

**Delhi Technological University**  
**(Estd. By Govt. of NCT of Delhi vide Act 6 of 2009)**  
**(Formerly Delhi College of Engineering)**  
**Internal Quality Assurance Cell (IQAC)**

DTU/IQAC/2018/24/124

Date: 06.08.2025

**MINUTES OF THE MEETING**

The 11<sup>th</sup> meeting of IQAC was held on 18<sup>th</sup> July 2025 at 03:00 PM in Vigyan Hall, 2<sup>nd</sup> Floor, Administrative Building, Delhi Technological University. The following members were present during the meeting: -

1. Prof. Prateek Sharma, Vice Chancellor, DTU
2. Prof. Narendra Kumar, Registrar, DTU
3. Prof. Vishal Verma, Dean Alumni Affairs
4. Prof. Nirendra Dev, Controller of Finance, DTU
5. Prof. Rachna Garg, HoD, Electrical Engineering
6. Prof. Rajeshwari Pandey, Dean UG and COE
7. Prof. Neeta Pandey, Director IQAC
8. Prof. Amit Kumar Srivastava, Dean Outreach & Extension Activities, CPO
9. Prof. Rinku Sharma, Dean Academics (PG)
10. Prof. Dinesh Kumar Chutani, Professor ECE
11. Prof. Shilpa Pal, Associate Director IQAC
12. Dr. Pawan Singh Mehra, Dy. Coordinator, IQAC
13. Dr. Sumit Kale, Member Secretary Criterion V
14. Dr. Amrish K. Panwar, Dy. Coordinator, IQAC
15. Dr. Asmita Das, Member Secretary Criterion VI
16. Dr. Ritu Aggarwal, Associate Professor, IT
17. Dr. Manjeet Kumar, Dy. Coordinator, IQAC
18. Dr. Shweta Meena, Member Secretary Criterion III
19. Dr. Trasha Gupta, Member Criterion II
20. Dr. Aakanksha Kaushik, Dy. Coordinator, IQAC
21. Sh. Arun Gupta, Alumni
22. Prof. Rajendra Singh, Associate Dean, Research & Development, IIT Delhi
23. Ms. Kavita Jha, Senior Advocate, Supreme Court of India
24. Mr. Agam Singh Dhir, Student
25. Dr. Sachin Kumar Agrawal, AI Leader, Innovation & pMonetization Strategist,  
A. Director, GEN AI COE Innovation, PepsiCo
26. Sh. Anjany Kumar, SO Store
27. Dr. Lalita, Assistant Librarian

**Agenda 11.1 : Opening remarks by the Chairperson**

The Chairperson welcomed all the members and appreciated performance of Delhi Technological University in NAAC and efforts by IQAC team.

**Agenda 11.2 : Confirmation of the minutes of 10<sup>th</sup> meeting of the IQAC held on 29.04.2025**

It is submitted that the minutes of the 10<sup>th</sup> meeting of the IQAC, DTU held on 29.04.2025 were circulated among all the members vide forwarding No. DTU/IQAC/2018/24/20(36) dated 08.05.2025

**Decision : IQAC confirmed the minutes of the 10<sup>th</sup> meeting of IQAC.**

**Agenda 11.3 : Action taken report on the decision taken in the 10<sup>th</sup> meeting of the IQAC held on 29.04.2025**

The IQAC is informed that 06 agenda items were discussed in the last meeting held on 29.04.2025. The details of the agenda, decision taken there on and the action taken by the University are given below for information of the Hon'ble Members:

**Decision : Following agenda items of 9<sup>th</sup> & 10<sup>th</sup> IQAC meeting where work is pending will be taken as agenda items in subsequent IQAC meetings:**

**Agenda: 9.13**

- Comprehensive policy document pertaining to all affairs of Alumni office is under preparation.

**[Action: Dean Alumni Affairs]**

- Editorial Board will standardize the template format for preparation of any document in DTU. A meeting of Heads, Deans, Editorial board members may be conducted by inviting Mr. Yogesh Singh for standardization of the template format.

**[Action: Chairperson Editorial Board]**

- Faculty profile tabs need to be standardized like some headings must be common which every faculty member has to fill or else write not available like, List of Journals, Conference, Books, Books Chapters, Patent, etc. Some good university website may be referred in this regard.

**[Action: Head CC & PRO]**

- Setting up of "Wall of Fame" in the lobby of B. R. Ambedkar Auditorium. Policy for the same to be prepared by Dean Alumni Affairs.

**[Action: Dean Alumni Affairs and CPO]**

- The Engineering Cell shall create display of distinguished alumni and distinguished faculty in B. R. Ambedkar Auditorium. The details of - distinguished alumni (name, batch, branch and photo) will be shared by office

Dean Alumni Affairs office, Distinguished faculty members (name, department, duration and photo) will be shared by Establishment Office.

