2020, are to be included in the documentation.

Criteria II


Prof. Rishu Chaujar, Chairperson, Criteria II NAAC SSR, gave the powerpoint presentation. Hon'ble VC and Advisory committee suggested following points:

- For criteria 2.2.2., Contractual, Adjunct, Emeritus faculty in the total count of faculties can be added to improve SFR.
- For criteria 2.5.1 Consideration of final year result declaration can be taken for calculation of the number of days for declaration of the result in the last five years.
- In the writeup for Criteria 2.5.2, **(Percentage of student complaints/grievances about evaluation against total number of students appeared in the examinations during the last five years)** the details of the mechanism of showing evaluation sheets and grievance redressal, if any, to be discussed with adding some relevant proofs.

Criteria III

Prof. Ruchika Malhotra, Chairperson, Criteria IV NAAC SSR, gave the power point presentation Hon'ble VC and Advisory committee suggested following points:

- For seed money given to faculty for research, the PDF given to faculty for laptops, furniture etc may be excluded and only amount given for research, 16 projects funded by DTU etc may be taken.
- Consultancy projects may also be added to Research projects to improve the Research projects per faculty score.

m 

- The awards won by startups, incubators of DTU IIF, Smart India Hackathon, Best Paper Awards, etc., can be added to improve the number of awards per faculty score.
- While calculating the number of Ph.D.s awarded per faculty, only the faculties currently supervising at least one PhD scholar should be considered for computing this score. Currently, all the faculties with PhD degrees are counted, but some faculties having PhD degrees do not have sufficient eligibility to take PhD students under their supervision.
- In E-content development, Heads of various departments can be contacted to encourage the faculties in their departments to upload their lecture videos in LMS so that the score in this category can be improved.
- For NSS related data, Ms. Anamika Chauhan can be contacted and also data from Outreach may be incorporated to improve the information provided in the criteria 3.7.

Criteria IV

Prof. Amit Srivastva, Chairperson, Criteria IV NAAC SSR, gave the powerpoint presentation. Hon'ble VC and Advisory committee suggested following points:

- Interactive boards and net connectivity with the smart board. Heads of all the departments can be requested to designate one classroom in their department to make it an ICT enabled classroom and the same should be equipped with Interactive boards and net connectivity etc. for Criteria 4.1.1.
- Consideration of the membership fee sanctioned to faculty for journal subscription, etc. The data may be collected from All heads of the various departments for providing sanction order from faculty who have taken incentives (Criteria 4.2.2)
- Student computer ratio: Inclusion of all the computers purchased from the year 2007--> List of Condemned Systems in Criteria 4.3.2.
- In Criteria 4.3.3, Theatre, BR Ambedkar Auditorium, OAT, Raj Soin Hall can be shown. The Department of Design has an Art Gallery that can be used to show in the Art Gallery category.
In the Museum category - history of DTU since its inception can be shown and for the same, DR (GA) may be contacted. The Central Instrumentation Centre in the Applied Physics department can be used in the category of Central Instrumentation facility. Besides this, condemned/old equipment can be kept in a designated room to show as a museum, keeping photographs in a room etc.
- The bills that are generated for regular maintenance of physical and academic facilities like frequency of calibration in labs, repair of instruments, maintenance contracts, IT repairs, log books/indent books from all department etc. may be included in Criteria 4.4.2

Amit Srivastva m

Criteria V

Dr. Sumit Kale, Member Secretary, Criteria IV NAAC SSR, delivered the powerpoint presentation

Hon'ble VC and Advisory committee suggested following points:

- To increase the number of students who are benefited from scholarships, DTU Fellowship, DTU Medals, Scholarships, etc. may be included. In case, the sanction orders of disbursement of scholarships to the students are not available on respective websites or government portals, for such cases, the orders of selection of students for those scholarships can also be considered. **(5.1.1.1: Number of students benefited by scholarships and free ships provided by the institution, Government and (NGOs)non-government bodies, industries, individuals, philanthropists year-wise during the last five years)**
- The annual report may be referred for inclusion of data pertinent to soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene, self employment and entrepreneurial skills), Awareness of trends in technology data. Lectures, Talks, Seminars/Webinars, Workshops organised by various departments, NSS, HRDC, IIC, IIF, T&P organised by DTU may also be added. **(5.1.3 Following capacity development and skills enhancement activities are organized for improving students' capability**
 - 1. Soft skills**
 - 2. Language and communication skills**
 - 3. Life skills (Yoga, physical fitness, health and hygiene, self employment and entrepreneurial skills)**
 - 4. Awareness of trends in technology**
- 5.1.4: Anti-Ragging Committee, Internal Complaint Committee (ICC), Dean-Student Welfare, Dean-Student Discipline, etc. may be consulted for more documentation.
- Head of the Departments, NBA committee members and department IQAC coordinators may be contacted to collect outgoing students progressing to higher education and students qualifying in state/national/international level examinations like CEED, GATE, NET etc..**(5.2.2: Percentage of graduated students who have progressed to higher education year-wise during last five years)**
 - (5.2.2.1: Number of outgoing students progressing to higher education**
 - 5.2.3.1: Number of students qualifying in State/National/International Level Examination during last 5 years (e.g. GATE, SLET,NET,UPSC etc.))**

Sheepa Pal

- **5.3.3 The institution conducts / organizes following activities:**
 - 1. Sports competitions/events**
 - 2. Cultural competitions/events**
 - 3. Technical fest/Academic fest**
 - 4. Any other events through Active clubs and forums**

Criteria VI

Prof. Rinku Sharma, Chairperson, Criteria IV NAAC SSR, gave the power point presentation

Hon'ble VC and Advisory committee suggested following points:

- It is suggested to recheck the points 6.1.1 and 6.2.1 as it is discussed that E-governance means e-office. Currently, the file monitoring is not online. Adding the weblinks of such facilities may not work here.