[Action: Dean Alumni Affairs & Chief Project Officer]

**Agenda no. 10.6**

- Department-wise Distinguished Alumni Wall to be established. All Departments will share the details of Distinguished Alumni in the format provided by CPO. It is suggested that format may include Name, batch details and branch, however other details including achievements etc. may be put alongside with a QR Code. Data will be provided by the department, and a link will be generated by CC for QR Code.

**Decision :** Dean Alumni Affairs to coordinate the activity along with CPO office and Head CC. Timeline for completion of work is set as data from office of HOD by 31<sup>st</sup> August 2025.

[Action: Dean Alumni Affairs, Chief Project Officer & Head CC]

- Year wise Vice Chancellor Gold medal List in the Department needs to be displayed. Standard format may be prepared by CPO Office and displayed in the departments. The data regarding the same may be taken from convocation booklet.

**Decision :** Target for completion of proof checking and display is set as 31<sup>st</sup> August 2025.

[Action: Chief Project Officer]

- The number of bicycles may be increased on campus and systematically issued to students and faculty to promote eco-friendly mobility and ease of transportation within the university.

[Action: Transport Officer]

- The inclusion and extension of tactile paving paths across key areas of the campus should be done.

[Action: Chief Project Officer]

- It was advised to augment awareness drives and camps in nearby rural areas and adopted villages of DTU to keep spreading knowledge on primary issues.

[Action: Mr. Anunay Gour]

- Waste disposal units to be placed in hostel, sport complex, residential (phase wise) and common area need to be initiated and completed within six months and the action to be put on next IQAC meeting.

**Decision :** Chief Project Officer appraised that 60 disposal units have been installed in Hostel and in phase wise will be installed/kept in sport complex and Common area. IQAC suggested to complete in six months.

[Action: Chief Project Officer]

- Periodic conduct of Audits in the DTU such as Environment Audit, Green Audit, Disability Audit, Energy Audit, Stability Audit etc. Director IQAC to coordinate with all concerned for periodic conduct of Audits.

It was proposed that IQAC to prepare a timeline to conduct various audits such as Environment Audit, Green Audit, Disability Audit, Energy Audit, Stability Audit etc. and coordinate the same.

**Decision :** IQAC decided the timeline and coordinating office for the various audits.

Sr. No.	Audits	Timeline	Action to be taken coordinating office
1.	Green Audit	Annually	Director, IQAC HOD Environment Engineering
2.	Energy Audit	Annually	Project Officer (Electrical Engineering)
3.	Stability Audit	3 to 5 Years	Chief Project Office
4.	Disability Audit	Annually	Equal Opportunity Cell
5.	Gender Audit	Annually	Equal Opportunity Cell

**Agenda 11.4 :** Review of NAAC grade report on QnM and QIM parameters and overall analysis on SWOC and recommendation for quality enhancement of the University.

**Decision :**

**Criterion II (Teaching-Learning and Evaluation)**

- Dean UG in consultation with Prof. Rajender Singh will review the existing mechanism for remedial class for weak students at IIT Delhi and prepare SOP for the same for implementation in DTU.

[Action: Dean UG]

- DSW to prepare SOP for Mentor Mentee system in DTU.

[Action: Dean Student Welfare]

- Team comprising of Head CC and Exam cell representatives to review the process of declaration of results, publishing fee defaulter list and other issues at IIT Delhi and other institutes, in consultation with Prof. Rajendra Singh.

[Action: Controller of Examination, Dean UG and Dean PG]

### **Criterion III (Research, Innovations and Extension)**

- HODs to provide information about projects submitted by the faculty of their department in monthly meeting and if meeting is not held, then written report to be submitted to Dean R & D with copy to Hon'ble Vice Chancellor.

**[Action: All HODs]**

- Inclusion of Research Project, CO/PO attainment in existing APAR format. A committee to be formed to review the APAR format.

**[Action: Chief Vigilance Officer]**

- Considering the decline in Ph.D. admissions, IQAC suggested to review Ph.D. admission policy in DTU.

**[Action: Dean PG]**

- The guidelines to be framed for E-content development by faculty through institute LMS.

**[Action: NEP Coordinator/Prof. R. K. Singh]**

### **Criterion IV- (Infrastructure and Learning Resources)**

- Proper documentation of activities conducted by NSS/NCC to be done and sent to IQAC through Dean Outreach and Extension by annually.

**[Action: Dean OEA/Chairperson NCC/Chairperson NSS]**

### **Criterion V (Student Support and Progression)**

- Committee to be formed to review the how the scholarships and fee waivers can be increased.
- The teaching assistantship (TA) policies for UG in program IIT Delhi and other eminent institutes/Universities to be reviewed.

**[Action: Dean UG]**

### **Criterion VI (Governance, Leadership and Management)**

- HRDC to conduct technical FDP's in collaboration with IIT Delhi or other institutes of repute to increase the number of in-house faculty participants in FDP.

**[Action: Director, HRDC]**

### **Criterion VII (Institutional Values and Best Practices)**

- Reactivate biogas plant; increase use of motion sensors, energy meters, and automatic lighting systems.