- 6.1.1 “The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan”**

- 6.2.1 “The institutional perspective plan is effectively deployed and functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc”**

- Heads of various departments can be contacted to give the data of the faculties of their respective departments who have received financial support. Currently, the data is very less. (Criteria 6.3.2.1)

- Heads of various departments can be contacted to give the data of the faculties of their respective departments who have undergone these professional development programmes. Currently, the data is very less. (Criteria 6.3.3.1)

- 6.4.3 : The internal audits/ external audits data may also be included for improvement in marks.

Shriya Patel  *ms*

Criteria VII

Prof. Dinesh Chutani, Chairperson, Criteria IV NAAC SSR, gave the power point presentation, Hon'ble VC and Advisory committee suggested following points:

- More activities that are being conducted, like the Promotion of Gender Equality, etc., may be included. Women-focused incubators, etc., may be included from IIF.

(7.1.1 “Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years”)

- Constitution Day, Science day, Start-up day, etc., can be included. Various departments, HRDC and IIC may be consulted for more such days celebrations.

(7.1.9 “Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words”)

- Student Code of Conduct is available. The Internal Academic Audit has similar criteria. Therefore, it can be referred to as well.

(7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- **The institutional Code of Conduct principles are displayed on the website**
- **There is a committee to monitor adherence to the institutional Code of Conduct principles**
- **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- **Annual awareness programmes on Code of Conduct are organized)**

The meeting ended with Vote of Thanks.


Prof. Neeta Pandey
Director, IQAC

1. Prof. Prateek Sharma, Vice Chancellor, DTU
2. Prof. Madhusudan Singh, Registrar, DTU
3. Prof. Nirendra Dev, Professor CED & Controller of Finance, DTU
4. Prof. Neeta Pandey, Professor ECE & Director IQAC
5. Prof. Amit Mookerjee, HoD, USME
6. Prof. O.P. Verma, Advisory Committee member for review the SSR
7. Prof. S.G. Warker, Advisory Committee member for review the SSR
8. Prof. A.S. Rao, Advisory Committee member for review the SSR
9. Prof. Rajeshwari Pandey, COE & Chairperson Criterion I, 2nd Cycle of NAAC
10. Prof. Rishu Chaujar, Chairperson Criterion II, 2nd Cycle of NAAC
11. Prof. Ruchika Malhotra, Chairperson Criterion III, 2nd Cycle of NAAC
12. Prof. Amit Srivastava, Chairperson Criterion IV, 2nd Cycle of NAAC
13. Prof. S. Indu, Chairperson Criterion V, 2nd Cycle of NAAC
14. Prof. Rinku Sharma, Dean PG & Chairperson Criterion VI, 2nd Cycle of NAAC
15. Prof. Dinesh Kumar Chutani, Chairperson Criterion VII, 2nd Cycle of NAAC
16. Prof. Rachana Garg, HoD, Electrical, Special invitee
17. Prof. Rajesh Rohilla, Dean Alumni Affairs, Special invitee
18. Prof. Ram Singh, Associate Dean Student Welfare, Special invitee
19. Prof. Girish Kumar, Professor MED & Coordinator IQAC
20. Prof. Poornima Mittal, Professor ECE & Coordinator, IQAC
21. Prof. Shilpa Pal, Professor, CED & Associate Director IQAC
22. Dr. Harikesh, Assistant Professor, ECE & Dy. Coordinator IQAC
23. Mr. Yashdeep Singh, Assistant Professor, DSM & Dy. Coordinator IQAC
24. Dr. Pawan Singh Mehra, Assistant Professor CSE & Dy. Coordinator, IQAC
25. Dr. Anurag Goel, Assistant Professor CSE & Dy. Coordinator, IQAC
26. Dr. Manish Jain, Member Secretary, NAAC Criteria II
27. Dr. Sumit Kale, Member Secretary, NAAC Criteria V
28. Dr. Sachin Taran, Member Secretary, NAAC Criteria I
29. Dr. N. Jayanti, Member of NAAC Criteria V
30. Mr. Krishna Dutt, Member of Criteria VI
31. Mr. Anunay Gour, Member Secretary, NAAC Criteria VII
32. Sh. Arun Aggarwal, Regional Head, MNC Corporates, ICICI Bank
33. Sh. Sunil Singh Solanki, Asia Pacific Japan Head- SAP Cloud Platform
34. Sh. Piyush C. Ojha, Vice President, Synergy Systems and Solutions, Noida, U.P
35. Sh. Parmod Kumar Panda, ITS Director, Telecom Engineering Centre, Department of Telecommunication, Ministry of Communications & IT and Railways, Govt. of India.
36. Sh. Arun Gupta, Alumni & Local Society
37. Officer in charge Store & Purchase, DTU

38. HoD, Environmental, Special invitee
39. HoD, Electrical, Special invitee
40. Dean Alumni Affairs, Special invitee
41. Dean Student Welfare, Special invitee
42. Head, CC, Special invitee
43. Guard File.



Prof. Shilpa Pal
Associate Director, IQAC