**[Action: HOD, ENE/HOD, CED]**

- Formulate and publish a Waste Management Policy. Ensure proper authorization and maintain proof of waste disposal with geo-tagged evidence.

**[Action to be prepared SOP: HOD, CED/HOD, ENE]**

**[Action for implementation: Executive Engineer (Engineering Cell)]**

- Expand RWH systems across all buildings. Develop a maintenance protocol for the campus lake and water infrastructure.

**[Action: Civil Engineering, Executive Engineer (Engineering Cell)]**

- To prepare a white paper on reducing carbon foot print on DTU Campus.

**[Action: HOD, Environmental Engineering]**

- The office of the Dean of Student welfare to prepare a comprehensive student diary featuring the code of conduct, institutional introduction, key telephone numbers, and details of office bearers and other information.

**[Action: Dean Student Welfare]**

- Alumni to engage in startup activities.
- Projects by DTU faculty to be submitted in SATHI and PURSE schemes of DST

**[Action: Dean R & D]**

- To review the mechanism of having internat and internet in DTU.

**[Action: Head Computer Centre]**

- Inclusion of IQAC in DTU organogram.

**[Action: Registrar, DTU]**

- Inclusion of IQAC in policy framing committees.

**[Action: Registrar, DTU]**

- Mandatory disclosure (as UGC guidelines) on DTU website to be done by Council branch in consultation with IQAC.

**[Action: AR, Council Branch]**

- Photograph in any document published by DTU shall be geo-tagged  
Monthly updation of activity with a brief description and geo-tagged photograph on respective departmental/branch webpage.

**[Action: All HODs/Branch Incharge]**

- To depute one system manager and data analyst in IQAC

**[Action: Registrar]**

- Expedite the recruitment of teaching and non-teaching staff in DTU.

**[Action: Dean Planning and Recruitment]**

- All academic department may conduct the quality enhancement program in collaboration with IQAC.

**[Action: All HODs]**

- Promote Inclusive Education through MoUs Sign MoUs with institutions supporting Persons with Disabilities to encourage their participation in higher education at DTU.

**[Action: Director, EOC]**

- Offer courses that integrate Indian Knowledge Systems (IKS) into STEM education, promoting a holistic understanding of science, technology, engineering, and mathematics, and fostering a deeper appreciation for India's rich cultural and scientific heritage.

**[Action: Chief Vigilance Officer in consultation with Dean (UG) and Dean (PG)]**

- Modernise and upgrade its research laboratories to meet the evolving demands of the industry and academia.

**[Action: All HODs/Centres and Centres of Excellence]**

- Offer Multidisciplinary (STEM Education) Integrated with Teacher Education Programme (ITEP) to foster interdisciplinary education and prepare future educators for the challenges of a rapidly changing world in STEM Education.

**[Action: Director, HRDC]**

- Implement customised MIS for IQAC Develop a tailored Management Information System to streamline data collection and reporting for IQAC activities.

**[Action: IQAC/Head CC]**

- Launch a peer-reviewed university journal to publish quality research and promote academic contributions from faculty and students.

**[Action: Librarian]**

- Facilitate the commercialization of patents filed by faculty and students to enhance innovation impact and industry collaboration.

**[Action: Dean R & D]**

- Low Footfall of International Faculty Presence: Potentially affecting global perspectives and diversity

[Action: Dean International Affairs]

Need based review on all above points (Agenda 11.4) to be presented in IQAC meeting.

**Agenda 11.5 :** NBA accreditation for PG- Power Electronics and System program under Department of Electrical Engineering

It is submitted to IQAC that the decision taken in 7<sup>th</sup> IQAC meeting vide Agenda no. 7.3 to apply for possible NBA accreditation of PG- Power Electronics and System after accredited NBA of corresponding UG-Electrical Engineering program.

The UG - Electrical Engineering program is now NBA accredited till 30.06.2027, hence, it is proposed to possible NBA Accreditation for PG-Power Electronics and System (PES) with CAY 2025-2026.


**Decision :** IQAC suggested to send new format of SFR with CAY 2025-2026 to HOD Electrical Engineering and deferred the proposal for NBA of PG-Power Electronics and System (PES).

**Agenda 11.6 :** Any other item with the permission of the chair.

The activity done by department/branch shall be updated on website with 10 days of completion of activity.

[Action: All HODs/Branch Incharges]

The meeting ended with Vote of Thanks.

  
(Prof. Shilpa Pal)  
Director, IQAC

DTU/IQAC/2018/24/124


Date: 06.08.2025

Copy to:-

1. PA to VC for kind information to Hon'ble Vice Chancellor.
2. Registrar, DTU.
3. Prof. Prateek Sharma, Vice Chancellor, DTU
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A. Director, GEN AI COE Innovation, PepsiCo
28. Sh. Anjany Kumar, SO Store
29. Dr. Lalita, Assistant Librarian
30. All the concerned persons
31. Guard File.

  
(Prof. Shilpa Pal)  
Director, IQAC